

2022 WRB Adopted Budget

GENERAL FUND

GENERAL FUND REVENUES

01-301-100	Real Estate Taxes Current	1,279,147
01-301-125	Real Estate Tax Road Current	176,434
01-301-150	Real Estate Taxes Fire Current	502,837
01-301-300	Real Estate Taxes Delinquent	27,803
01-301-325	Real Estate Taxes Road Delinq	2,000
01-301-350	Real Estate Taxes Fire Delinq.	9,056
01-310-100	Real Estate Transfer Tax	105,000
01-310-200	Earned Income Tax	810,000
01-310-500	Local Services Tax	403,000
01-310-800	Bus. Priv. Tax Current Year	250,000
01-310-830	Bus. Priv. Tax Prior Years	20,000
01-321-471	Rental Occupancy Late Fees	400
01-321-610	Transient Retailers	100
01-321-800	Cable TV Franchise Tax	77,300
01-321-850	Public Right of Way License	5,000
01-322-400	Dumpster Permits	500
01-331-110	Vehicle Code Violations DJ	85,000
01-331-111	Vehicle Code Violations/State	1,400
01-331-120	Violations Ords & Statutes	8,000
01-331-125	Violations Ords/Statute CEO DJ	8,500
01-331-225	Code Fines (non-DJ)	500
01-331-300	Parking Tickets	115,000
01-331-310	Permit Parking Violations	3,000
01-331-320	Parking Meter Violations	21,000
01-331-350	False Alarm Fines	3,500
01-332-100	Restitutions - Codes	5,400
01-341-100	Interest Earnings	625
01-341-105	Interest PLGIT PRIME	880
01-351-010	ARPA Award	224,829
01-354-070	Grant for Pedestrian Safety	30,000
01-355-010	Public Utility Realty Tax	3,220
01-355-080	Alcohol Beverage License	5,000
01-355-130	Foreign Fire Insurance	20,206
01-359-100	Reading Hospital	650,212
01-361-100	Public Safety- Police Services	2,000
01-361-110	Police Report photo copies	4,300
01-361-113	Aggressive Driver Enforcement	4,500
01-361-183	National Nite Out Proceeds	1,000
01-361-310	Residential Plan Review	735
01-361-320	Commerical Plan Review Fees	15,000
01-361-340	Hearing Fees	6,000
01-361-400	Xpress Service Fees	2,200

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01-362-100	Fire Code Inspection Fees	30,000
01-362-200	Burning Permit	100
01-362-410	Building Permits	65,000
01-362-412	RHMC Building Permit	10,000
01-362-415	State Fees - Additional Costs	600
01-362-450	Business Licenses	17,000
01-362-455	Sidewalk Cafe Permits	1,000
01-362-456	Special Events Permit	100
01-362-460	Sign Permits	2,500
01-362-470	Rental Occupancy Fee	98,000
01-362-473	Zoning Permits	4,000
01-362-475	Housing Certification Fees	13,000
01-362-476	Rental Insp No Show Fine	2,100
01-362-477	Additional Reinspect Fees	250
01-362-479	Commercial Cert. of Occupancy	2,500
01-362-480	Alarm Permit Fees	250
01-362-490	Pet Permits	50
01-362-500	P W Requests for Assistance	2,647
01-363-100	Street/sidewalk Open	6,300
01-363-210	Parking Meter Revenue	34,000
01-363-510	Contracted Snow Removal PA Dot	3,700
01-380-100	Misc. Revenue Receipts	2,700
01-387-100	Private Contributions	1,000
01-387-410	Donations K-9 Program	10,000
01-391-410	Sale of Police Vehicles	5,000
01-391-430	Sale of Public Works Vehicles	500
01-392-009	Trnsf from Refuse Fund	131,100
01-392-060	Transfer From Water Fund	579,600
01-392-080	Transfer From Sewer Fund	579,600
01-394-100	Refund Prior Year Expenditures	10,000
01-394-600	Estimated State Aid/Pensions	220,800
TOTAL REVENUES:		<u><u>6,723,982</u></u>

ADMINISTRATION EXPENSES

01-400-111	Salaries - Council	13,000
01-400-121	Manager's Salary	80,340
01-400-130	Salary - Treasurer	61,779
01-400-135	Assistant Treasurer	45,204
01-400-140	Wages-Office Staff	106,351
01-400-150	FICA/Medicare Taxes	23,883
01-400-182	Longevity	5,520
01-400-196	Health and Accident Ins.	99,175
01-400-198	Life & Ancillary Ins Premium	2,200
01-400-210	Supplies	5,000
01-400-243	COVID19	39,000

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01-400-300	General Expense	10,500
01-400-311	Auditing Services	15,500
01-400-312	Accounting Services	5,000
01-400-313	Engineering Services	10,000
01-400-314	Legal Services	45,000
01-400-320	Communication Expense	8,500
01-400-325	Postage	5,000
01-400-340	Advertising and Printing	6,000
01-400-354	Workers' Compensation Ins.	1,000
01-400-374	Computer Repair & Maint	23,950
01-400-414	Codification of Codes	3,000
01-400-416	Training Expense	3,000
01-400-417	E.A.C. Expenses	250
01-400-501	Merchant Account Fees	3,924
01-400-740	Major Equipment Purchases	5,000
01-400-750	Minor Equipment Purchases	200
TOTAL ADMIN EXPENSES:		<u>627,276</u>
TAX COLLECTOR EXPENSES		
01-403-150	FICA/Medicare Taxes	46
01-403-187	Commissions Elected Tax Coll.	1,600
01-403-188	Commissions Appointed Tax Coll	16,000
01-403-210	Materials and Supplies	400
01-403-353	Surety & Fidelity Bonds	3,103
TOTAL TAX COLLECTOR EXPENSES:		<u>21,149</u>
SHARED BUILDING EXPENSES		
01-409-220	Materials and Supplies	1,800
01-409-230	Heating Fuel	11,382
01-409-300	General Expense	1,000
01-409-361	Electricity	17,403
01-409-366	Water	1,548
01-409-373	Maintenance and Repairs	32,540
TOTAL SHARED BUILD EXPENSES:		<u>65,673</u>
POLICE EXPENSES		
01-410-121	Salary of Chief - Wages	84,769
01-410-123	Salary of Sergeant- Wages	290,655
01-410-131	Salary of Patrolmen - Wages	953,803
01-410-133	Desk Clerks - Wages	76,271
01-410-134	Parking Enforcement - Wages	69,148
01-410-135	Shift Differntial/FTO	12,000
01-410-136	On-Call Pay	5,900
01-410-137	Sick Time Pay Outs	4,700
01-410-138	Officer in Charge	6,600

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01-410-160	FICA/Medicare Taxes	34,080
01-410-171	Overtime	191,151
01-410-172	Holiday Pay	121,439
01-410-173	Longevity	18,280
01-410-173	Overtime for Special Events - New GL code	20,000
01-410-181	Uniforms	16,000
01-410-182	Uniform Cleaning	1,500
01-410-190	Civil Service Testing/Fees	1,000
01-410-193	Hiring Cost for Police Chief	8,606
01-410-194	Hiring Cost Full-Time Officers	1,000
01-410-196	Health and Accident Ins.	447,000
01-410-198	Life & Ancillary Ins Premium	11,500
01-410-210	Material and Supplies	11,000
01-410-220	Administrative Expenses	1,200
01-410-222	Crime Prevention Supplies	1,000
01-410-225	Investigative Expenses	2,000
01-410-232	Memberships	2,800
01-410-242	Ammo and Weapon Supplies	12,000
01-410-243	COVID19	34,000
01-410-252	Technology Fees	80,000
01-410-300	General Expense	4,500
01-410-305	Canine Program	1,000
01-410-306	Canine Grant Expense	6,500
01-410-314	Legal Services	10,000
01-410-315	Arbitration Fees	1,000
01-410-316	Medical Evaluations	1,000
01-410-319	Telephone Expense	13,000
01-410-320	Communication Expense	38,000
01-410-327	Computer Maintenance	5,000
01-410-336	Vehicle Replacements	54,000
01-410-337	Vehicle Maintenance and Repair	15,000
01-410-338	Gasoline	22,000
01-410-339	Tires	1,500
01-410-350	Berks Co. Crime Alert Donation	500
01-410-351	Police Auto Insurance	16,500
01-410-354	Workman's Comp. Ins. Prem.	70,896
01-410-363	National Nite Out Expenditures	3,000
01-410-373	Maintenance and Repairs	10,000
01-410-460	Education /Training	10,000
01-410-470	Educational Invest	13,500
01-410-500	Mayor's Office Expenses	500
01-410-740	Major Equipment Purchases	4,000
01-410-750	Minor Equipment Purchases	3,000
TOTAL POLICE EXPENSES:		<u><u>2,823,798</u></u>

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	FIRE COMPANY EXPENSES	
01-411-120	Daytime Staffers	61,800
01-411-121	Salaries Chief and Asst. Chief	8,106
01-411-220	Fire - Administrative Expenses	4,500
01-411-242	Turnout Gear	12,000
01-411-300	General Expense	10,000
01-411-329	Communication	19,500
01-411-337	Vehicle Maintenance and Repair	25,000
01-411-338	Gasoline	5,000
01-411-351	Fire Co. Vehicle Insurance	9,707
01-411-352	Vehicle Claim Repairs	500
01-411-354	Workman's Comp. Ins. Prem.	12,000
01-411-360	Utilities	20,000
01-411-373	Bldg Maintenance and Repairs	24,000
01-411-750	Minor Equipment Purchases	7,500
	TOTAL FIRE CO EXPENSES:	<u>219,614</u>

	CODE DEPT EXPENSES	
01-413-130	Wages - C.E.O. Staff	68,789
01-413-140	Wages-Clerical	47,988
01-413-150	FICA/Medicare Taxes	9,068
01-413-173	Longevity	1,760
01-413-196	Health and Accident Ins.	41,519
01-413-198	Life & Ancillary Ins Premium	999
01-413-210	Supplies/Equipment	1,500
01-413-300	General Expense	525
01-413-313	Engineering Services	68,250
01-413-314	Legal Services	30,000
01-413-316	Fire Code Inspection	20,000
01-413-320	Communication Expense	1,764
01-413-354	Workman's Comp. Ins. Prem.	450
01-413-373	Property Maintenance	10,580
01-413-374	Equipment Repairs/Maintenance	1,000
01-413-375	Computer Maintenance	8,300
01-413-401	Codes Dept Admin	142,000
01-413-415	State Fee Build/Plumb Permit	500
01-413-460	Education /Training	250
01-413-740	Major Equipment Purchases	1,000
01-413-750	Minor Equipment Purchases	250
	CODE DEPT TOTALS:	<u>456,492</u>

	ZONING	
01-414-300	General Expense	5,000
01-414-314	Legal Services	31,500
01-414-320	Planning-Zoning Hearing Exp	13,125
01-414-342	Zoning Ordinance Updates	2,000
	ZONING TOTALS:	<u>51,625</u>

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	EMERGENCY MGMT	
01-415-310	Professional Services	9,106
01-415-320	Emergency Mgmt. Communications	9,256
01-419-542	Contribution - Animal Rescue	4,553
	EMERGENCY MGMT TOTALS:	<u>22,915</u>

	PUBLIC WORKS EXPENSES	
01-430-130	Salary - Director Public Works	56,819
01-430-140	Crew Salaries	507,438
01-430-150	FICA/Medicare Taxes	48,129
01-430-172	Overtime	43,766
01-430-173	Part-Time Help	11,520
01-430-174	Longevity	9,600
01-430-181	Uniform Allowance	2,363
01-430-185	Boot Allowance	3,000
01-430-196	Health and Accident Ins.	213,500
01-430-198	Life Insurance Premium	9,031
01-430-243	COVID19	17,500
01-430-300	General Expense	15,000
01-430-336	Vehicle Replacements	15,077
01-430-337	Vehicle M&R/Oil/Grease	35,000
01-430-338	Gasoline	13,650
01-430-351	Vehicle Insurance	18,900
01-430-352	Vehicle Claim Repairs	500
01-430-354	Workman's Comp. Ins. Prem.	29,800
01-430-416	Training Expense	1,250
01-430-740	Major Equipment Purchases	4,000
01-430-750	Minor Equipment Purchases	2,500
	PUBLIC WORKS TOTALS:	<u>1,058,342</u>

	STREET EXPENSES	
01-431-374	Vehicle Maintenance & Repairs	4,500
01-431-455	Fees - Dumping Leaves	1,838
01-432-245	Snow and Ice Removal	45,000
01-433-245	Traffic Signals, Street Signs	7,500
01-433-246	Line Painting	3,500
01-433-375	Traffic Signal Maint/Repair	7,000
01-438-370	Gen. Maint. & Repairs	20,000
01-445-300	Parking Meter Kiosk Expense	16,700
01-445-400	Parking Lot Revenue Split	12,000
01-445-500	Parking & Pedestrian Expenses	30,000
01-446-300	MS4 Cooperation Agreement	26,250
	STREET TOTALS:	<u>174,288</u>

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	SHADE TREE EXPENSES	
01-455-374	Repairs & Maint.- Equipment	525
01-455-376	Tree Trimming	26,250
01-455-377	Tree Spraying	525
01-455-378	Planting/Replacements	3,500
	SHADE TREE TOTALS:	<u>30,800</u>
	ELM & MAIN STREET EXPENSES	
01-462-000	TIF Payments to BCRA	10,325
01-465-300	WR Main St Operating Expense	42,000
01-465-370	Penn Ave - Maint. & Repairs	18,375
	MAIN STREET TOTALS:	<u>70,700</u>
	LOANS	
01-471-411	Principal Payments/Fire Truck	10,705
01-472-600	Interest Expense on Loans	1,400
	LOAN TOTALS:	<u>12,105</u>
	CAPITAL TRANSFERS	
01-481-800	Trnsf Fire Tax to Capital	278,399
01-481-860	Capital Fund Build-up	258,300
	CAPITAL TRANSFER TOTALS:	<u>536,699</u>
	INSURANCE AND PENSION	
01-486-352	Casualty/Fire/Flood/Liability	150,228
01-486-353	Public Officials Bonds	1,036
01-487-151	Pension/State Aid	453,200
	TOTALS:	<u>604,464</u>
	TRANSFER EXPENSE	
01-492-031	Trans to Special Reserve Roads	44,100
01-492-061	State Aid/Relief Assn. Trnsf	20,000
01-492-090	Recreation Allocation	72,000
01-492-336	Trans to Special Reserve Street Sweeper	10,000
	TRANSFER TOTALS:	<u>146,100</u>

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WATER FUND

WATER REVENUE

06-378-012	Water Revenue	1,902,800
06-378-015	Water Penalties	15,069
06-378-020	Ready to Serve Charges	111,455
06-378-090	Service Connection/Shutoffs	1,092
06-378-095	Water Certification Fees	3,219
06-392-009	Trans from Sanitation	22,000
06-392-031	Transfer from Special Reserve	134,489
TOTAL REVENUES:		<u>2,190,124</u>

WATER EXPENSES

06-400-210	Materials and Supplies	1,100
06-400-300	General Expense	3,000
06-400-313	Engineering Services	28,000
06-400-336	Vehicle Replacements	25,000
06-400-337	Vehicle Maintenance and Repair	3,000
06-400-338	Gasoline	5,250
06-400-366	Water Purchase	704,745
06-400-370	System Maint. & Repairs	26,250
06-400-416	Training Expense	2,500
06-400-501	Merchant Account Fees	4,000
06-400-740	Major Equipment Purchases	5,000
06-400-750	Minor Equipment Purchases	1,000
06-481-800	Capital Water Project	222,000
06-492-010	Transfer To General Fund	579,600
06-492-300	Strategic Plan/Water Rate Inc.	365,018
TOTAL EXPENSES:		<u>1,975,463</u>

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SEWER FUND

SEWER REVENUES

08-354-000	Sewer Grant	200,000
08-364-012	Sewer Use Fees	1,100,187
08-364-015	Sewer Use Penalties	7,658
08-364-022	Sewer Maint. Fees	940,500
08-364-025	Sewer Maint. Penalties	6,255
08-364-030	Grease Trap Inspection Fee	5,400
08-392-031	Transfer in from Special Reserve	307,348
TOTAL REVENUE:		<u>2,567,348</u>

SEWER FUND EXPENSES

08-400-210	Materials/Supplies	2,000
08-400-230	Heating Fuel/Natural Gas	2,300
08-400-300	General Expense	4,500
08-400-313	Engineering Services	53,200
08-400-330	Grease Trap Inspections	4,700
08-400-336	Vehicle Replacements	25,000
08-400-337	Vehicle Maintenance and Repair	2,100
08-400-338	Gasoline	5,000
08-400-361	Electricity - Sewer Pumps	3,465
08-400-364	Sewer Use Charges	854,900
08-400-370	System Maint. & Repairs	68,000
08-400-416	Training Expense	1,750
08-400-501	Merchant Account Fees	4,000
08-400-740	Major Equipment Purchases	34,125
08-400-750	Minor Equipment Purchases	1,050
08-481-800	Capital Sewer Project	591,000
08-492-001	Transfer To General Fund	579,600
08-492-030	Strategic Plan/Sewer Rate Inc.	235,234
TOTAL EXPENSES:		<u>2,471,924</u>

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SANITATION FUND

SANITATION REVENUES		
09-354-500	Recycling Grant	16,000
09-363-300	Resident Disposal Fees	684,460
TOTAL REVENUES:		<u>700,460</u>

SANITATION EXPENSES		
09-400-210	Supplies	1,155
09-400-300	General Expenses	3,675
09-400-336	Vehicle Replacements	25,000
09-400-501	Merchant Account Fees	4,000
09-427-452	Contracted Trash Fees	167,289
09-427-453	Act 101 Fees	20,690
09-427-454	Landfall Disposal Fees	209,400
09-427-455	Recycling Fees	77,739
09-492-001	Transfer To General Fund	131,100
09-492-006	Trans to Water	22,000
TOTAL EXPENSES:		<u>662,048</u>

CAPITAL RESERVE FUND

CAPITAL FUND REVENUES		
30-357-030	Reimbursements - Local Govt	32,000
30-383-006	Water Rate Increase Bond Issue	365,018
30-383-008	Sewer MT. Increase - Bond Issu	235,234
30-392-001	Transfer From General Fund	258,300
30-392-060	Transfer From Special Reserve	42,045
30-392-175	Fire Tax Trnsf from General	278,399
TOTAL REVENUES:		<u>1,210,996</u>

CAPITAL FUND EXPENSES		
30-400-313	Engineering Capital Expense	13,050
30-409-000	Buildings - Cap. Expenditure	40,000
30-410-000	Police Capital Exp.	32,000
30-411-000	Fire Capital Exp.	10,000
30-430-000	Highways Capital Exp.	145,000
30-450-000	Recreation Capital Exp.	92,000
30-471-100	GO Bond Principal	710,000
30-472-100	Gen Obligation Bond Interest	168,650
TOTAL EXPENSES:		<u>1,210,700</u>

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SPECIAL RESERVE FUND

SPECIAL RESERVE REVENUES

31-341-100	Interest	35
31-392-010	Trans from Real Estate Roads	44,100
31-392-336	Transfer from Gen for Sweeper	10,000
TOTAL REVENUES:		<u>54,135</u>

SPECIAL RESERVE EXPENSES

31-400-300	General Expense	8,123
31-450-000	Recreation Capital Project Exp	42,045
31-492-006	Transfer to Water Fund	130,427
31-492-008	Transfer to Sewer Fund	303,286
TOTAL EXPENSES:		<u>483,881</u>

HIGHWAY AID FUND

HIGHWAY AID REVENUES

35-341-100	Interest Earnings	63
35-355-050	Motor Vehicle Fuel Tax	107,180
TOTAL REVENUES:		<u>107,243</u>

HIGHWAY AID EXPENSES

35-433-000	Traffic Control Devices	9,955
35-434-361	Street Lighting - Electricity	90,102
35-439-000	Highways Construction Rebuild	52,000
TOTAL EXPENSES:		<u>152,057</u>

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RECREATION FUND

RECREATION REVENUES

90-367-105	Bicentennial Rental	5,000
90-367-115	Field Rental	6,090
90-367-155	Pavilion Rental	6,300
90-367-200	Pool Receipts / Daily - Season	98,140
90-367-203	Receipts - Spectator Fees	675
90-367-204	Receipts - Pool Special Events	1,300
90-367-206	Receipts / Water Classes	2,500
90-367-207	Receipts /Clothing	800
90-367-300	Playground Fees - Registration	31,000
90-367-330	Basketball Program	12,000
90-367-370	Pickleball Program	12,000
90-367-400	Pool Concessions	35,654
90-367-801	Misc. Pool Revenue	210
90-367-805	Event Sponsors	5,000
90-367-806	Father Daughter Dance	3,500
90-367-808	Halloween Haunted Hayride	3,900
90-367-809	Halloween Duck Pond	150
90-367-811	Mother/Son Dance	1,000
90-367-815	4th of July Contributions	3,000
90-380-100	Misc. Recreation Revenue	450
90-387-300	Playground donations	2,500
90-387-301	Playground Field Trips	4,500
90-387-302	Playground Travel (donation)	1,000
90-387-303	Playground Fund Raiser	2,000
90-392-001	Transf. From General Fund	72,000
TOTAL RECREATION REVENUES:		<u><u>310,669</u></u>

GENERAL RECREATION EXPENSE

90-451-021	Office Supplies	800
90-451-024	Recreation Director Phone	600
90-451-109	Father/Daughter Dance	1,500
90-451-110	Harvest Hayride	2,000
90-451-111	Mother/Son Dance	750
90-451-113	4th of July Celebration	12,000
90-451-121	Travel/Class	1,300
90-451-150	Rec Director FICA/Medicare	2,090
90-451-187	Recreation Director	27,316
90-451-243	COVID19	400
90-451-300	General Expense	1,000
90-451-431	Community Special Events	5,000
TOTAL GENERAL EXPENSES:		<u><u>54,756</u></u>

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	POOL EXPENSES	
90-452-021	Supplies	1,006
90-452-022	Maintenance/Repairs	700
90-452-023	Equipment	2,000
90-452-024	Telephone	3,255
90-452-150	FICA/Medicare Taxes	6,378
90-452-181	Pool Wages	70,000
90-452-182	Concesssion Wages	13,369
90-452-185	Uniforms	2,000
90-452-300	General Expenses	400
90-452-321	Concession Supplies	15,500
90-452-354	Workers' Compensation Ins.	840
90-452-370	R & M Buildings & Supplies	17,850
90-452-374	Repairs & Maintenance Equip	35,000
90-452-530	Electric - Pool	10,311
90-452-531	Chemicals - Pool	13,440
90-452-536	Water - Pools	2,100
	TOTAL POOL EXPENSES:	<u>194,148</u>

	PLAYGROUND EXPENSES	
90-453-031	Materials and Supplies	500
90-453-033	Equipment	500
90-453-034	Telephone	160
90-453-035	Basketball	12,000
90-453-037	Pickleball Expenses	12,000
90-453-038	Field Trip Expense	4,000
90-453-131	Travel Expense	1,500
90-453-150	FICA/Medicare Taxes	1,836
90-453-180	Uniforms	750
90-453-181	Playground Kids T-Shirts	500
90-453-183	Playground Wages	24,000
90-453-273	Reserve - equipment claim	4,055
	TOTAL PLAYGROUND EXPENSES:	<u>61,801</u>