

RESOLUTION 2021-4

**A RESOLUTION OF THE BOROUGH OF WEST READING, BERKS COUNTY,
PENNSYLVANIA FIXING FEES OF THE BOROUGH OF WEST READING.**

WHEREAS, the Borough Council of the Borough of West Reading, Berks County, Pennsylvania hereby establishes and adopts the following fees to be charged pursuant to the Code of Ordinances of the Borough of West Reading, Berks County, Pennsylvania.

NOW THEREFORE, the Borough Council of the Borough of West Reading, Berks County, Pennsylvania, INTENDING TO BE LEGALLY BOUND HEREBY, hereby consents to the adoption of and does hereby unanimously adopt and establish the following resolution:

RESOLVED, that attached hereto as Exhibit "A" and made a part hereof is the Borough Fee Schedule for the Borough of West Reading, Berks County, Pennsylvania, as amended, effective as of March 16, 2021.

DULY ADOPTED AND APPROVED this 16th day of March, 2021.

BOROUGH OF WEST READING

By: _____
Council President, Jack Gombach

Attest: _____
Borough Secretary, Cynthia Madeira

Examined and approved this 16th day of March, 2021.

Mayor, Andrew Kearney

RESOLUTION 2021-4
EXHIBIT "A"
FEE SCHEDULE – CODE DEPARTMENT

ALARM PERMIT	\$50.00	
ANIMALS (carrier pigeons, bees, domestic fowl/rabbits)	\$30.00	Annually
BUILDING PERMIT (RESIDENTIAL)		
Up to \$1,999.99	\$30.00	Plus State Fee
\$2,000.00 or over	1.5%	Of the total cost
Plan Review	\$70.00	Per hour
State Fee	\$4.50	
Inspections as required	\$70.00	Each
<i>*Building permit fees will be tripled if permit is not issued before work commences.</i>		
BUILDING PERMIT (COMMERCIAL/INSTITUTIONAL)		
Cost of total job – Up to \$1999.99	\$30.00	Plus State Fee
Cost of total job – \$2,000.00 to \$499,999.99	1.5%	Of the total cost-plus state fee
\$500,000.00 or over	.75%	Of the total cost-plus state fee
State Fee	\$4.50	
Plan Review (initial or revised)	\$125.00	Per hour
Additional Inspections	\$125.00	Per hour
<i>*Building permit fees will be tripled if permit is not issued before work commences.</i>		
BURN PERMIT (Temporary Fireplaces/Chimneys, etc.)	\$25.00	Annually
BUSINESS PRIVILEGE LICENSE	\$35.00	Annually
COMMERCIAL CERTIFICATE OF OCCUPANCY		
Inspection Fee	\$150.00	Pass or fail
Reinspection Fee	\$150.00	Per reinspection
DUMPSTER PERMIT/STORAGE TRAILER		
Weekly	\$25.00	Per week
Monthly	\$50.00	Per month
60 Day Maximum	\$100.00	Per Occurrence
FIRE INSPECTION SERVICES	\$66.00	Per hour
GARAGE SALE PERMIT – (1 st one is free)	\$5.00 for 2 nd	Only two per year by Ordinance
PEDDLING, SOLICITING AND TRANSIENT SALES PERMIT		
Door-to-door: Daily	\$25.00	Per person
Door-to-door: Weekly	\$100.00	Per person
Door-to-door: Monthly	\$250.00	Per person
Mobile Vendor: Annually	\$300.00	Per person
PROPERTY TRANSFER INSPECTION (includes initial inspection and one reinspection)		
Inspection Fee – 1 unit	\$125.00	
Inspection Fee – more than 1 unit	\$25.00	Per unit (plus \$125 initial fee)
If less than five business days' notice (not including holidays)	\$250.00	
Additional reinspection	\$50.00	2 nd reinspection
	\$75.00	3 rd reinspection
	\$100.00	4 th reinspection
	\$125.00	5 th reinspection
PUBLIC RIGHT-OF-WAY LICENSE (required annually on anniversary date)	\$270.00	
RENTAL HOUSING OCCUPANCY PERMIT		
1 – 10 units	\$100.00	Per unit, per year
11 – 40 units	\$75.00	Per unit, per year
41 or more units	\$50.00	Per unit, per year
<i>Includes bi-annual inspection (initial inspection and one reinspection)</i>		
Failure to renew rental occupancy permit	\$10.00	Per unit, per 10-day period
Failure to renew rental occupancy permit following a 30-day lapse of an expired permit	\$100.00	Per unit
Inspection – 3 rd visit	\$100.00	Per appointment

Inspection – 4 th & subsequent visits	\$200.00	Per appointment
No Show Inspection	\$100.00	Per appointment
Third & subsequent requests for inspection cancellation	\$400.00	Each
<i>*Illegal rentals and failure to renew registration will result in fees being doubled.</i>		
SIGN PERMIT		
Initial or New Commercial Sign	\$100.00	Each
STREET/SIDEWALK OPENING PERMIT		
Sidewalk	\$50.00	Per cut
Basic Street	\$100.00	Per cut
Mains – First 100 feet or fraction thereof	\$200.00	
Each additional 100 feet or fraction thereof	\$50.00	
One-time extension request	\$50.00	Valid for 60 days
Additional Inspections as required	\$70.00	Each
<i>*Permit fees will double if permit is not issued before work commences.</i>		
WATER/SEWER TAP-IN		
Joint Municipal Authority of Wyomissing Valley Sewer Tap-in fee	Per JMA	
Borough of West Reading Sewer Tap-in fee	\$1,702.89	Per EDU
Borough of West Reading Water Tap-in fee	\$1,500.15	Per EDU
ZONING ORDINANCE	\$25.00	With map \$50.00
SUBDIVISION AND LAND DEVELOPMENT ORDINANCE	\$25.00	
ZONING PERMIT – Residential and New Business	\$50.00	
ZONING PERMIT – Commercial	\$100.00	
ZONING HEARING BOARD		
Residential	\$900.00	
Commercial (all businesses & apartment buildings with 3 or more units)	\$1,500.00	
LIQUOR LICENSE TRANSFER FEE	\$1,000.00	
CONDITIONAL USE	\$750.00	
BOARD OF APPEALS MEETING	\$100.00	Time extension request \$50.00
BOARD OF APPEALS HEARING	\$400.00	
HOUSING REVIEW BOARD APPEAL (Rental Property)	\$100.00	
LAND DEVELOPMENT & SUBDIVISION APPS (preliminary plan)	\$1,000.00	
LAND DEVELOPMENT & SUBDIVISION APPS FINAL PLAN	\$1,000.00	
MINOR SUBDIVISION	\$500.00	
SKETCH PLAN	Actual Review Fee	

FEE SCHEDULE – RECREATION DEPARTMENT

BONFIRE PERMIT		
Bonfire	\$150.00	
Bonfire held in conjunction with Parade	\$250.00	
Parade	\$100.00	+ Police Services
PLAYGROUND FEES (10% discount for resident registrations paid by June 5th)		
Resident Half-Day Program	\$175.00	Each Child
Non-Resident Half-Day Program	\$250.00	Each Child
Resident Full-Day Program	\$350.00	Each Child
Non-Resident Full-Day Program	\$500.00	Each Child
Optional Full-Day Playground Lunch	\$200.00	Each Child
Field Trip	\$105.00	Per Child
POOL FEES (10% discount for resident pool memberships paid by May 3rd)		
Resident Family Rate (2 adults & 2 children (under 17))	\$325.00	
Each Additional Child	\$25.00	
Babysitter	\$100.00	
Resident 3 to 12 years of age	\$85.00	
Resident 13 to 60 years of age	\$125.00	
Resident 61+ years of age	\$65.00	
Non-Resident 3 to 12 years of age	\$150.00	
Non-Resident 13 to 60 years of age	\$200.00	
Non-Resident 61+ years of age	\$150.00	
Employee of Borough Business 61+ years of age		Non-resident rate
Resident / Student – Day Pass	\$8.00	
Non-Resident – Day Pass	\$15.00	
Resident – 6 Day Pass	\$45.00	
Initial Membership Card	FREE	
Replacement Membership Card	\$5.00	
Groups (BCIU, Lauer's Park, Kool Kamp etc.)	\$6.00	Per person
Resident or Non-Resident Spectator Fee	\$5.00	Per person
SWIM LESSONS		
Resident, semi-private rate (consists of 1-2 members)	\$100.00	Per person
Non-resident, semi-private rate	\$200.00	Per person
POOL PARTIES (4-hour minimum):		
Residents and Members only	\$7.00	Per person
Non-Resident	\$10.00	Per person
Tent Rental – Pop-up	\$25.00	
Tent Rental – Large Tent	\$50.00	
Lifeguard Rate	\$10.00	Per hour, per person
Manager Rate	\$15.00	Per hour
Snack Bar Rate	\$9.00	Per hour
RENTAL FEES		
Resident Ballfield/Field Rental	\$100.00	Per game
Non-Resident Ballfield/Field Rental	\$200.00	Per game
Bicentennial House Rental – Resident	\$150.00	Per day
Bicentennial House Rental – Non-Resident	\$250.00	Per day
Bicentennial House Rental – Borough Employee/Volunteer	\$75.00	Per day
Pavilion with Kitchen Rental – Resident	\$150.00	Per day
Pavilion with Kitchen Rental – Non-Resident	\$250.00	Per day
Pavilion with Field – Resident	\$225.00	Per day
Pavilion with Field – Non-Resident	\$325.00	Per day
Pavilion – Borough Employee/Volunteer	\$75.00	Per day
Pavilion with Field – Schools	\$225.00	Per day
Tent Rental	\$25.00	Per day

FEE SCHEDULE – GENERAL ADMINISTRATIVE

CERIFICATION FEES FOR WATER/SEWER	\$ 25.00
CERTIFICATION OF A PUBLIC RECORD	\$ 2.00 (per record)
PHOTOCOPIES	\$ 0.25 (per page)
RETURNED CHECKS	\$ 25.00
NO PARKING SIGNS	\$ 1.00 (per sign) valid 1-3 days
	\$ 3.00 (per sign) valid 4-7 days
	\$ 5.00 (per sign) valid 8-14 days
METERED PARKING	\$ 1.00 per hour
SPECIAL EVENT/PUBLIC GATHERING	\$ 50.00
SAW HORSE BARRICADES (Broken or lost barriers will be billed \$70 each)	\$ 10.00 each
WATER FILLED JERSEY BARRICADES (Broken or lost barriers will be billed \$300 each)	\$ 100.00 each
BANNERS ON LIGHT POLES	\$ 50.00 each
BANNERS ACROSS STREETS	\$175.00 each
CONES (Broken or lost cones will be billed \$15 each)	\$ 3.00 each
STREET CLEANING	\$100.00/hour
STREET CLOSURE PERMIT	\$ 25.00 per block
SERVICES	
ADMINISTRATIVE	\$ 45.00/hour
PUBLIC WORKS	\$ 55.00/hour per laborer
POLICE	\$ 80.00/hour per officer
ENGINEER	Actual Expense Incurred
SOLICITOR	Actual Expense Incurred

**Special event rental price includes delivery and pick-up from event site.*

ACCEPTABLE FORMS OF PAYMENT:

► CASH* ► CHECK ► MONEY ORDER ► CREDIT CARDS

*Bulk coins will not be accepted.