

West Reading Borough
2017 Adopted Budget

GENERAL FUND

01-279-099	Fund Balance January 1:	764,847
	General Fund Revenues:	<u>5,344,925</u>
	400 Administrative GF Exp:	607,560
	403 Tax Collection GF Exp:	28,668
	409 Shared Building GF Exp:	91,271
	410 Police GF Exp:	2,316,041
	411 Fire GF Exp:	173,578
	413 Code Department GF Exp:	322,882
	414 Planning, Zoning GF Exp:	18,785
	415 Emergency Services GF Exp:	15,909
	419 Animal Control/Rescue GF Exp:	1,200
	430 Public Works GF Exp:	785,378
	431-438 PW Street GF Exp:	161,234
	455 Shade Tree GF Exp:	30,000
	462-463 Elm Street GF Exp:	366,270
	465 Main Street GF Exp:	62,000
	481 Revenue Transfers:	175,045
	486 Insurance GF Exp:	130,698
	487 Pension/State Aid:	251,075
	492 Revenue Transfers:	<u>233,718</u>
	Total Expenses:	<u>5,771,314</u>
	General Fund Bal Dec 31:	<u><u>338,458</u></u>

	GENERAL FUND REVENUES	
01-301-100	Real Estate Taxes Current	989,743
01-301-125	Real Estate Tax Road Current	40,000
01-301-150	Real Estate Taxes Fire Current	300,000
01-301-300	Real Estate Taxes Delinquent	19,600

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01-301-325	Real Estate Taxes Road Delinq	219
01-301-350	Real Estate Taxes Fire Delinq.	5,500
01-310-100	Real Estate Transfer Tax	65,000
01-310-200	Earned Income Tax	540,000
01-310-500	Local Services Tax	400,000
01-310-800	Business Priv.Tax	480,000
01-310-830	Bus. Priv. Tax Delinquent	15,000
01-321-471	Late fees - Rental Inspection	700
01-321-610	Transient Retailers	700
01-321-620	Plumbing Licenses	2,000
01-321-800	Cable TV Franchise Tax	72,000
01-322-400	Dumpster Permits	400
01-331-110	Vehicle Code Violations DJ	27,500
01-331-111	Vehicle Code Violations/State	1,800
01-331-120	Violations Ords & Statutes	5,000
01-331-125	Violations Ords/Statute CEO DJ	600
01-331-225	Code Fines (non-DJ)	1,000
01-331-300	Parking Tickets	50,000
01-331-310	Permit Parking Violations	500
01-331-350	False Alarm Fees	1,500
01-341-100	Interest Earnings	1,000
01-351-041	DCED #61659 Facade Reno	20,012
01-351-042	DCED #TBD South 6th Ave Streetscape	246,512
01-351-043	DCED #TBD S 6th Ave St Scp. Donation	25,000
01-355-010	Public Utility Realty Tax	2,500
01-355-080	Alcoholic Beverage License	2,450
01-355-130	Foreign Fire Insurance	24,342
01-359-100	Reading Hospital	610,500
01-361-100	Public Safety- Police Services	2,000
01-361-110	Police Report photo copies	4,000
01-361-113	Aggressive Driver Enforcement	1,500
01-361-183	National Nite Out Proceeds	1,500
01-361-320	Commerical Plan Review Fees	15,000
01-361-340	Hearing Fees	2,000
01-361-400	Xpress Service Fees	700
01-362-200	Burning Permit	400
01-362-410	Building Permits	30,000
01-362-412	RHMC Building Permit	15,000
01-362-430	Plumbing Permits	6,000
01-362-450	Business Licenses	14,000
01-362-455	Sidewalk Cafe Permits	1,000
01-362-460	Sign Permits	1,200
01-362-470	Rental Occupancy	61,000
01-362-473	Zoning Permits	2,500
01-362-475	Housing Certification Fees	6,000
01-362-476	Reinspection Fees (no show)	200
01-362-477	Additional Reinspect Fees	200
01-362-479	Commercial Cert. of Occupancy	2,000
01-362-480	Alarm Permit	500
01-363-100	Digging Permits	5,000
01-363-510	Contracted Snow Removal PA Dot	1,500
01-380-100	Misc. Revenue Receipts	1,000
01-387-410	Donations K-9 Program	400
01-391-410	Sale of Police Vehicles	5,000
01-392-009	Trnsf from Refuse Fund	72,000
01-392-060	Transfer From Water Fund	500,000
01-392-080	Transfer From Sewer Fund	317,250
01-392-300	Transfer From Capital Reserve	164,000
01-392-310	Transfer from Special Reserve	12,997
01-394-600	Estimated State Aid/Pensions	148,000
	TOTAL REVENUE:	5,344,925
	GENERAL FUND ADMIN EXPENSES	
01-400-111	Salaries - Council	13,000

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01-400-121	Manager's Salary	72,000
01-400-130	Salary - Treasurer	50,000
01-400-140	Wages-Office Staff	81,600
01-400-150	FICA/Medicare Taxes	16,570
01-400-182	Longevity	2,480
01-400-196	Health and Accident Ins.	75,772
01-400-198	Life & Ancillary Ins Premium	2,484
01-400-210	Supplies	4,000
01-400-300	General Expense	16,000
01-400-310	School Crossing Guards	32,000
01-400-311	Auditing Services	15,500
01-400-312	Accounting Services	10,000
01-400-313	Engineering Services	70,000
01-400-314	Legal Services	52,000
01-400-320	Communication Expense	4,000
01-400-325	Postage	6,000
01-400-340	Advertising and Printing	12,000
01-400-354	Workers' Compensation Ins.	1,204
01-400-374	Computer Repair & Maint	23,200
01-400-416	Training Expense	1,000
01-400-417	E.A.C. Expenses	250
01-400-501	Merchant Account Fees	12,500
01-400-611	Misc. Costs	13,000
01-400-740	Major Equipment Purchases	20,000
01-400-750	Minor Equipment Purchases	1,000
	TOTALS:	607,560
	TAX COLLECTOR EXPENSES	
01-403-150	FICA/Medicare Taxes	69
01-403-187	Commissions Elected Tax Coll.	1,599
01-403-188	Commissions Appointed Tax Coll	24,000
01-403-210	Materials and Supplies	1,000
01-403-353	Surety & Fidelity Bonds	2,000
	TOTALS:	28,668
	SHARED BUILDING EXPENSES	
01-409-220	Materials and Supplies	4,000
01-409-230	Heating Fuel	12,000
01-409-300	General Expense	600
01-409-355	Building Claim Repairs	1,000
01-409-361	Electricity	29,571
01-409-366	Water	1,000
01-409-373	Maintenance and Repairs	43,100
	TOTALS:	91,271
	POLICE EXPENSES	
01-410-121	Salary of Chief - Wages	97,726
01-410-123	Salary of Sergeant- Wages	256,000
01-410-131	Salary of Patrolmen - Wages	762,556
01-410-132	Wages Part-Time Police	40,000
01-410-133	Desk Clerks - Wages	64,087
01-410-134	Parking Enforcement - Wages	33,221
01-410-135	Shift Differential/FTO	6,516
01-410-136	On-Call Pay	5,900
01-410-137	Sick Time Pay Outs	6,500
01-410-138	Officer in Charge	5,000
01-410-160	FICA/Medicare Taxes	30,244
01-410-171	Overtime	200,227
01-410-172	Holiday Pay	102,239
01-410-173	Longevity	19,440
01-410-181	Uniforms	14,000
01-410-182	Uniform Cleaning	4,000
01-410-190	Civil Service Testing/Fees	3,000

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01-410-194	Hiring Cost Full-Time Officers	2,000
01-410-195	Hiring Cost Part-Time Officers	2,000
01-410-196	Health and Accident Ins.	282,578
01-410-198	Life & Ancillary Ins Premium	9,355
01-410-210	Material and Supplies	6,500
01-410-220	Administrative Expenses	1,000
01-410-222	Crime Prevention Supplies	2,000
01-410-225	Investigative Expenses	3,000
01-410-232	Memberships	2,500
01-410-242	Ammo and Weapon Supplies	17,500
01-410-252	Technology Fees	25,200
01-410-300	General Expense	5,500
01-410-305	Canine Program	2,500
01-410-306	Canine Grant Expense	1,000
01-410-314	Legal Services	25,000
01-410-315	Arbitration Fees	5,000
01-410-316	Medical Evaluations	1,000
01-410-319	Telephone Expense	14,700
01-410-320	Communication Expense	30,000
01-410-321	New Radios (7 yr expense)	16,991
01-410-327	Computer Maintenance	5,000
01-410-336	Vehicle Replacements	34,500
01-410-337	Vehicle Maintenance and Repair	30,000
01-410-338	Gasoline	18,500
01-410-339	Tires	2,500
01-410-350	Berks Co. Crime Alert Donation	500
01-410-351	Police Auto Insurance	14,904
01-410-352	Vehicle Claim Repairs	1,000
01-410-354	Workman's Comp. Ins. Prem.	59,156
01-410-363	National Nite Out Expenditures	2,000
01-410-373	Maintenance and Repairs	9,500
01-410-460	Education /Training	17,500
01-410-500	Mayor's Office Expenses	2,500
01-410-740	Major Equipment Purchases	10,000
01-410-750	Minor Equipment Purchases	2,500
	TOTALS:	2,316,041
	FIRE COMPANY EXPENSES	
01-411-121	Salaries Chief and Asst. Chief	7,008
01-411-220	Fire - Administrative Expenses	4,200
01-411-222	Debt Service	12,141
01-411-300	General Expense	10,000
01-411-329	Communication	17,000
01-411-330	Fire Company Radios	21,524
01-411-337	Vehicle Maintenance and Repair	26,800
01-411-338	Gasoline	7,000
01-411-351	Fire Co. Vehicle Insurance	8,905
01-411-352	Vehicle Claim Repairs	1,000
01-411-354	Workman's Comp. Ins. Prem.	15,000
01-411-355	Building Claim Repairs	1,000
01-411-360	Utilities	21,000
01-411-373	Bldg. Maintenance and Repairs	14,000
01-411-750	Minor Equipment Purchases	7,000
	TOTALS:	173,578
	CODE ENFORCEMENT EXPENSES	
01-413-140	Wages-Clerical	33,280
01-413-150	FICA/Medicare Taxes	2,474
01-413-196	Health and Accident Ins.	17,871
01-413-198	Life & Ancillary Ins Premium	621
01-413-210	Supplies/Equipment	2,500
01-413-300	General Expense	1,000
01-413-313	Engineering Services	80,000

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01-413-314	Legal Services	2,000
01-413-320	Communication Expense	600
01-413-340	Advertising and Printing	500
01-413-354	Workman's Comp. Ins. Prem.	400
01-413-373	Property Maintenance	2,000
01-413-374	Equipment Repairs/Maintenance	5,530
01-413-375	Computer Maintenance	6,000
01-413-401	Codes Dept Admin	166,106
01-413-460	Education /Training	1,000
01-413-750	Minor Equipment Purchases	1,000
	TOTALS:	322,882
	PLANNING & ZONING EXPENSES	
01-414-300	General Expense	5,000
01-414-314	Legal Services	2,000
01-414-316	Plumbing Inspection	3,000
01-414-342	Zoning Ordinance Updates	8,785
	TOTALS:	18,785
	EMERGENCY COMMUNICATION SERVICES	
01-415-310	Professional Services	8,424
01-415-320	Emergency Mgmt. Communications	7,485
	TOTALS:	15,909
	ANIMAL CONTROL/RESCUE	
01-419-542	Contribution - Animal Rescue	1,200
	TOTALS:	1,200
	PUBLIC WORKS EXPENSES	
01-430-130	Salary - Foreman	63,615
01-430-140	Crew Salaries	375,701
01-430-150	FICA/Medicare Taxes	31,774
01-430-172	Overtime	22,500
01-430-173	Part-Time Help	10,000
01-430-174	Longevity	8,320
01-430-181	Uniform Allowance	2,250
01-430-185	Boot Allowance	2,800
01-430-196	Health and Accident Ins.	151,092
01-430-198	Life & Ancillary Insurance Premium	13,725
01-430-300	General Expense	15,500
01-430-337	Vehicle M&R/Oil/Grease	25,000
01-430-338	Gasoline	15,000
01-430-351	Vehicle Insurance	15,503
01-430-352	Vehicle Claim Repairs	1,000
01-430-354	Workman's Comp. Ins. Prem.	23,348
01-430-416	Training Expense	2,250
01-430-740	Major Equipment Purchases	4,000
01-430-750	Minor Equipment Purchases	2,000
	TOTALS:	785,378
	STREETS	
01-431-374	Vehicle Maintenance & Repairs	10,000
01-431-455	Fees - Dumping Leaves	2,250
01-432-245	Snow and Ice Removal	60,000
01-433-245	Traffic Signals, Street Signs	12,500
01-433-246	Line Painting	3,500
01-433-375	Traffic Signal Maint/Repair	42,984
01-438-370	Gen. Maint. & Repairs	30,000
	TOTALS:	161,234
	SHADE TREES	
01-455-374	Repairs & Maint.- Equipment	1,000

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	SEWER FUND	
08-279-099	Fund Balance January 1	158,245
	SEWER REVENUES	
08-364-012	Sewer Use Fees	924,690
08-364-015	Sewer Use Penalties	7,745
08-364-022	Sewer Maint. Fees	803,336
08-364-025	Sewer Maint. Penalties	5,974
08-364-030	Grease Trap Inspection Fee	4,000
	TOTALS	1,745,745
	SEWER EXPENSES	
08-400-210	Materials/Supplies	1,500
08-400-230	Heating Fuel/Natural Gas	1,200
08-400-300	General Expense	4,000
08-400-313	Engineering Services	15,000
08-400-330	Grease Trap Inspections	4,000
08-400-337	Vehicle Maintenance and Repair	3,000
08-400-338	Gasoline	5,000
08-400-361	Electricity - Sewer Pumps	2,700
08-400-364	Sewer Use Charges	805,316
08-400-370	System Maint. & Repairs	25,000
08-400-407	GPS/GIS	2,500
08-400-416	Training Expense	1,500
08-400-740	Major Equipment Purchases	5,000
08-400-750	Minor Equipment Purchases	1,000
08-481-800	Capital Sewer Project	200,000
08-492-001	Transfer To General Fund	317,250
08-492-030	Strategic Plan/Sewer Rate Inc.	195,000
08-492-310	Transfer to Special Reserve	29,000
08-492-300	Transfer to Capital Reserve Fund	146,000
	TOTALS	1,763,966
	Sewer Fund Balance Dec 31	140,024
	REFUSE/RECYCLING FUND	
09-279-099	FUND BALANCE JANUARY 1	37,796
	REFUSE/RECYCLING REVENUES	
09-354-500	Recycling Grant	115,258
09-363-300	Resident Disposal Fees	390,000
	TOTALS	505,258
	REFUSE/RECYCLING EXPENSES	
09-400-210	Supplies	400
09-400-300	General Expenses	12,776
09-427-452	Contracted Trash Fees	174,420
09-427-453	Act 101 Fees	14,500
09-427-454	Landfall Disposal Fees	115,000
09-427-455	Recycling Fees	33,516
09-492-001	Transfer To General Fund	72,000
09-492-300	Transfer to Capital Fund	116,500
	TOTALS	539,112
	Refuse Fund Balance Dec 31	3,942
	CAPITAL RESERVE FUND	
30-279-099	FUND BALANCE JANUARY 1	469,347

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	CAPITAL RESERVE FUND REVENUES	
30-383-006	Water Rate Increase Bond Issue	297,411
30-383-008	Sewer MT. Increase - Bond Issu	195,000
30-392-006	Transfer From Utilities Fund	150,000
30-392-008	Transfer from Sewer Fund	146,000
30-392-009	Trnsf from Refuse Fund	116,500
30-392-060	Transfer From Special Reserve	78,000
30-392-175	Fire Tax Trnsf from General	175,045
	TOTALS	1,157,956
	CAPITAL RESERVE FUND EXPENSES	
30-410-000	Police Capital Exp.	30,000
30-411-000	Fire Capital Exp.	6,000
30-426-000	Recycling Capital Exp	6,500
30-430-000	Highways Capital Exp.	475,500
30-471-100	Gen Obligation Bond Principal	429,695
30-472-100	Gen Obligation Bond Interest	244,051
30-492-000	Transfer to General	164,000
	TOTALS	1,355,746
	Capital Reserve Fund Balance Dec 31	271,557
	SPECIAL RESERVE FUND	
31-279-099	FUND BALANCE JANUARY 1	318,879
	SPECIAL RESERVE REVENUES	
31-341-100	Interest	225
31-392-006	Transfer From Water Fund	192,500
31-392-008	Transfer from Sewer Fund	29,000
31-392-010	Trans from Real Estate Roads	41,000
31-392-015	Trans from Real Estate Fire	41,000
	TOTALS	303,725
	SPECIAL RESERVE EXPENSES	
31-450-000	Recreation Special Project Exp	53,908
31-492-010	Transfer to General Fund	12,997
31-492-030	Transfer to Capital Fund	78,000
31-492-900	Transfer to Recreation	17,200
	TOTALS	162,105
	Special Reserve Fund Bal Dec 31	460,499
	LIQUID FUELS	
35-279-099	FUND BALANCE JANUARY 1	33,832
	LIQUID FUELS REVENUES	
35-341-100	Interest Earnings	55
35-355-050	Motor Vehicle Fuel Tax	108,865
	TOTALS	108,920
	LIQUID FUELS EXPENSES	
35-433-000	Traffic Control Devices	12,252
35-434-361	Street Lighting - Electricity	75,262
	TOTALS	87,514
	Liquid Fuels Fund Bal Dec 31	55,238
	RECREATION	
90-279-099	FUND BALANCE JANUARY 1	690
	REVENUES:	

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90-367-105	Bicentennial Rental	4,000
90-367-115	Field Rental	2,100
90-367-155	Pavilion Rental	1,000
90-367-200	Pool Receipts / Daily - Season	62,000
90-367-202	Receipts Swim Team Activities	800
90-367-203	Receipts - Spectator Fees	450
90-367-204	Receipts - Pool Special Events	1,500
90-367-206	Receipts / Water Classes	2,000
90-367-207	Receipts /Clothing	300
90-367-208	Sale of Swim Team T-shirts	1,600
90-367-300	Playground Fees - Registration	6,500
90-367-330	Basketball Program	10,000
90-367-400	Pool Concessions	29,000
90-367-801	Misc. Pool Revenue	100
90-367-806	Father Daughter Dance	2,000
90-367-808	Halloween Haunted Hayride	3,000
90-367-809	Halloween Duck Pond	100
90-367-811	Mother/Son Dance	900
90-367-814	Harvest Festival	500
90-367-815	4th of July Contributions	7,500
90-387-300	Playground donations	10,500
90-387-301	Playground Field Trips	2,300
90-387-302	Playground Travel (donation)	500
90-392-001	Transf. From General Fund	127,376
90-392-310	Transfer from Special Reserve Fund	17,200
	TOTALS:	293,226
	Recreation Expenses	
90-451-021	Office Supplies	1,300
90-451-024	Recreation Director Phone	1,000
90-451-109	Father/Daughter Dance	1,800
90-451-110	Harvest Hayride	2,700
90-451-111	Mother/Son Dance	900
90-451-112	Tons of Trucks	150
90-451-113	4th of July Celebration	9,600
90-451-114	Harvest Festival	500
90-451-121	Travel/Class	1,200
90-451-150	Rec Director FICA/Medicare	2,907
90-451-187	Recreation Director	38,000
90-451-198	Recreation Director Life Ins.	177
90-451-300	General Expense	1,200
90-451-431	Community Special Events	5,100
	TOTALS:	66,534
	Pool Expenses	
90-452-021	Supplies	1,300
90-452-022	Maintenance/Repairs	2,500
90-452-023	Equipment	2,000
90-452-024	Telephone	600
90-452-027	Official Entry	200
90-452-150	FICA/Medicare Taxes	7,015
90-452-181	Pool Wages	76,000
90-452-182	Concession Wages	15,700
90-452-185	Uniforms	1,700
90-452-202	Swim Team Expenses	500
90-452-205	Swim Team Swimsuits	1,600
90-452-208	Swim Team T-shirts	300
90-452-300	General Expenses	1,500
90-452-321	Concession Supplies	16,000
90-452-354	Workers' Compensation Ins.	7,076
90-452-370	R & M Buildings & Supplies	15,000
90-452-374	Repairs & Maintenance Equip	18,000
90-452-530	Electric - Pool	12,227

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90-452-531	Chemicals - Pool	11,500
90-452-536	Water - Pools	4,000
	TOTALS:	194,718
	Playground Expenses	
90-453-031	Materials and Supplies	1,000
90-453-033	Equipment	1,786
90-453-034	Telephone	300
90-453-035	Basketball	10,000
90-453-038	Field Trip Expense - name changed	2,300
90-453-131	Travel Expense	600
90-453-150	FICA/Medicare Taxes	1,071
90-453-180	Uniforms	600
90-453-181	playground kids t-shirts	300
90-453-183	Playground Wages	14,000
90-453-230	Fieldhouse Heat	100
90-453-354	Recreation Grant/Donation	500
	TOTALS:	32,557
	TOTAL RECREATION EXPENSES:	293,809
	Recreation Fund Bal Dec 31:	107