

**BOROUGH OF WEST READING
BOROUGH COUNCIL MEETING**

April 19, 2022 – 7:00 p.m.

West Reading Borough Council held its regular monthly meeting at Borough Hall on Tuesday, April 19, 2022 with the following persons present: Council President Ryan Lineaweaver; Council Vice President Philip Wert; Council Pro-Tem Christopher Lincoln; Council Members Jennifer Bressler, Patrick Kaag, Denise Drobnick, and Zachary Shaver; Mayor Samantha Kaag; Solicitor Daniel Becker; Officer-in-Charge Ryan Phillips; Recreation Director Christine Boud; Fire Chief Chad Moyer; Code Department Manager Cathy Hoffman; Engineer Tom Unger; Borough Manager Dean Murray; Public Works Director Kerry Grassley; Treasurer Jeanette Rentschler; Main Street Manager Mark Ratcliffe; and Borough Secretary Cynthia Madeira.

VISITORS:

James Rogers, Resident

Oswald Herbert, Resident

Maureen Hasty, Resident

Paige West, Visitor

Wes Cipolla, Reporter

Karen Livingood, Resident

Suzanne Thompson, Resident

Tina Shenk, Resident and Business Owner

Christopher Herr, Maillie, LLP

1. **CALL TO ORDER:** Council President Ryan Lineaweaver called the meeting to order at 7:08 p.m., which was followed by the Pledge of Allegiance and Roll Call.

2. **EXECUTIVE SESSION:**

Mr. Lineaweaver noted an executive session that was held this evening at 6:00 p.m. to discuss personnel matters.

3. **AGENDA AMENDMENTS:**

Mr. Lineaweaver reported that there were no amendments to the agenda from executive session.

4. **PRESENTATION:**

Mr. Herr provided the following highlights of the 2021 Tax Collector and DCED Audit:

- Borough revenues increased in 2021 primarily based on an increase in taxes generating an additional \$160,000. Earned Income Tax and Business Privilege Taxes increased roughly \$80,000 each and real estate transfer taxes increased roughly \$40,000.
- Water and sewer system charges were down 7% in 2021 primarily due to a reduction in use by the largest customer, Reading Hospital.
- Expenditures increased roughly 1.9% in 2021 primarily based on public safety expenses for fire code inspections and the purchase of a fire truck. Other factors included the Parkview Road Pedestrian Bridge and \$60,000 in snow and ice removal.
- Long-term debt increased approximately \$250,000. This was based on an \$8.3 bond that resulted in \$8.7 in proceeds that were used to refund the 2016 bond and 2005 note and provide \$700,000 towards the purchase of a fire truck.
- Fund balances are stable and increasing overall, this is the difference between assets and liabilities. The General Fund Balance increased to \$2.2 that equates to one-third of operating expenses. Other Governmental Funds fund balances received a transfer to hold for future capital projects bringing this balance to \$1.2. The Water, Sewer, and Trash

Fund Balance has increased over the last three years to \$875,000, however this is still low as it equates to 20% of annual expenses.

- The general ledger was run through data extraction to review potential anomalies, and the Borough's expenditures fell within the curve as expected. Other data analysis tests were run such as a pivot table analysis to monitor monthly fluctuations, and predictive analytics based on the last five-years of activity, both results were within expectations. Other testing methods that were utilized included billings analyses for sewer, water, and trash, every W-2 is reviewed for unusual increases or decreases, journal entry testing, and vendor analysis.

5. **PUBLIC COMMENT:**

Mr. Herbert referred to last month's discussions regarding lifting the condemnation of 400 Franklin Street and recommended a review of procedures prior to Borough Council taking any action in lifting the condemnation in order to protect the Borough's interest and future tenant quality of life.

Mr. Rogers requested feedback on the name of the potential replacement to Berks Earned Income Tax Bureau. Mr. Murray indicated that all options are being reviewed and that Berkheimer is the most favorable option at this time.

Mr. Rogers noted through right-to-know requests regarding Franklin Manor that condemnation of a building requires all windows and doors to be covered with ½ inch exterior plywood. He recommended that the Borough follow this procedure in the future.

Mrs. Livingood made a statement regarding "Respect" that came into focus today for her while attending the funeral service of Wilbur Love. Similar to Mr. Love, the Livingood's have been long-time residents of West Reading because it is a wonderful community. Mrs. Livingood stated that it is refreshing to have Police Officer's and Public Works members waive to her as she walks through the community and asked that we continue to focus on Respect. She thanked Borough Council for their dedication to their community and Fire Chief Moyer for showing his Respect today by bringing the fire truck and members of the Fire Department to Mr. Love's service.

6. **APPROVAL OF COUNCIL MINUTES:**

Motion to approve the March 14, 2022 special meeting minutes and the March 15, 2022 regular meeting minutes. **Moved** by Mr. Wert and seconded by Mr. Shaver. **Motion carried 7-0.**

7. **ORDINANCES / RESOLUTIONS:**

- a. **Ordinance 1150 Vehicles and Traffic** — Mr. Wert thanked staff for the extensive chore of reviewing and updating these regulations.

Motion to adopt an amendment to the stop intersections, parking prohibited certain hours, special purpose parking zones, and parking, stopping and standing prohibited at all times. **Moved** by Mr. Kaag and seconded by Mr. Lincoln. **Motion carried 7-0.**

8. **CONSULTANT'S REPORT:**

- a. **Solicitor's Report** – Mr. Becker stated that he had nothing new to report that is not otherwise covered on the agenda.

- b. **Engineer's Report** – Mr. Unger noted his preparation for the 2022 projects and requested authorization to advertise to receive bids for the 2022 road projects.

Motion to authorize the advertisement to receive bids for the 2022 road projects. **Moved** by Mrs. Bressler and seconded by Mr. Kaag. **Motion carried 7-0.**

Mr. Unger reported that results from the televising of sanitary and storm sewer lines will be presented to the Traffic and Infrastructure Committee for discussion.

Motion to accept the Engineer's report. **Moved** by Mr. Lincoln and seconded by Mr. Shaver. **Motion carried 7-0.**

Mr. Unger departed the meeting at 7:32 p.m.

- 9. **COUNCIL PRESIDENT'S REPORT:** Mr. Lineaweaver stated that he has nothing new to report at this time.

10. **BOROUGH MANAGER'S REPORT:**

Mr. Murray reminded everyone that the May Council meeting will be held on Wednesday, May 18, 2022 due to the Primary Election.

- a. **2021 Audit Reports** – Mr. Murray requested consideration to accept the 2021 Tax Collector and DCED audit reports.

Motion to accept the 2021 Tax Collector and DCED Audit reports as presented by Maillie, LLP. **Moved** by Mr. Shaver and seconded by Ms. Drobnick. **Motion carried 7-0.**

- b. **Concert in the Park Event** – Mr. Murray noted a tentative Concert in the Park event with a beer garden to be held on June 19, 2022 from 12:00 – 5:00 p.m. Insurance documentation and fees have not yet been submitted. It was decided to table this action until the receipt of all required documentation and fees.

- c. **Family Promise Walk Event** – Mr. Murray requested consideration to approve a fundraiser event at the pavilion and park area with food vendors on June 5, 2022 from 12:00 – 5:00 p.m. It was noted that their focus is on homelessness, and they have not requested a rain date. The anticipation is for roughly 250 people to attend and they have not requested waiving of fees.

Motion to approve a Family Promise Walk event on June 5, 2022 from 12:00 – 5:00 p.m. in the park with food vendors. **Moved** by Mr. Lincoln and seconded by Mrs. Bressler. **Motion carried 7-0.**

- d. **Pickleball Tournament** – Mr. Murray requested consideration to approve a Pickleball Tournament event with food vendors only on June 16th through June 19th. It was confirmed that Public Works and Police services would not be needed for this event that would conflict with the Art on the Avenue event.

Motion to approve the Pickleball Tournament with food vendors on June 16 through June 19, 2022. **Moved** by Ms. Drobnick and seconded by Mr. Kaag. **Motion carried 7-0.**

- e. **Bucket Truck Purchase** – Mr. Murray reported that the bucket truck which was ordered in January of 2021 is scheduled to arrive on April 25th and requested permission to execute the

documents associated with this purchase and to remit the first of five annual payments of \$15,395.

Motion to approve the first of five annual payments of \$15,395 and to authorize the Borough Manager to execute the documents associated with the purchase of the bucket truck. **Moved** by Mr. Kaag and seconded by Mrs. Bressler. **Motion carried 7-0.**

- f. **Sale of Vehicle** – Mr. Murray reported that the highest bid for the 2009 Ford Explorer through Public Surplus totaled \$4,951, which was higher than anticipated.

Motion to approve the sale of the 2009 Ford Explorer to the highest bidder through Public Surplus for \$4,951. **Moved** by Mr. Shaver and seconded by Mr. Kaag. **Motion carried 7-0.**

- g. **Public Works Crew Leader Position** - Mr. Murray requested permission to post the Public Works Crew Leader position that has been vacant since the promotion of Mr. Grassley. This is in accordance to the Collective Bargaining Agreement.

Motion to approve the posting of the Public Works Crew Leader position at the Borough Garage. **Moved** by Mr. Lincoln and seconded by Ms. Drobnick. **Motion carried 7-0.**

- h. **Temporary Part-Time Public Works Position** – Mr. Murray reported that only one application was received for this position and requested authorization to hire Austin Grassley. Mr. Grassley noted that they began replacing curbing along Linden Lane today and he hopes to have this block completed within a week.

Motion to hire Austin Grassley at a rate of \$13.00 per hour to fill the part-time, temporary Public Works position through May 27, 2022. **Moved** by Mr. Lincoln and seconded by Mr. Shaver. **Motion carried 7-0.**

- i. **Summer Seasonal Public Works Positions** – Mr. Murray requested permission to advertise for two summer seasonal Public Works positions.

Motion to authorize the advertisement of two full-time Seasonal Public Works positions at a rate of \$13.00 per hour from Memorial Day to Labor Day. **Moved** by Mr. Kaag and seconded by Mrs. Bressler. **Motion carried 7-0.**

- j. **Planning Commission Appointment** – Mr. Murray noted receipt of a letter of interest from James Keller to join the Planning Commission. Mr. Keller currently is a member of the Environmental Advisory Council.

Motion to appoint James Keller to the Planning Commission. **Moved** by Ms. Drobnick and seconded by Mr. Lincoln. **Motion carried 7-0.**

- k. **Parking Enforcement Officer Positions** – Mr. Murray requested consideration to approve the hiring of two full-time Parking Enforcement Officers. Mr. Lineaweaver provided clarification that this was approved last month, however, the two chosen candidates were no longer available to fill these positions. Therefore, the positions were readvertised and candidates interviewed.

Motion to approve the hiring of two full-time Parking Enforcement Officers contingent upon the candidates successfully completing background and medical examinations. **Moved** by Mrs. Bressler and seconded by Mr. Kaag. **Motion carried 7-0.**

Motion to accept the Borough Manager's report. **Moved** by Mr. Shaver and seconded by Mr. Lincoln. **Motion carried 7-0.**

11. **MAYOR'S REPORT:** Mayor Kaag read her report noting the following:

- **E-Bike** – Performance Toyota has donated \$5,000 towards the purchase of an E-Bike for the West Reading Police Department. This E-Bike will be available for use later this summer.
- **Wyomissing Area School District** – Mayor Kaag noted a meeting between herself, the Council President and the Superintendent of the Wyomissing Area School District to review common interests such as school safety.
- **Animals** – Mayor Kaag reminded everyone to review the new Animal Ordinance regulations pertaining to controlled restraint for the safety of everyone. Mayor Kaag also noted that the Borough's contract with the Animal Rescue League includes services to investigate animal related incidents and crimes.

Motion to accept the Mayor's report. **Moved** by Ms. Drobnick and seconded by Mr. Kaag. **Motion carried 7-0.**

12. **DEPARTMENT REPORTS:**

- a. **Police Department** – Sergeant Phillips did not have any action items this month and offered to answer any questions. There were no questions or comments.

Motion to accept the Police Department report. **Moved** by Mr. Lincoln and seconded by Mr. Shaver. **Motion carried 7-0.**

- b. **Public Works Department** - Mr. Grassley offered to answer any questions about his report and noted his research to budget and purchase shoring equipment next year. Equipment is currently borrowed from the Reading Area Water Authority or Wyomissing Borough which is not convenient for water main breaks that erupt in the middle of the night. The estimated cost to purchase shoring that is collapsible and easier to transport than a trench box was \$8,650. Mr. Grassley indicated that the shoring could be used in conjunction with the Jetter machine to clear roots from sewer lines and he is researching grant funding to offset this expense. It was thought that staff could potentially find funding to purchase this important piece of equipment this year.

Mr. Wert thanked Mr. Grassley for the installation of yellow lines at the corner on Reading Avenue near North Sixth Avenue and felt that people are now adhering to not parking in this difficult line-of-sight intersection.

Mr. Lineaweaver thanked Public Works for visiting his home this past month for a sewer backup noting that they arrived quickly for a call placed after 5:00 p.m.

Mr. Grassley provided a GIS map of sanitary and storm sewer lines in the vicinity of the proposed skate park. The City of Reading will be marking these lines in the near future. This map will also assist with the placement of future tree plantings in that vicinity.

Motion to accept the Public Works Department report. **Moved** by Mr. Lincoln and seconded by Mr. Kaag. **Motion carried 7-0.**

- c. **Fire Department** – Chief Moyer requested permission to advertise the sale of Rescue 64 with Brindlee Mountain Fire Apparatus. He would like to start this new process with the rescue vehicle prior to listing the engine for sale. With Council's approval, the advertisement would begin on April 25th and run for a twenty-one-day period as recommended by Brindlee Mountain Fire Apparatus. It was noted that the delivery of the new engine has been pushed back to September.

Motion to authorize the advertisement to accept bids for the potential sale of Rescue 64 with Brindlee Mountain Fire Apparatus. **Moved** by Mr. Shaver and seconded by Ms. Drobnick.

Motion carried 7-0.

Motion to accept the Fire Department report. **Moved** by Mr. Kaag and seconded by Mr. Lincoln. **Motion carried 7-0.**

- d. **Code Department** – Mrs. Hoffman offered to answer questions regarding her report. Mr. Lineaweaver inquired as to why the Property Maintenance Inspector would follow two men with guitars in the shopping center parking lot. Mrs. Hoffman indicated that he wanted to determine if they had a permit to solicit.

Motion to accept the Code Department report. **Moved** by Mr. Lincoln and seconded by Mr. Kaag. **Motion carried 7-0.**

- e. **West Reading Community Revitalization Foundation** – Mr. Ratcliffe is looking forward to the Craft Pretzel and Beer Fest that is scheduled this weekend, noting that this event had been cancelled the past two years. Customers Bank is the sponsor of this event and Chatty Monk's will be helping to coordinate a home brewers' competition. WWE wrestler, Drew McIntyre will be in attendance to promote Say Cheese Restaurant. Plans are under way for the upcoming Art on the Avenue event. Three grant applications have been submitted to potentially provide safety and security improvements to the Penn Avenue area.

Mayor Kaag referred to documentation that was provided to relocate the Community Garden to an area near the Bicentennial House. This discussion can take place next week following a meeting with Met-Ed to determine if there are right-of-way easements in that vicinity.

Mr. Ratcliffe requested the addition of an action item tonight regarding the closure of North Sixth Avenue for the second Friday events.

Motion to amend the agenda to include a discussion on road closures for the second Friday events. **Moved** by Mr. Kaag and seconded by Mr. Shaver. **Motion carried 7-0.**

Mayor Kaag noted that she has been approving the closure of North Sixth Avenue each month and thought an annual approval would be more appropriate.

Public Comment: Mr. Lineaweaver provided an opportunity for the public to comment on this discussion prior to taking action. There were no questions or comments.

Motion to approve the closure of North Sixth Avenue on the second Friday of each month for the 2022 second Friday on Penn Avenue events. **Moved** by Mr. Lincoln and seconded by Ms. Drobnick. **Motion carried 7-0.**

Motion to accept the West Reading Community Revitalization Foundation report. **Moved** by Mr. Kaag and seconded by Mr. Shaver. **Motion carried 7-0.**

13. COMMITTEE / COMMISSION REPORTS:

a. **Recreation Commission** – Ms. Boud noted the following four action items:

- **Summer 2022 Seasonal Recreation Staff** – Ms. Boud recommended hiring the following:

- Pool Manager Gio Estonza at \$15 per hour
- Assistant Pool Manager Emily Bucolo at \$13.50 per hour
- Lifeguard Cynthia Sandoval at \$10.75 per hour
- Lifeguard Jada Stambaugh at \$10.75 per hour
- Lifeguard Dale Belville at \$10.75 per hour
- Lifeguard Mary Henefer at \$10.75 per hour
- Lifeguard Isabella Belville at \$10.25 per hour
- Lifeguard Hailey Schmeck at \$10.25 per hour
- Lifeguard Mallory Buzcyllowski at \$9.50 per hour
- Lifeguard Jailysha Estronza at \$9.50 per hour
- Concession Stand Manager Robert Rivera at \$12.50 per hour
- Concession Stand Worker Ayla Snyder at \$9.00 per hour
- Concession Stand Worker Dominic Becker at \$9.00 per hour
- Playground Manager Natalie Hertzog at \$12.50 per hour
- Playground Assistant Manager Sydney Zeeger at \$10.50 per hour
- Playground Leader Hannah Burkholder at \$9.50 per hour

Motion to approve the list of 2022 Recreation Summer Seasonal staff as presented. **Moved** by Mr. Kaag and seconded by Mrs. Bressler. **Motion carried 7-0.**

- **Pool Rental:** Ms. Boud recommended the approval of renting the pool to Shoen Safety & Training to host lifeguard certification classes at the same rate as last year \$850. The costs to certify West Reading lifeguards would be deducted from the rental fee.

Motion to approve the rental of the pool to Shoen Safety & Training to host lifeguard certification classes on May 21, and May 22, 2022. **Moved** by Mr. Lincoln and seconded by Mr. Wert. **Motion carried 7-0.**

- **Recreation Commission Member:** Ms. Boud requested on behalf of the Recreation Commission to remove Kristina Singleton from the Recreation Commission for lack of attendance. Ms. Singleton has missed three consecutive meetings.

Motion to remove Kristina Singleton from the Recreation Commission for a lack of attendance. **Moved** by Mr. Shaver and seconded by Mr. Kaag. **Motion carried 7-0.**

Ms. Boud requested on behalf of the Recreation Commission to appoint Bethany Bower to the Recreation Commission. Ms. Bower expressed an interest in becoming a member last December and recently attended the April meeting.

Motion to appoint Bethany Bower to the Recreation Commission. **Moved** by Mr. Wert and seconded by Mrs. Bressler. **Motion carried 7-0.**

Ms. Drobnick shared that the owner of Hot Yoga in West Reading is offering a free Hot Yoga and Meditation session to the community on Friday mornings beginning on June 3rd through August 12th from 7:15 a.m. to 8:45 a.m. at the Pavilion.

Motion to approve the Recreation Commission report. **Moved** by Mr. Shaver and seconded by Mr. Kaag. **Motion carried 7-0.**

Mark Ratcliffe departed the meeting at 8:15 p.m.

- b. **Planning Commission** – Mr. Wert stated that the meeting mostly centered on a skate park proposal discussion. There were concerns raised regarding safety and security, noise disturbances, a maintenance agreement, City of Reading approval and public outreach to Old Wyomissing Road residents that were requested to be considered by the Reading Skate Park Association. Zoning changes that were discussed included yard setbacks and rope lighting. The Berks County Planning Commission letter was reviewed with regards to the recent Zoning amendment, and it was decided to follow through with one of their recommendations. Rental Occupancy Ordinance changes are still being considered. Amendments to the Fireworks Ordinance are being considered to have the ability to involve the Fire Marshal should the seizure of fireworks be necessary. It was also discovered that distances for fireworks displays were not maintained properly in the past and that there is not enough clearance to provide a nice display. Draft language for the Fireworks amendment should be brought to Council before the firework season.

Motion to accept the Planning Commission report. **Moved** by Ms. Drobnick and seconded by Mr. Shaver. **Motion carried 7-0.**

- b. **Economic Development Committee** – Mr. Wert reported that the new townhomes on Tulpehocken Avenue are being rented for \$2,500 per month. There currently are limited or no rentals available in West Reading and should the condemnation of Franklin Manor be lifted it will be interesting to learn of their rental fees. A soft opening of Ezekiel Café at 10 S. Fifth Avenue took place last weekend, and it was suggested to visit this new business that is excited to be here offering Turkish coffee, loose leaf teas and panini sandwiches. Also, Trish's Cheesecakes should be opening in early May.

Motion to accept the Economic Development Committee report. **Moved** by Mr. Lincoln and seconded by Mr. Kaag. **Motion carried 7-0.**

- c. **Environmental Advisory Council** – Mr. Kaag shared the thoughtful recommendations during public comment by a resident regarding the collection of yard waste and free yard sales to recycle unwanted items. The first BBB monthly cleanup addressed a number of areas throughout the Borough with roughly a dozen volunteers during a span of three days. The next event is scheduled this coming weekend on Friday and Saturday with Sunday being the Earth Day event from 10:00 a.m. to 2:00 p.m., the rain date is May 1st. The West Reading Volunteer Facebook page has been launched and currently has over one hundred members. A Healing the Planet Grant is being sought to address stream bank erosion issues. MS4 involvement will be a part of the agenda moving forward to better educate the public and to attain more favorable grant funding considerations.

Mr. Kaag requested consideration to remove Brian Adams from the Environmental Advisory Council for lack of attendance.

Motion to remove Brian Adams from the Environmental Advisory Council for lack of attendance. **Moved** by Ms. Drobnick and seconded by Mr. Shaver. **Motion carried 7-0.**

Motion to accept the Environmental Advisory Council report. **Moved** by Mr. Shaver and seconded by Ms. Drobnick. **Motion carried 7-0.**

- d. **Traffic and Infrastructure Committee** – Mr. Lincoln reported that the handicap parking policy is being reviewed based on discussions last month by Borough Council to determine the origins of the policy. Recommended changes to the policy will be coming to Council in the near future. The committee upheld its previous recommendation to create a handicap parking space in the vicinity of 446 Chestnut Street.

Discussions continued on naming the unnamed alleys with staff providing new names to correlate to neighboring streets that was unanimously recommended for Borough Council to adopt.

Pedestrian safety in the traffic circle was a topic of discussion with additional complaints received regarding vehicles failing to yield to pedestrians in the crosswalk areas. A traffic study is needed for the outdated traffic circle design with wide travel lanes and lengthy pedestrian crossing distances to better understand the needs of a redesign. Short-term safety improvements could be implemented through guidance from the Borough Engineer and intersection studies with the assistance of PennDOT's LTAP to modify yield signs to stop signs in an effort to slow traffic. It was noted that funds have been budgeted for a Borough-wide permit parking study and the need to prioritize these equally important studies. Council was requested to explore funding to perform both studies. A cost is needed to perform a traffic circle study that would provide a conceptual design. An additional purpose to perform a study of the circle is to ascertain the needs of a redesign prior to the potential redevelopment of the shopping center. Staff was requested to review the budget to determine an amount budgeted for a Borough-wide study and if matching grant funds were a factor, and to potentially find additional funds to perform a study of the traffic circle. A costly complete redesign could be achieved through budgeting of matching grant funds in the future.

Mr. Herbert departed the meeting at 8:33 p.m.

Mr. Lincoln noted a skate park discussion with the recommendation to locate underground utilities. No action has been taken by the committee at this time.

Mr. Wert was pleased with the alley names stating that they add an element of character and uniqueness. Mr. Shaver asked if this information would be shared with the Berks County Emergency Services, and it was indicated that the information would be shared with the County. There are no plans to install signage, the names are primarily for internal use.

Motion to approve the unnamed alley names as presented. **Moved** by Mr. Wert and seconded by Mrs. Bressler. **Motion carried 7-0.**

Motion to accept the Traffic and Infrastructure Committee report. **Moved** by Ms. Drobnick and seconded by Mr. Shaver. **Motion carried 7-0.**

- e. **Shade Tree Commission** – Mr. Kaag reminded everyone of the tree planting event on April 30th in the park area and urged volunteerism. Tree removals were discussed noting that the Zelcovas have outgrown their space along Ann Street. Tree plantings have been added to the agenda to update and track map locations that are in need of plantings. A visitor is planned to attend a future meeting to educate the Public Works Department and Shade Tree Commission members on best tree maintenance practices. The removal of six Pine trees near the firehouse has provided an area that is slated for the future community garden.

Motion to accept the Shade Tree Commission report. **Moved** by Ms. Drobnick and seconded by Mr. Lincoln. **Motion carried 7-0.**

- f. **Safety Committee** – Mr. Murray referred to the minutes and offered to answer any questions. There were no questions or comments.

Motion to accept the Safety Committee report. **Moved** by Mr. Lincoln and seconded by Mr. Shaver. **Motion carried 7-0.**

14. TREASURER'S REPORT:

- a. **Financial Statement Ending 3/31/2022** – Mr. Lineaweaver noted that this financial statement is for 25% of the budget season and tipping fee expenses are in the range of 15%, saving roughly \$21,000 thanks in part to Mr. Grassley's efforts in monitoring the trash hauler.
- c. **Payment Approval Report 3/16/22 to 4/13/22 & 4/14/22 to 4/19/22** – There were no questions or comments.

Motion to approve the financial statement ending 3/31/2022, and Payment Approval Reports of 3/16/22 to 4/13/22 & 4/14/22 to 4/19/22. **Moved** by Mr. Lincoln and seconded by Mrs. Bressler. **Motion carried 7-0.**

15. PUBLIC COMMENT:

Mr. Rogers suggested to review opportunities to install additional signage within the 600 block of Court Street to prohibit parking.

Mr. Rogers also noted his recommendation to the Traffic and Infrastructure Committee to install stop signs at the Reading Avenue and traffic circle intersections and to provide a police presence to slow traffic in this vicinity.

- 16. **ADJOURNMENT:** Motion to adjourn the meeting at 8:57 p.m. **Moved** by Mr. Shaver and seconded by Mr. Kaag. **Motion carried 7-0.**

Respectfully submitted,

Cynthia Madeira
Borough Secretary