

Business Meeting Agenda

Borough of West Reading Council Tuesday, February 20, 2024 – 7:00 p.m.

1.	Call to Order, Pledge of Allegiance, Roll Call <div> <div> <input type="checkbox"/> Ryan Lineaweaver, President <input type="checkbox"/> Patrick Kaag, Pro-Tem <input type="checkbox"/> Zanna Leiendecker, Member <input type="checkbox"/> Zachary Shaver, Member <input type="checkbox"/> Daniel Becker, Solicitor </div> <div> <input type="checkbox"/> Philip Wert, Vice President <input type="checkbox"/> Bethany Bower, Member <input type="checkbox"/> Denise Drobnick, Member <input type="checkbox"/> Samantha Kaag, Mayor <input type="checkbox"/> Dean Murray, Borough Manager </div> </div>
2.	Executive Session: <i>Borough Council held an executive session on Tuesday, February 20, 2024, at 6:00 p.m. to discuss acquisition of real property and personnel matters.</i>
3.	Agenda Amendments
4.	Public Comment: <i>*Per Resolution 2016-1: Time limited to 5 minutes per person. Only residents and taxpayers of the Borough of West Reading will be permitted to address Borough Council. Please state your name and physical address for the record. Written comments can be submitted to info@westreadingborough.org prior to noon on the date of the meeting. Please include: the meeting date "(i.e., 8/17/21) Public Comment" in the subject line of your email and include your name and address.</i>
5.	Approval of Minutes a. January 16, 2024 – Regular Meeting b. January 23, 2024 – Second Meeting 1) Action Item: <i>Consideration to approve the minutes.</i>
6.	Ordinances / Resolutions a. Ordinance – Commencement of Water Service Amendment 1) Action Item: <i>Consideration to authorize the advertisement of an amendment to Section 441-21 to refer to a resolution for schedule of fees to commence and discontinue water service.</i> b. Ordinance 1182 – Sewer Tapping Fee & Connections Regulations Amendment 1) Action Item: <i>Consideration of adopting an amendment to Chapter 363-3 and 363-6 Sewer Tapping Fees and Connections Regulations to include language pertaining to changes in use, flow, and strength of sewage discharge.</i> c. Resolution 2024-6 Extension of Local Disaster Emergency 1) Action Item: <i>Consideration of adopting an extension to the Proclamation of Local Disaster Emergency through the March 19, 2024 Council meeting.</i> d. Resolution 2024-7 Destruction of Municipal Records 1) Action Item: <i>Consideration of approving the disposal of municipal records per the Municipal Records Manual.</i>
7.	Consultants' Reports a. Solicitor's Report b. Engineer's Report 1) Action Item: <i>Consideration to accept the 2024 Roads Project bids and to award the low bidder a contract contingent upon the Borough Solicitor's review and approval of the bid package.</i> 2) Action Item: <i>Consideration of approving borough match funding of \$48,380.30 for proposed Year 9 Green Light-Go grant funded traffic signal upgrades.</i> 3) Action item: <i>Consideration of allowing the Borough Manager to execute the Chapter 94 Annual Wasteload Management Report.</i>
8.	Council President's Report 1) Action Item: <i>Consideration of authorizing the solicitor to draft an agreement of sale to purchase 433 Penn Avenue.</i>
9.	Borough Manager's Report 1) Action Item: <i>Consideration of appointing an Alternate Member to the Board of Appeals to hear appeals pertaining to property maintenance with a term to expire on December 31, 2026.</i> 2) Action Item: <i>Consideration of appointing two Members to the Finance Committee with terms to expire on December 31, 2024.</i> 3) Action Item: <i>Consideration of appointing an Associate Member to the Environmental Advisory Council.</i> 4) Action Item: <i>Consideration of approving the Armed Forces Day Parade event and staff to submit a request to PennDOT for permission to close Penn Avenue from Eighth Avenue to Third Avenue on Saturday, May 18, 2024.</i>

		<p>5) Action Item: Consideration of entering into an extended lease agreement with Western Berks Ambulance to occupy and conduct business from designated areas within the West Reading Fire House.</p> <p>6) Action Item: Consideration to accept a letter of resignation from the Borough Manager.</p> <p>7) Action Item: Consideration of entering into an agreement with the Center for Excellence in Local Government to assist in hiring a Borough Manager.</p>
10.	Mayor's Report	
11.	Department Reports	<p>a. Police Department</p> <p>1) Action Item: Consideration of approving the budgeted lease of a 2023 Ford Police Interceptor Utility vehicle.</p> <p>b. Public Works</p> <p>1) Action Item: Consideration of approving yard waste drop off dates on the 1st Saturday of April through November 9am to noon.</p> <p>2) Action Item: Consideration of approving the purchase of a budgeted Ford Bronco not to exceed \$32,000.</p> <p>3) Action Item: Consideration of approving the purchase of a budgeted replacement 2.5-ton dump truck not to exceed \$120,000.</p> <p>c. Fire Department</p> <p>1) Action Item: Consideration of consenting to the appointment of Lieutenant 64-1.</p> <p>2) Action Item: Consideration of accepting a conditional offer of sale for the 2000 Seagrave Engine from the Springdale Volunteer Fire Department.</p> <p>d. Code Department</p> <p>e. West Reading Community Revitalization Foundation Report</p>
12.	Committee / Commission Reports	<p>a. Equity Diversity & Inclusion Taskforce</p> <p>b. Recreation Commission – February 6, 2024</p> <p>1) Action Item: Consideration of approving a disc golf tournament event with alcohol vendor on Sunday, April 14, 2024, from 8:00 a.m. to 4:00 p.m.</p> <p>2) Action Item: Consideration of approving Pickleball Tournament event dates as presented by Fromuth Tennis.</p> <p>c. Planning Commission – February 7, 2024</p> <p>d. Economic Development Committee – February 12, 2024</p> <p>e. Environmental Advisory Council – January 22, 2024</p> <p>f. Traffic & Infrastructure Committee – February 14, 2024</p> <p>g. Shade Tree Commission – February 5, 2024</p> <p>h. Safety Committee – February 12, 2024</p>
13.	Treasurer's Report	<p>a. Transfer of Funds</p> <p>1) Action Item: Consideration of approving the transfer of \$150,000 from the PLGIT Prime account to the M&T Bank account.</p> <p>b. Financial Statement – 1 month ending 1/31/2024</p> <p>c. Payment Approval Report – 1/17/24 to 2/16/24 & 2/17/24 to 2/20/24</p> <p>1) Action Item: Consideration to approve the financial statement ending 1/31/24 and payment approval reports of 1/17/24 through 2/20/24.</p>
14.	Public Comment	
15.	Adjournment	