

Borough of West Reading Finance Committee

Thursday, June 13, 2019

The West Reading Finance Committee met for their regular meeting on Thursday, June 13, 2019 at Borough Hall with the following persons present: Council President Nicholas Imbesi, Council Member Suzanne Thompson, Treasurer Jeanette Rentschler, Members Oswald Herbert and Matt Spezialetti, Borough Manager Cathy Hoffman.

Visitors: None

Call to Order

Mr. Imbesi called the meeting to order at 6:07 p.m.

Public Comment

There was no public comment.

Approval of the Minutes

Moved by Mr. Spezialetti and seconded by Ms. Thompson to approve the minutes of April 11, 2019.

Motion carried.

New Business

- a. **Purchase of a server, computers and software** – IT consultant ImagEze has provided pricing for the purchase of 13 Dell computers, a Dell server and associated software:


ImagEze

320 Penn Ave. West Reading PA
Phone 610.378.0101 Fax 610.373.8176
www.ImagEze.com

BILL TO West Reading Borough
500 Chestnut St.
West Reading PA 19611

QUOTE

QUOTE # 6072019-3 VALID 30 DAYS
DATE: JUNE 7, 2019

SHIP TO West Reading Borough
500 Chestnut St.
West Reading PA 19611

Server / Workstation Hardware

SALESPERSON	PO #	SHIP DATE	SHIPPING VIA	TECH	PAYMENT TERMS
Kevin Wilson	N/A	N/A	N/A		TBD

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Dell R440 Server w/5yr Warranty/Licensing – 2 VMs		
13	3060 Micro i5 8gb RAM 256SSD 5-year warranty (No CD)		
13	Mailbox migrations		
1	Exchange online /		
	All – set up, configuration, network connectivity, installation included		
13	Email/office subscription = \$12.50 per user - not included in pricing		
	Purchase Price = \$36,140.00		
	36 Month Lease = \$1,244.00 per month		
	60 Month Lease = \$810.00 per month		

Because Microsoft will no longer be providing security updates or support for Windows 7 as of the end of 2019, ImagEze is recommending the purchase of new equipment and software. Also Caselle, the company that provides our utility billing, code enforcement and financial software is requiring that we make this upgrade as well.

Purchasing and leasing options were provided from ImagEze as well options for licensing software, as noted in the quote above. Much discussion ensued regarding Dell having special pricing for government entities, as well as the \$4 per user fee for email access. This cost is assumed to be a monthly cost, but this will be confirmed by Mrs. Hoffman.

Moved by Mr. Spezialetti and seconded by Mr. Herbert to recommend to Council that the server and 13 computers be purchased at a cost of \$36,140, the Microsoft licensing one-time cost of \$260 per user, as well as the \$4 per user charge for email, with the understanding that the email charge will be verified and Dell special pricing will be investigated. **Motion carried**

Other Business

The Business Privilege Tax discrepancies that Mr. Herbert had asked about at April's meeting was briefly discussed again, with Mr. Imbesi providing information that could not be shared at the previous meeting due to legal ramifications. The Committee now has a broader view of the situation with the BPT.

Adjournment

The meeting was adjourned at 6:58 p.m.

Respectfully submitted,
Cathy Hoffman
Borough Manager