

BOROUGH OF WEST READING – BOROUGH COUNCIL

Special Meeting

July 2, 2014 – 6:00 p.m.

West Reading Borough Council held its regular monthly meeting at Borough Hall on Wednesday, July 2, 2014 with the following persons present: Council President James J. Gallen, Jr.; Vice President Philip C. Wert; Council Members Grace Craze, Carl Garman, Elizabeth L. Heckler, Mayor Valentin Rodriguez, Jr.; Borough Manager Richard J. Sichler; Administrative Assistant Cathy Hoffman. Deborah Hutcheson and Nathalie R. Kulesa were unable to attend.

VISITORS: There were no visitors in attendance.

1. **CALL TO ORDER:** Council President James Gallen called the meeting to order at 6:00 p.m. which was followed by the Pledge of Allegiance and roll call.
2. **PUBLIC COMMENT:**
There was no public comment.
3. **APPOINTMENTS:**
Mr. Sichler told Council that beginning July 9, 2014 Mrs. Levering will begin a leave of absence which necessitates the appointment of a Building Code Official, Assistant Zoning Officer and Assistant Building Inspector.

Mr. Sichler reviewed the three companies that have the ability to take on those roles:

- a. Terry Naugle of Great Valley Consultants is currently the Assistant Zoning Officer and Assistant Building Inspector (for commercial uses). His hourly rate is \$116. It was noted that the reason the Borough is phasing out Great Valley Consultants is because of their availability.
- b. Tom Unger of System Design Engineering, Inc. is currently the Borough's Engineer and will be able to provide the required services. The hourly rate would be \$62.50 for up to 30 hours per week. Beyond 30 hours the rate would be \$75.00. SDE has four employees available to take on this work, including Mr. Unger.
- c. Kraft Code Services currently provides these services to the Borough of Kenhorst and would be able to take on this work for West Reading as well although they will not be fully staffed until July 14th because of vacations. Their hourly rate would be \$70 for residential issues and \$82.50 for commercial.

It was also noted that the work would be completed on an as needed basis however would not included the inspections for the Hospital which will continue to be done by Terry Naugle.

A resolution detailing the information concerning the appointments was prepared by Joan London of Kozloff Stoudt and distributed to Council. Both Mr. Gallen and Mayor Rodriguez stated that they were recommending System Design Engineering, Inc. to step in during Mrs. Levering's absence.

Moved by Mr. Wert and seconded by Mr. Garman to appoint System Design Engineering, Inc. as Interim Building Code Official, Assistant Zoning Officer and Assistant Building Inspector as detailed in Resolution 2014-6. **Motion carried.**

4. **EXECUTIVE SESSION:**

Council recessed to Executive Session at 6:18 p.m. When the meeting reconvened at 6:25 p.m. no additional business was conducted.

5. **ADJOURNMENT:**

Moved by Ms. Craze and seconded by Mrs. Heckler to adjourn the meeting at 6:25 p.m. **Motion carried.**

Respectfully submitted,

Cathy Hoffman
Administrative Assistant