

BOROUGH OF WEST READING – SPECIAL COUNCIL MEETING
NOVEMBER 17, 2005

West Reading Borough Council held a Special Council meeting at Borough Hall on the above date at 6:00 p.m. President Stephanie J. Murray called the meeting to order with the following persons present: Council members Pamela J. Barnhardt, Kevin M. Conrad, Michael P. Ferenchick, Nathalie R. Kulesa, and Robert M. McClennan, Michael W. Morrill, Borough Manager George I. Tindall, and Mayor Kevin S. Barnhardt.

VISITORS: Sharon Morgan

Budget - Council Member Michael P. Ferenchick advised that the budget is about \$290,000.00 short in the General Fund.

Money from Interest Swap - Council discussed the money the Borough receives from the interest swap, which was initiated in spring 2005. On motion duly made by Council Member Pamela J. Barnhardt, seconded by Council Member Robert M. McClennan and passed, Council again approved that all money received back from the interest rate swap be earmarked to pay back the bond issue.

Audit - Council discussed a sum of \$262,000, which was in an account that was closed. As a result of this, on motion duly made by Council Member Pamela J. Barnhardt, seconded by Council Member Robert M. McClennan and passed, Council approved to conduct a forensic audit and will have Borough Manager George I. Tindall acquire estimates for the cost of such an audit.

\$13,000 - Council discussed a sum of \$13,000, which is the interest money that was saved on the bond swap. The \$13,000 is in a separate account and at the time of debt payment that money will be used to pay down the debt.

Purchase Orders - After discussion on motion duly made by Council Member Pamela J. Barnhardt, seconded by Council Member Nathalie R. Kulesa and passed, Council declared that department heads can spend up to \$100 without Borough Manager approval. For anything over \$100, department heads need the pre-approval of the Borough Manager on a written purchase order. The Borough Manager can spend up to \$1,000 before needing Council approval. Mr. Tindall will work with the Mayor regarding this issue and send a memo to department heads.

Budget - Mayor Kevin S. Barnhardt noted that if Council doesn't spend on Capital items, then there is no deficit in the General Fund. The following changes were recommended:

01-400-210-00 - Supplies - \$6,200 includes (01-400-210-10) Materials & Supplies.
01-400-311-00 Auditing - This account should be increased by \$10,000, due to the forensics audit to be done. Currently it is budgeted for \$17,475.
01-400-374-00 - Repairs & Maintenance - \$6,150 includes (01-400-374-10) Repairs & Maintenance.

01-403-187-00 Commission-Elected Tax Collector - \$600
01-409-220-00 Materials & Supplies - \$2,500
01-409-373-00 Maintenance & Repairs - \$23,100
01-410-121-00 Salary of Chief - \$68,400
01-410-132-00 Part time Police - \$30,000
01-410-171-00 Overtime - \$70,000
01-410-182-00 Uniform Cleaning - \$2,000
01-410-210-00 Materials & Supplies - \$6,600
01-410-314-00 Legal Fees - \$5,000
01-410-314-55 Arbitration Fees - \$2,500
01-410-327-00 Computer Maintenance - \$5,250
01-410-336-00 Vehicle Replacement Purchase - \$30,000
01-410-337-00 Vehicle Maintenance & Repair - \$11,900
01-410-750-00 Minor Equipment Purchases - \$100
01-411-373-00 Building Maintenance/Repairs - \$3,150
90-452-374-00 Repairs/Maintenance - Equipment - \$22,000

Adjournment - On motion duly made by Council Member Kevin M. Conrad, seconded by Council Member Pamela J. Barnhardt and passed, Council adjourned the meeting at 10:05 p.m.

Respectfully submitted,

Rosalie A. Loeper
Recording Secretary

Approved by George I. Tindall
Borough Manager/Secretary