

## **Borough of West Reading Recreation Commission**

Tuesday, October 6, 2020

Meeting called to order at 6:12 pm on Zoom.

Members present: Nathalie Kulesa (chair), Lori Hoffman (vice chair), Colleen English, Kristina Singleton, Nikki Frymoyer, Kristin Hawley (left early), Jen Witman (left early)

Members not present: Roger Hinsey, Alex Humphrey

Staff members present: Helen Moyer, Recreation Director

Borough Council Members present: Samantha Kaag

### Public Comment

None.

**Motion to approve the minutes of the September 2020 meeting made by Kristina Singleton. Seconded by Kristin Hawley. Motion passed unanimously (7-0).**

### Upcoming Events:

- Trick or Treat Bags (October 30; Hand out bags 4-6pm; sign-ups for resident children)
  - Palmers to donate goody bags of candy, volunteer staff to help with event, donate funds and/or decoration; meeting to finalize on Thursday, Oct. 8.
  - Some supplies for goody bags ordered
  - Need help decorating Pavilion on Friday, Oct. 30
  - Meet at Bicentennial House to put bags together
  - \$600 donated toward this event
  - Request for donations of one bag of candy from commission members
  - 100-150 bags
- Scarecrow Decorating Contest
  - Judge on Sunday, Oct. 11
  - Meet at Borough hall at 3:45pm
- Halloween Decorating Contest
  - Judge on Sunday, Oct. 25, 6-8pm
  - Meet at Borough Hall at 6pm

### Discussion of Budget:

- Presented budget and updated fee schedule (from September 2020 meeting). Borough Council feels that prices need to be raised, but putting the higher prices on non-residents, not on residents
  - Playground fees increased for non-residents, but not residents
  - Pool rates increased for non-residents, but not residents
  - Rates will go to price proposed by Recreation Commission, not higher
  - Rental rates (Bicentennial House, Pavilion) increased for non-residents, residents stay the same (slight increase at Bicentennial House)
- Need to cut expenses by another 5%

- Can wait one more year before major pool renovation needed. Will request Council to set aside money over two years to pay for it in 2022.
  - Capital projects in recreation buildings/areas need to be done in order to have facilities and events.
- Discussion of ways to cut expenses, including cutting events, looking for donations/advertising, etc.

Rental of Bicentennial House: ask Council to rent to bring in revenue.

- Need COVID-19 liability waiver
- Council decision
- Need to clean & sanitize after an event
- Limited availability (only one rental per weekend)

**Motion to ask for Borough Council approval to re-open rental of the Bicentennial House to raise funds for the Recreation Commission made by Kristina Singleton. Seconded by Nikki Frymoyer. Motion carried unanimously (5-0).**

**Motion to adjourn made by Nikki Frymoyer. Second made by Kristina Singleton. Motion passed unanimously (5-0).**

Next meeting: November 2, 2020.

Respectfully submitted,  
Colleen English  
Recreation Commission Secretary