

**RESOLUTION 2020-3**

**A RESOLUTION OF THE BOROUGH OF WEST READING, BERKS COUNTY,  
PENNSYLVANIA FIXING FEES OF THE BOROUGH OF WEST READING.**

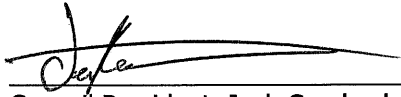
**WHEREAS**, the Borough Council of the Borough of West Reading, Berks County, Pennsylvania hereby establishes and adopts the following fees to be charged pursuant to the Code of Ordinances of the Borough of West Reading, Berks County, Pennsylvania.

**NOW THEREFORE**, the Borough Council of the Borough of West Reading, Berks County, Pennsylvania, INTENDING TO BE LEGALLY BOUND HEREBY, hereby consents to the adoption of and does hereby unanimously adopt and establish the following resolution:

**RESOLVED**, that attached hereto as Exhibit "A" and made a part hereof is the Borough Fee Schedule for the Borough of West Reading, Berks County, Pennsylvania, as amended, effective as of January 21, 2020.

**DULY ADOPTED AND APPROVED** this 21<sup>st</sup> day of January, 2020.

BOROUGH OF WEST READING

By:   
Council President, Jack Gombach

Attest:   
Borough Secretary, Cynthia Madeira

Examined and approved this 21<sup>st</sup> day of January, 2020.

  
Mayor Andrew Kearney

**RESOLUTION 2020-3**  
**EXHIBIT "A"**  
**FEE SCHEDULE – CODE DEPARTMENT**

<b>ALARM PERMIT</b>	\$50.00	
<b>ANIMALS</b> (carrier pigeons, bees, domestic fowl/rabbits)	\$30.00	Annually
<b>BUILDING PERMIT (RESIDENTIAL)</b>		
Up to \$1,999.99	\$30.00	Plus State Fee
\$2,000.00 or over	1.5%	Of the total cost
Plan Review	\$70.00	Per hour
State Fee	\$4.50	
Inspections as required	\$70.00	Each
<i>*Building permit fees will be tripled if permit is not issued before work commences.</i>		
<b>BUILDING PERMIT (COMMERCIAL/INSTITUTIONAL)</b>		
Cost of total job – Up to \$1999.99	\$30.00	Plus State Fee
Cost of total job – \$2,000.00 to \$499,999.99	1.5%	Of the total cost plus state fee
\$500,000.00 or over	.75%	Of the total cost plus state fee
State Fee	\$4.50	
Plan Review (initial or revised)	\$125.00	Per hour
Additional Inspections	\$125.00	Per hour
<i>*Building permit fees will be tripled if permit is not issued before work commences.</i>		
<b>BURN PERMIT</b> (Temporary Fireplaces/Chimneys, etc.)	\$25.00	Annually
<b>BUSINESS PRIVILEGE LICENSE</b>	\$35.00	Annually
<b>COMMERCIAL CERTIFICATE OF OCCUPANCY</b>		
Inspection Fee	\$150.00	Pass or fail
Reinspection Fee	\$150.00	Per reinspection
<b>DUMPSTER PERMIT/STORAGE TRAILER</b>		
Weekly	\$25.00	Per week
Monthly	\$50.00	Per month
60 Day Maximum	\$100.00	Per Occurrence
<b>FIRE INSPECTION SERVICES</b>	\$66.00	Per hour
<b>GARAGE SALE PERMIT</b> – (1 <sup>st</sup> one is free)	\$5.00 for 2 <sup>nd</sup>	Only two per year by Ordinance
<b>PEDDLING, SOLICITING AND TRANSIENT SALES PERMIT</b>		
Door-to-door: Daily	\$25.00	Per person
Door-to-door: Weekly	\$100.00	Per person
Door-to-door: Monthly	\$250.00	Per person
Mobile Vendor: Annually	\$300.00	Per person
<b>PLUMBING PERMIT</b>		
State Fee	\$4.50	
<b>FIXTURES/TRAPS:</b>		
Each plumbing fixture and waste-discharging device (trap)	\$20.00	For the first one and
	\$ 5.00	For each additional one
Each house sewer/sanitary sewer connection/repair	\$25.00	
Each water service connection (water distribution)	\$25.00	
Each water heater	\$25.00	
Each repair or alteration of any plumbing system	\$25.00	
<b>INSPECTION FEE IN ADDITION TO THE ABOVE:</b>		
Labor and materials costing between \$0.00 and \$1,000.00	\$50.00	
Labor and materials costing in excess of \$1,000.00	\$50.00	Plus .005 times the cost in excess of \$1,000.00
Additional reinspection after the initial inspection	\$50.00	Each
<i>*Plumbing permit fees will be tripled if permit is not issued before work commences.</i>		

<b>PROPERTY TRANSFER INSPECTION</b> (includes initial inspection and one reinspection)		
Inspection Fee – 1 unit	\$100.00	
Inspection Fee – more than 1 unit	\$25.00	(Per unit plus \$100 initial fee)
If less than five business days' notice (not including holidays)	\$200.00	
Additional reinspection	\$50.00	2 <sup>nd</sup> reinspection
	\$75.00	3 <sup>rd</sup> reinspection
	\$100.00	4 <sup>th</sup> reinspection
	\$125.00	5 <sup>th</sup> reinspection
<b>PUBLIC RIGHT-OF-WAY LICENSE</b> (required annually on anniversary date)	\$270.00	
<b>RENTAL HOUSING OCCUPANCY PERMIT</b>		
1 – 10 units	\$100.00	Per unit, per year
11 – 40 units	\$75.00	Per unit, per year
41 or more units	\$50.00	Per unit, per year
<i>Includes bi-annual inspection (initial inspection and one reinspection)</i>		
Inspection – 3 <sup>rd</sup> visit	\$100.00	Per unit
Inspection – 4 <sup>th</sup> & subsequent visits	\$200.00	Per unit
No Show – 1 <sup>st</sup> offense	\$150.00	
No Show – 2 <sup>nd</sup> offense	\$250.00	
No Show – 3 <sup>rd</sup> offense	\$400.00	
Third & subsequent requests for inspection cancellation	\$400.00	Each
<i>*Illegal rentals and failure to renew registration will result in fees being doubled.</i>		
<b>SIGN PERMIT</b>		
Initial or New Commercial Sign	\$100.00	Each
<b>STREET/SIDEWALK OPENING PERMIT</b>		
Sidewalk	\$50.00	Per cut
Basic Street	\$100.00	Per cut
Mains – First 100 feet or fraction thereof	\$200.00	
Each additional 100 feet or fraction thereof	\$50.00	
One-time extension request	\$50.00	Valid for 60 days
Additional Inspections as required	\$70.00	Each
<i>*Permit fees will double if permit is not issued before work commences.</i>		
<b>WATER/SEWER TAP-IN</b>		
Joint Municipal Authority of Wyomissing Valley Sewer Tap-in fee	Per JMA	
Borough of West Reading Sewer Tap-in fee	\$3,519.00	Per EDU
Borough of West Reading Water Tap-in fee	\$1,500.15	Per EDU
<b>ZONING ORDINANCE</b>	\$25.00	With map \$50.00
<b>SUBDIVISION AND LAND DEVELOPMENT ORDINANCE</b>	\$25.00	
<b>ZONING PERMIT</b>	\$50.00	
<b>ZONING HEARING BOARD</b>		
Residential	\$900.00	
Commercial (all businesses & apartment buildings with 3 or more units)	\$1500.00	
<b>LIQUOR LICENSE TRANSFER FEE</b>	\$1000.00	
<b>CONDITIONAL USE</b>	\$750.00	
<b>BOARD OF APPEALS MEETING</b>	\$100.00	Time extension request \$50.00
<b>BOARD OF APPEALS HEARING</b>	\$400.00	
<b>HOUSING REVIEW BOARD APPEAL</b> (Rental Property)	\$100.00	
<b>LAND DEVELOPMENT AND SUBDIVISION APPLICATIONS PRELIMINARY PLAN</b>	\$1000.00	
<b>LAND DEVELOPMENT AND SUBDIVISION APPLICATIONS FINAL PLAN</b>	\$1000.00	
<b>MINOR SUBDIVISION</b>	\$500.00	
<b>SKETCH PLAN</b>	Actual Review Fee	

### FEE SCHEDULE – RECREATION DEPARTMENT

<b>BONFIRE PERMIT</b>		
Bonfire	\$100.00	
Bonfire held in conjunction with Parade	\$200.00	
<b>PLAYGROUND FEES</b> (5% discount for registrations paid by June 5 <sup>th</sup> )		
Half-Day Program	\$150.00	Each Child
Full-Day Program	\$300.00	Each Child
Optional Full-Day Playground Lunch	\$200.00	Each Child
<b>POOL FEES</b> (5% discount for pool memberships paid by May 3 <sup>rd</sup> – Residents only)		
Resident Family Rate (2 adults & 2 children (under 17))	\$300.00	
Each Additional Child	\$25.00	
Borough Resident 3 to 12 years of age	\$71.00	
Borough Resident 13 to 60 years of age	\$107.00	
Borough Resident 61+ years of age	\$45.00	
Non-Borough Resident 3 to 12 years of age	\$95.00	
Non-Borough Resident 13 to 60 years of age	\$145.00	
Non-Borough Resident 61+ years of age	\$95.00	
Employee of Borough Business 61+ years of age	\$71.00	
Borough Residents – Day Pass	\$8.00	
Non-Borough Resident – Day Pass	\$14.00	
Borough Resident – 6 Day Pass	\$40.00	
Initial Membership Card	FREE	
Replacement Membership Card	\$5.00	
Groups (BCIU, Lauer's Park, Kool Kamp etc.)	\$6.00	Per person
Resident or Non-Resident Spectator Fee	\$5.00	Per person
<b>SWIM LESSONS</b>		
Resident group rate (consists of 3-5 members)	\$50.00	Per person
Non-resident, group rate	\$75.00	Per person
Resident, semi-private rate (consists of 1-2 members)	\$75.00	Per person
Non-resident, semi-private rate	\$100.00	Per person
<b>POOL PARTIES</b> (4-hour minimum):		
Residents and Members only	\$6.00	Per person
Non-Borough Resident	\$8.00	Per person
Tent Rental – Pop-up	\$25.00	
Tent Rental – Large Tent	\$50.00	
Lifeguard Rate	\$10.00	Per hour, per person
Manager Rate	\$15.00	Per hour
Snack Bar Rate	\$9.00	Per hour
<b>RENTAL FEES</b>		
Ballfield/Field Rental	\$75.00	Per game
Bicentennial House Rental – Resident	\$125.00	Per day
Bicentennial House Rental – Non-Resident	\$175.00	Per day
Pavilion with Kitchen Rental – Resident	\$150.00	Per day
Pavilion with Kitchen Rental – Non-Resident	\$200.00	Per day
Tent Rental	\$25.00	Per day

### FEE SCHEDULE – GENERAL ADMINISTRATIVE

<b>CERTIFICATION FEES FOR WATER/SEWER</b>	\$ 25.00
<b>CERTIFICATION OF A PUBLIC RECORD</b>	\$ 2.00 (per record)
<b>PHOTOCOPIES</b>	\$ 0.25 (per page)
<b>RETURNED CHECKS</b>	\$ 25.00
<b>NO PARKING SIGNS</b>	\$ 1.00 (per sign) valid 1-3 days
	\$ 3.00 (per sign) valid 4-7 days
	\$ 5.00 (per sign) valid 8-14 days

<b>METERED PARKING</b>	\$ 1.00 per hour
<b>SPECIAL EVENT/PUBLIC GATHERING</b>	\$ 50.00
<b>SAW HORSE BARRICADES</b> (Broken or lost barriers will be billed \$70 each)	\$ 10.00 each
<b>WATER FILLED JERSEY BARRICADES</b> (Broken or lost barriers will be billed \$300 each)	\$ 100.00 each
<b>BANNERS ON LIGHT POLES</b>	\$ 50.00 each
<b>BANNERS ACROSS STREETS</b>	\$175.00 each
<b>CONES</b> (Broken or lost cones will be billed \$15 each)	\$ 3.00 each
<b>STREET CLEANING</b>	\$100.00/hour
<b>STREET CLOSURE PERMIT</b>	\$ 25.00 per block
<b>SERVICES</b>	
<b>ADMINISTRATIVE</b>	\$ 45.00/hour
<b>PUBLIC WORKS</b>	\$ 55.00/hour per laborer
<b>POLICE</b>	\$ 80.00/hour per officer
<b>ENGINEER</b>	Actual Expense Incurred
<b>SOLICITOR</b>	Actual Expense Incurred

*\*Special event rental price includes delivery and pick-up from event site.*

**ACCEPTABLE FORMS OF PAYMENT:**

► CASH\*      ► CHECK      ► MONEY ORDER      ► CREDIT CARDS

\*Bulk coins will not be accepted.