

Business Meeting Agenda

Borough of West Reading Council
Tuesday, December 16, 2025 – 7:00 p.m.

1.	Call to Order, Pledge of Allegiance, Roll Call ___ Ryan Lineaweaver, President ___ Patrick Kaag, Pro-Tem ___ Zanna Leiendecker, Member ___ Zachary Shaver, Member ___ Daniel Becker, Solicitor ___ Philip Wert, Vice President ___ Bethany Bower, Member ___ Denise Drobnick, Member ___ Samantha Kaag, Mayor ___ Randall Miller, Borough Manager
2.	Commendations
3.	Executive Session: <i>Borough Council held an executive session on Tuesday, December 16, 2025, at 6:30 p.m. to discuss personnel matters.</i>
4.	Agenda Amendments
5.	Public Comment: <i>*Per Resolution 2016-1: Time limited to 5 minutes per person. Only residents and taxpayers of the Borough of West Reading will be permitted to address Borough Council. Please state your name and physical address for the record. Written comments can be submitted to info@westreadingborough.org prior to noon on the date of the meeting. Please include: the meeting date "(i.e., 8/17/21) Public Comment" in the subject line of your email and include your name and address.</i>
6.	Approval of Minutes a. November 18, 2025 – Regular Meeting 1) Action Item: <i>Consideration to approve the minutes.</i>
7.	Ordinances / Resolutions a. Ordinance – Vehicles and Traffic Amendment 1) Action Item: <i>Consideration of authorizing advertisement of an amendment to prohibit parking in Boot Alley, add a handicapped parking space on the 200 Block of Spruce Street, and modify a valet parking zone to a patient loading and unloading zone in the 300 Block of South Seventh Avenue.</i> b. Ordinance – Micromobility Vehicles 1) Action Item: <i>Consideration of authorizing advertisement of an amendment to convert the Bicycles Ordinance to a Micromobility Vehicles Ordinance.</i> c. Ordinance 1198 – Off-Street Metered Parking Amendment 1) Action Item: <i>Consideration of adopting an amendment to include the 433 Penn Avenue Municipal Parking Lot.</i> d. Ordinance 1199 - 2026 Tax Rate Amendment 1) Action Item: <i>Consideration of adopting an increase to the Fire and Road Tax rates to 3.0 and 1.75 mils, respectively.</i> e. Ordinance 1200 - 2026 Water Rate Amendment 1) Action Item: <i>Consideration of adopting an increase to water rates for 2026.</i> f. Ordinance 1201 - 2026 Sewer Rate Amendment 1) Action Item: <i>Consideration of adopting an increase to sewer rates for 2026.</i> g. Resolution 2025-32 Refuse and Recycling Rate Amendment 1) Action Item: <i>Consideration of an increase in the refuse/recycling fee to \$105 per unit, per quarter.</i> h. Resolution 2025-33 2026 Salaries and Wages 1) Action Item: <i>Consideration of establishing 2026 salaries and wages of Borough Employees.</i>
8.	Consultants' Reports a. Solicitor's Report b. Engineer's Report 1) Action Item: <i>Consideration of awarding a Green Light-Go Year 9 intersection improvements contract to the lowest qualified bidder.</i> 2) Action Item: <i>Consideration of approving the Green Light-Go Year 11 intersection improvement project.</i>
9.	Council President's Report
10.	Borough Manager's Report 1) Action Item: <i>Consideration of authorizing advertisement for the 2026 meeting schedule.</i>

		2) Action Item: Consideration of entering into a fifth supplemental service agreement with Western Berks Water Authority for long-range planning and financing opportunities of the Authority. 3) Action Item: Consideration of entering into a commitment with the Redevelopment Authority to be part of the Berks County Brownfields Coalition. 4) Action Item: Consideration of expanding professional services with Systems Design Engineering, Inc. through a team approach. 5) Action Item: Consideration of extending Entech Engineering, Inc. Water Service Line Inventory Support through 2026.
11.	Mayor's Report	
12.	Department Reports	a. Police Department 1) Action Item: Consideration of approving tuition reimbursement of \$4,500 for an officer who completed college classes per the current Collective Bargaining Agreement, pending receipt of the transcript. b. Public Works c. Fire Department d. Code Department e. West Reading Community Revitalization Foundation Report 1) Action Item: Consideration of approving the closure of South Sixth Avenue on Friday, January 23, 2026, from 5:00-9:00 p.m. for the Ice and Spice Event. 2) Action Item: Consideration of approving the closure of North Sixth Avenue on Saturday, January 24, 2026, from 2:00-9:00 p.m. for the Ice and Spice Event.
13.	Committee / Commission Reports	a. Recreation Commission – December 2, 2025 b. Planning Commission – December 3, 2025 – Cancelled d. Economic Development Committee – December 8, 2025 – Cancelled e. Environmental Advisory Council – November 24, 2025 f. Traffic & Infrastructure Committee – December 10, 2025 g. Shade Tree Commission – December 1, 2025 – Cancelled h. Safety Committee – December 8, 2025 i. Finance Committee – December 11, 2025 – Cancelled
14.	Treasurer's Report	a. Transfer of Funds 1) Action Item: Consideration of approving the transfer of \$450,000 from PLGIT Prime to M&T General Fund account. b. 2026 Budget Adoption 1) Action Item: Consideration of adopting a 2026 budget. 2) Action Item: Consideration of approving the 2026 Municipal Tax Sheet respective millage rates. c. Financial Statement – 11 months ending 11/30/2025 d. Payment Approval Report – 11/19/25 to 12/11/25 & 12/12/25 to 12/16/25 1) Action Item: Consideration to approve the financial statement ending 11/30/25 and payment approval reports of 11/19/24 through 12/16/25.
15.	Public Comment	
16.	Adjournment	