

**BOROUGH OF WEST READING
POLICE DEPARTMENT**

500 Chestnut Street
West Reading, Pennsylvania 19611
Phone (610) 373-0111

Valentine Rodriguez, Jr., Mayor

Stephen D. Powell, Chief of Police

Temporary No Parking Application

Date: _____

Property Location: _____ Nearest Intersection: _____

Applicant Name: _____

Company: _____

Mailing Address: _____

Applicant Mobile Phone #: _____ Office Phone #: _____

Email: _____

Start Date: _____ Completion Date: _____

Start Time: _____ End Time: _____

Number of Signs Requested: _____ Fee Paid: _____

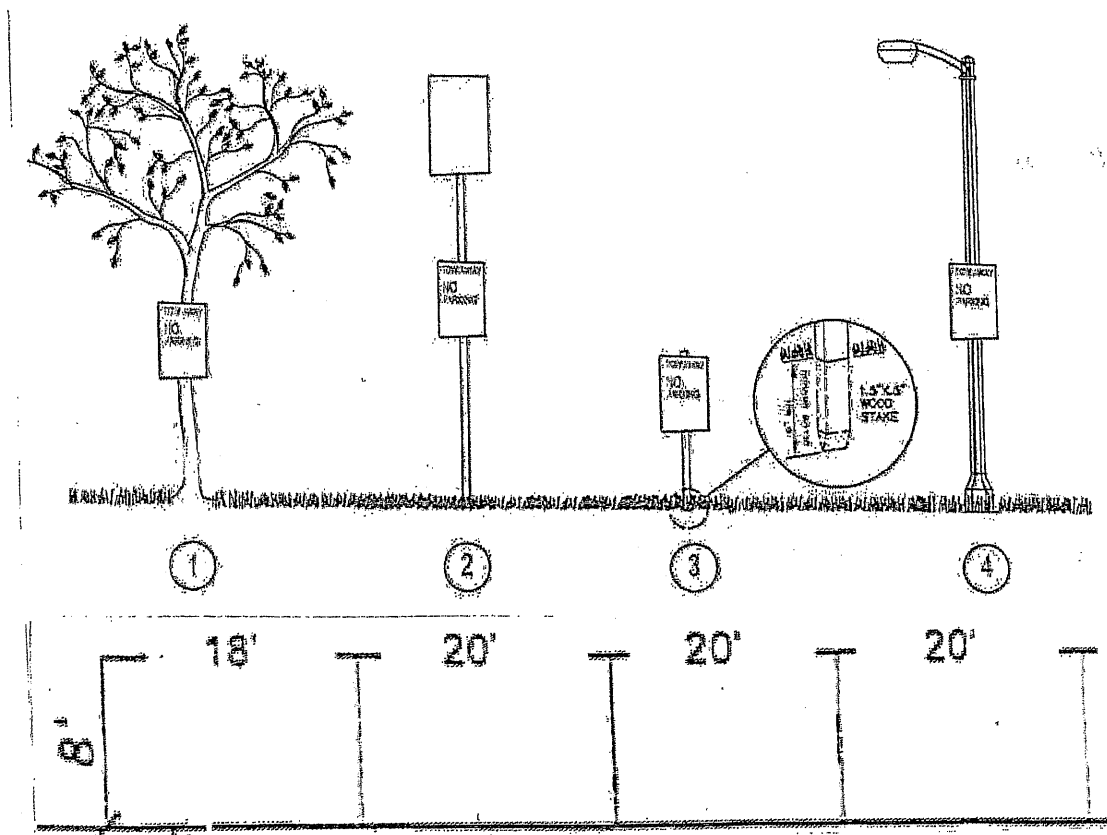
Permit For:

___ Street/Sidewalk Work ___ Moving/Work Truck ___ Storage Container/Dumpster

___ Other (explain)

Purpose:

Signature of Applicant



	Where to Post	Placement & Height	Approved Fasteners		Notes
			Nails Tacks Staples	Twine Wire Zip Ties	
1	Trees	As close to 5 feet high as branches allow		X	No nails, staples, tacks, etc.
2	Wooden Pole or Wooden Sign Post	About 5 feet high, or directly below existing signage	X	X	Do not cover existing signs
3	Wooden Stake	Minimum of 5' & maximum of 7' from ground to top of sign. Maximum of 18" from curb	X		Stake must be minimum 1.5" x .5" (one & ½ inch by ½ inch) and must support entire sign
4	Metal Sign Post or Metal Light Pole	About 5' high, or directly below existing signage		X	Do not cover existing signs

- Temporary No Parking (TNP) signs must be posted by the permittee a maximum of 72 hours and a minimum of 24 hours before the date and time they are to take effect. If the days, dates or times change, you must repurchase and repost the signs.
- TNP signs shall not cover or obscure existing signs.
- TNP signs must be unobstructed and clearly visible by drivers on the street. Post the TNP signs: 1) Facing oncoming traffic, directly below all existing signage and at a 45 degree angle to the street; 2) Fastened at both top and bottom.
- All TNP signs must be removed upon completion of the project or expiration of the signs, whichever comes first, by the permittee.
- Only Borough-issued TNP signs with valid receipts/permits that have been properly posted in accordance with these guidelines will be enforced. Improperly posted signs will result in the removal of signs and forfeiture of fees.
- TNP signs are valid for a maximum of 14 days.