

**BOROUGH OF WEST READING
BOROUGH COUNCIL MEETING**

October 24, 2023 – 7:00 p.m.

West Reading Borough Council held a budget workshop at Borough Hall on Tuesday, October 24, 2023 with the following persons present: Council President Ryan Lineaweaver; Council Vice President Philip Wert; Council Pro-Tem Christopher Lincoln; Council Members Jennifer Bressler, Patrick Kaag, Denise Drobnick, and Zachary Shaver; Mayor Samantha Kaag; Code Department Manager Chad Moyer; Code Department Administrator Elba Beltran del-Rio; Borough Manager Dean Murray; Treasurer Jeanette Rentschler; Assistant Treasurer Helen Moyer; and Borough Secretary Cynthia Madeira.

VISITORS:

James Rogers, Resident

Karen Livingood, Resident

Maureen Hasty, Resident

1. CALL TO ORDER:

Council President Ryan Lineaweaver called the meeting to order at 7:01 p.m., which was followed by the Pledge of Allegiance and Roll Call.

2. EXECUTIVE SESSION:

Mr. Lineaweaver reported that an executive session was held this evening at 6:30 p.m. to discuss an emergency preparedness request from Wyomissing Borough.

3. AGENDA AMENDMENTS:

There were no amendments to the agenda.

4. PUBLIC COMMENT:

Mr. Rogers spoke of the recently sold Franklin Manor 39-unit apartment complex that had been required in the past to provide additional off-street parking which was established on Obold Street near Chestnut Street. It was noted that the Wyomissing School District, with the power of eminent domain, took ownership of this parking lot and that the Franklin Manor apartment complex was not required to provide additional off-street parking. Mr. Lineaweaver asked Mr. Rogers to recommend a course of action noting that the apartment complex owner had met the requirements that were then removed to no fault of their own. Mr. Lineaweaver was fairly certain that the Borough Council at the time chose not to require the Franklin Manor complex to provide additional off-street parking accommodation for their tenants.

Mr. Rogers noted two signs that have been erected on the Franklin Manor property that offer off-street parking spaces for rent and felt this would place an added strain on parking accommodations for the tenants and surrounding residents once the building becomes fully occupied again. Mr. Moyer intends to call the number tomorrow to determine if they are offering these spaces to the general public. The available onsite parking spaces would be required to be used by tenants of the apartment complex.

5. ORDINANCES / RESOLUTIONS:

- a. **Resolution 2023-24 Hazard Mitigation Plan Update** – Mr. Lineaweaver noted the 2023 five-year update has been reviewed and accepted by FEMA and PEMA and is ready for formal adoption by municipalities. The update is available to view on the county website. Mr. Murray noted that adoption of the update would allow the Borough to apply for federal disaster funding should the need arise.

Motion to adopt Resolution 2023-25 Hazard Mitigation Plan Update. **Moved** by Mrs. Bressler and seconded by Mr. Lincoln. **Motion carried 7-0.**

- b. **Resolution 2023-25 Fee Schedule Amendment** – Mr. Lineaweaver reviewed the proposed changes to the Code Department, Recreation Department, and General Administration fees. Some revisions were recommended by the Center for Excellence in Local Government (CELG) to adhere to a five-year budget plan. Mr. Moyer noted that the building permit fees have been revised to include an administration fee for processing and storing permits. Commercial certificates of occupancy inspection fees were increased slightly and noted by Mr. Moyer to have been an entire pass through to the third-party agency in the past. The increase will provide revenue for the in-house administration portion of this process. Fees were increased for the half-day playground program to be more in line with going rates. Pool fees were projected to increase slightly. Bicentennial House and Pavilion rental fees were increased and included a lower weekday rate to potentially generate additional revenue. Certification fees for water and sewer, and water service reconnection fees were increased, and street closure permits have been revised to include a per block, per day fee.

Motion to adopt Resolution 2023-25 Fee Schedule Amendments to the Code Department, Recreation Department, and General Administration fees. **Moved** by Mr. Kaag and seconded by Mr. Shaver. **Motion carried 7-0.**

6. **BOROUGH MANAGER:**

- a. **2008 GMC Truck Bid** – Mr. Murray requested consideration to accept the winning bid on Public Surplus that ended today totaling \$6,850 for the 2008 GMC truck.

Motion to accept the winning bid of \$6,850 for the 2008 GMC truck. **Moved** by Mr. Shaver and seconded by Ms. Drobnick. **Motion carried 7-0.**

- b. **Landfill Services** – Mr. Murray requested consideration to authorize advertisement to request proposals for landfill services. It was noted that last week a contract was awarded to Hollenbaugh's Trash & Recycling, LLC without the inclusion of landfill services.

Motion to authorize the advertisement to request proposals for landfill services. **Moved** by Mr. Lincoln and seconded by Mr. Kaag. **Motion carried 7-0.**

- c. **Ambulance Service Contract** – Mr. Murray requested consideration to authorize the solicitor to revise the ambulance service contract for the years of 2025 through 2035. Mr. Lineaweaver noted the requirement to provide 180 days' notice of proposed changes to the contract.

Motion to authorize the solicitor to revise the ambulance service contract. **Moved** by Mr. Shaver and seconded by Mr. Lincoln. **Motion carried 7-0.**

8. **BUDGET DISCUSSIONS:**

- a. **Code Department:** Mr. Moyer provided an overview of the 2024 budget noting the following:
Code Department Revenues

- **01-321-471 Rental Occupancy Late Fees** – It was noted that Ms. Beltran del-Rio does a great job tracking down delinquencies and getting payment before issuing penalties. The proposed 2024 revenue was \$400.

- **01-321-610 Transient Retailers** – Mr. Moyer noted a mobile vending license that was issued this year generating a year end estimate of \$500 in revenue. The tasks associated with obtaining a mobile vending license tend to limit the number of licenses issued. The proposed 2024 budget was \$100.
- **01-322-400 Dumpster Permits** – While factoring in the newly adopted fee schedule the proposed 2024 revenue was increased to \$1,000.
- **01-331-125 Ordinance/Statute Violations** – The year end estimate of \$5,500 for fines collected from citations that were issued is quite a bit lower than the \$20,000 that had been budgeted. Mr. Moyer was unsure why this had been budgeted so high and proposed \$6,000 in revenues in 2024. Mr. Lineaweaver recalled that the CELG was very optimistic in generating increased revenues by bringing Code Department staff back in-house.
- **01-331-225 Non-DJ Code Fines** – Due to a mild winter there were no snow fines issued in 2023. Based on predictions to return to a normal winter the proposed 2024 budget was \$2,000.
- **01-331-350 False Alarm Fees**– The year end estimate of \$4,800 is quite a bit lower than the budgeted \$8,000. This was due in part to the Reading Hospital being more diligent in reducing the number of false alarms within their facilities. The proposed 2024 budget was \$5,500.
- **01-332-100 Code Restitutions**– Payments to recoup lawn care services and condemnation of structures are higher than what had been budgeted. Moving forward the revenue of \$3,000 was carried through to the 2024 through 2027 budget.
- **01-332-200 Settlement of Liens** – The estimated year end budget of \$4,871 is based on the pending sale of a home on Franklin Street that was condemned. There were no proposed revenues in 2024.
- **01-355-080 Alcohol Beverage License** – The liquor license renewal fees provided by the state of \$3,050 carried through to the 2024 budget.
- **01-361-310 Residential Plan Review** – Mr. Moyer noted that \$700 had been budgeted for 2023, however most residential plans that are submitted are small in nature. The year end estimate of \$0 was carried through to the 2024 budget.
- **01-361-320 Commercial Plan Review** – There was increased revenue for this line item this year from the hospital and Wendy's renovation projects. A slight increase was proposed for the 2024 budget of \$5,500 based on an average of the prior year's revenues.
- **01-362-100 Fire Code Inspection Fees** – Mr. Moyer noted a reimbursement of \$42,000 that was received this year from overpayment to the Township of Spring. Plans are underway to begin performing these inspections in-house in 2024. Mr. Moyer conservatively budgeted 1/3 of the properties to be inspected next year that would generate a proposed 2024 budget of \$15,000.
- **01-362-410 Building Permits** – The year end estimate of \$75,000 exceeded the budgeted amount of \$30,000 due to the hospital and Wendy's renovation projects. The amount proposed for the 2024 budget was \$80,000 based on the average of two hospital projects at an increased fee schedule.
- **01-362-440 Grease Trap Inspections** – The proposed 2024 budget was \$6,000 based on an increase in inspection fees.
- **01-363-441 Grease Trap Reinspection** – This is a new code for reinspection's at an increased inspection fee, the proposed 2024 budget was \$375.
- **01-362-442 Grease Trap No Show** – This new code for failure to attend a scheduled inspection was proposed to generate \$225 in revenues next year.

- **01-362-450 Business Licenses** – The year end estimate of \$14,300 is below the budgeted amount of \$20,000 as collected by Berkheimer. The proposed 2024 budget was \$14,500.
- **01-362-455 Sidewalk Café Permits** – There were a few restaurants that did not renew their permit this year, bringing the year end estimate to \$1,100. The proposed 2024 budget was 1,325 at a new increased rate.
- **01-362-460 Sign Permits** – The year end estimate of \$4,000 exceeded the budgeted amount of \$3,000. The proposed 2024 budget with a change in fee schedule was \$3,000.
- **01-362-470 Rental Occupancy Fee** – Mr. Moyer noted the overzealous 2023 budget of \$120,000 with a year-end estimate of \$93,430. New rental properties are added to the program on a regular basis, the proposed 2024 budget was \$95,000.
- **01-362-473 Zoning Permits** – Based on the overage in 2023 and the increased fee schedule the proposed 2024 budget was \$6,300.
- **01-362-475 Property Transfer Inspections** – The downward trend in home sales and increased fee schedule brought the proposed 2024 budget to \$10,000.
- **01-362-479 Commercial Certificate of Occupancy** – The increased fee schedule to cover administration expenses was proposed in 2024 to generate \$4,500 in revenues.
- **01-363-100 Street/Sidewalk Openings** – The increased fee schedule brought the proposed 2024 budget to \$11,050.

Code Department Expenses

- **01-413-132 Code Manager** – The salaries associated with the code department were all increased 3.25%.
- **01-413-173 Longevity** – Based on the retirement of Mrs. Hoffman the proposed 2024 budget was lowered to \$2,000.
- **01-413-181 Uniforms** – There are no plans to purchase new uniforms in 2024, an amount of \$250 was proposed in 2024 for maintenance purposes.
- **01-413-300 General Expenses** – The year end estimate of \$1,700 exceeded the budget due to the decision to upgrade to the 2018 UCC and Fire Codes. The proposed 2024 budget was \$700.
- **01-413-313 Engineering Services** – The year end estimate of \$26,530 was carried through to the 2024 budget.
- **01-413-314 Legal Services** – The year end estimate of \$22,000 was under the budgeted amount of \$30,000. The proposed 2024 budget was \$22,000.
- **01-413-316 Fire Code Inspection** – There were no fees expended for the budgeted amount of \$10,000 in 2023. The proposed budget of \$3,500 was to cover expenses should any large issues arise, that would need the assistance of Mr. Hatt.
- **01-413-337 Vehicle Expense** – Based on the recent purchase of a new vehicle the proposed 2024 budget was lowered to \$1,000 should the Ford Fusion need repair.
- **01-413-352 Vehicle Claim Repairs** – A single deductible amount of \$1,000 was budgeted for 2024.
- **01-413-373 Property Maintenance** – Funds to reimburse contractors to perform property maintenance tasks were budgeted high at \$5,000, the year-end estimate was \$300. The proposed 2024 budget was \$1,000.
- **01-413-375 Computer Maintenance** – Funding of Solve IT and Dallas Data was proposed in 2024 to cost \$21,000.

- **01-413-401 Code Department Admin** – Funds for the engineer’s office to staff administration of the Code Department is no longer needed. Mr. Moyer noted that the 2023 budget had been exceeded to staff one employee at the beginning of the year and for that same employee to attend residual court hearings.
- **01-413-460 Education/Training** – The year end estimate of \$1,600 is below the budgeted amount of \$2,500. To maintain certifications \$2,000 was proposed in 2024.
- **01-413-740 Major Equipment Purchases** – Desk purchases were made this year bringing the year end estimate to \$1,250. The proposed 2024 budget was \$1,000.
- **01-413-750 Minor Equipment Purchases** – The year end estimate of \$500 was below the budgeted amount of \$1,000. The proposed 2024 budget was \$500.

Zoning Expenses

- **01-414-300 General Expense** – Stenographer and advertising expenses associated with zoning hearings were above average for the year bringing the year end estimate to \$5,000. The proposed 2024 budget was \$3,000.
- **01-414-314 Legal Services** – The year end estimate of \$8,000 was less than the budgeted amount of \$31,500. The proposed 2024 budget was \$12,000.
- **01-414-320 Planning/Zoning Hearing Expense** – Legal, engineering and advertising expenses for the year were estimated at \$840, quite a bit lower than the \$10,000 that had been budgeted. The proposed 2024 budget was \$3,000.
- **01-414-342 Zoning Ordinance Updates**– The budget and year end estimate of \$10,000 was carried forward to 2024.

Mr. Moyer shared based on the reviewed revenue and expenses that the Code Department would end 2024 at a deficit of \$149,596. This is quite a bit lower than in previous years’ deficits and instead of part-time staffing there are two full-time Code Enforcement Officers. Recommendations from the CELG to generate additional revenue were to assess false alarm fees on the 2nd false alarm as opposed to waiting until the 4th false alarm. Likewise, a graduated fee assessment for the 2nd and 3rd property maintenance violation notifications were recommended, prior to the issuance of a citation. Both changes would require ordinance amendments. Mr. Wert understood the recommendation from the CELG that the Borough was swallowing expenses associated with repeat notifications and reminded everyone that the fee should be tied to actual expenses.

It was noted that comments were received of how inexpensive the Code Department fee schedule is compared to other local municipalities.

Mr. Moyer and Ms. Beltran del-Rio departed the meeting at 7:48 p.m.

- b. **Administration Department:** Mrs. Rentschler reviewed the updated 2024 Budget Tax Estimate Worksheet per assessment totals that were recently provided by the county.

Administration Revenues

- **01-301-100 Real Estate Taxes Current** – Mrs. Rentschler provided an update to the proposed 2024 budget that totaled \$1,413,000.
- **01-301-125 Real Estate Tax Road Current** – Mrs. Rentschler provided an update to the proposed 2024 budget that totaled \$171,000.

- **01-301-150 Real Estate Taxes Fire Current** – Mrs. Rentschler provided an update to the proposed 2024 budget that totaled \$488,000.
- **01-301-300 Real Estate Taxes Delinquent** – An average of 1.75% are delinquent, therefore the 2024 budget was \$20,400.
- **01-310-100 Real Estate Transfer Tax** – The year end estimate of \$149,500 exceeded the budget due in part to the Franklin Manor transfer of ownership. The proposed 2024 revenue was \$125,000.
- **01-310-200 Earned Income Tax** – Based on an estimate from Berks Earned Income Tax the proposed 2024 revenue should increase from \$980,840 to \$1,015,169.
- **01-310-500 Local Services Tax** – Based on an estimate from Berks Earned Income Tax the proposed 2024 revenue should increase from \$400,477 to \$401,448.
- **01-310-800 Business Privilege Tax Current Year** – Based on an estimate from Berkheimer Tax Innovation the proposed 2024 revenue should increase from \$235,000 to \$240,000.
- **01-310-830 Business Privilege Tax Prior Year** – Based on an estimate from Berkheimer Tax Innovation the proposed 2024 revenue should decrease from \$65,000 to \$50,000. Mrs. Rentschler noted receipt of a list of more than 400 delinquent taxpayers.
- **01-321-800 Cable Franchise Tax** – This downward trending tax was proposed to decrease from \$70,000 to \$69,000 in 2024.
- **01-341-100 Interest Earnings** – Interest earnings were estimated to decrease from \$37,333 to \$35,000 in 2024.
- **01-341-105 Interest PLGIT Prime** – Interest earnings were proposed to remain at \$130,000 in 2024.
- **01-354-030 LSA Street Security Grant** – No match grant funds of \$113,552 were proposed to be received in 2024.
- **01-354-031 DCED Ann Street Grant** – Grant funds in the amount of \$178,500 were proposed to be received in 2024.
- **TBD Green Light-Go Grant** – Grant funds in the amount of \$209,975 were proposed to be received in 2024.
- **01-354-090 LSA Gateway Grant** – No match grant funds of \$100,000 were divided between three years. The proposed 2024 revenue was \$25,000.
- **01-359-100 Reading Hospital** – A 5% Consumer Price Index (CPI) increase would bring the Payment in Lieu of Taxes (PILOT) from \$674,031 to \$707,733 in 2024.
- **01-361-400 Xpress Bill Pay Service Fees** – A change to a revenue neutral payment processing program removed revenues that offset credit card charges. The year end estimate for 2023 was \$1,500, there was no proposed revenue in 2024.
- **01-363-210 Parking Meter Revenue** – The year end estimate of \$50,000 was carried into the proposed 2024 budget.
- **01-363-510 Contracted Snow Removal for PennDOT** – The contracted 2024 budget increased from \$4,045 to \$4,166 in 2024. The five-year contract will need to be renegotiated in 2025.
- **01-392-009 Transfer from Refuse Fund** – Reimbursement to the General Fund for administrative expenses and overhead was proposed to increase from \$145,000 to \$150,000. However, Mrs. Rentschler noted the need to collect recycling grant funds to fulfill the entire amount.

- **01-392-060 Transfer from Water Fund** – Reimbursement to the General Fund for administrative expenses and overhead was proposed to increase from \$648,600 to \$670,977.
- **01-392-080 Transfer from Sewer Fund** – Reimbursement to the General Fund for administrative expenses and overhead was proposed to increase from \$648,600 to \$670,977.
- **01-394-600 Estimated State Aid/Pensions** – The aid provided by the state to supplement retirement accounts was proposed to increase from \$268,083 to \$270,000.

Administration Expenses

- **01-400-121 Manager's Salary** – Mr. Murray noted a review of the Pennsylvania State Association of Boroughs wage and salary report and local municipalities wages in comparison to various position wages in West Reading and the intent to discuss certain increases above the proposed 3.25% annual raise with the Personnel Committee. The proposed Manager's Salary for 2024 was \$85,440.
- **01-400-130 Treasurer Salary** – The proposed increase was from \$63,632 to \$65,701.
- **01-400-135 Assistant Treasurer Wage** – The proposed increase was from \$48,076 to \$49,638.
- **01-400-140 Office Staff Wages** – The proposed increase for the Admin Clerk and Borough Secretary was \$106,521 to \$109,983.
- **01-400-210 Supplies** – The year end estimate of \$2,708 is below the budgeted amount of \$3,100. The proposed 2024 budget was \$3,500.
- **01-400-300 General Expense** – Expenses associated with the website, payroll fees, and law library were estimated to end the year and carry through to 2024 at \$14,500.
- **01-400-311 Audit Services** – Fees to perform the annual DCED and tax collector audits were proposed to increase from \$15,750 to \$16,500.
- **01-400-313 Engineering Services** – Fees for general engineering services that are not associated with other departments were estimated to end the year at \$18,788. Mr. Murray proposed to lower these expenses in 2024 and budgeted \$18,000.
- **01-400-314 Legal Services** – Due to a number of aspects that arose this year needing legal services the proposed year end estimate was \$89,603, exceeding the budgeted amount of \$50,000. The proposed 2024 budget was \$85,000.
- **01-400-320 Communication Expense** – The year end estimate of \$5,864 came in below the budgeted amount of \$10,600. The proposed 2024 budget was \$6,000.
- **01-400-325 Postage** – The year end estimate of \$3,100 came in below the budgeted amount of \$5,100. The proposed 2024 budget was \$3,500.
- **01-400-336 Vehicle Replacement** – Mr. Murray noted plans in 2025 to replace the Manager/Admin vehicle. There were no proposed expenses in 2024.
- **01-400-337 Vehicle Maintenance & Repair** – The year end estimate of \$4,900 exceeded the budgeted amount of \$1,000. The proposed 2024 budget was \$4,000.
- **01-400-340 Advertising & Printing** – Legal advertisements, business cards and envelopes year end estimate of \$4,200 exceeded the budgeted amount of \$2,500. The proposed 2024 budget was \$4,000.
- **01-400-352 Vehicle Claim Repairs** – The base line of one deductible was budgeted in 2024 at \$1,000.
- **01-400-374 Computer Maintenance & Repairs** – Support of operating systems through Dallas Data and Solve IT Solutions was proposed to increase slightly in 2024 to \$26,000.

- **01-400-501 Merchant Account Fees** – The change in fee assessment to process credit card payments to the end user has decreased expenses. The year-end estimate of \$1,800 is less than the budgeted amount of \$4,300. The proposed 2024 budget was \$600.
- **01-400-611 Miscellaneous Costs** – Expenses associated with mowing the cloverleaf were estimated to end the year at \$3,800.
- **01-400-740 Major Equipment Purchases** – Mr. Murray queried Council for their thoughts on purchasing four tablets to view meeting documentation. He noted that the three tablets purchased to read meters have been used in this manner on a trial basis. The year-end estimate of \$1,250 is below the budgeted amount of \$3,970. The proposed 2024 budget was \$3,000.

Tax Collector Expenses

- **01-403-188 Commissions to Appointed Tax Collector** – Commissions paid to Berkheimer Tax Innovations and Berks Earned Income Tax for local service and business privilege tax collections were estimated to end the year at \$19,300. The proposed 2024 budget was \$20,000.
- **01-403-353 Surety & Fidelity Bonds** – The elected tax collector and deputy tax collector bonds were proposed to increase from \$1,603 to \$1,700 in 2024.

Professional Expenses

- **01-415-310 Professional Services** – The annual \$2 membership per capita to the West Side Regional Emergency Management program was proposed to remain at \$9,106 in 2024.
- **01-419-542 Animal Rescue Services** – The proposed 2024 budget was \$6,000 to retain Safety Net Sanctuary services. Mr. Murray spoke with Muhlenberg Township and Borough of Wyomissing that use Safety Net Sanctuary who reported their services have improved. The Humane Society is willing to provide a kennel that could be kept at the Borough Garage and a chip scanner to potentially return the animal to its owner. These two options were favorable to the proposed drastic increase for animal control services provided by the Animal Rescue League.
- **01-439-355 R.M. Palmer Claim Expense** – Costs incurred by the Borough pertaining to the explosion totaled \$105,500 and have been submitted to R.M. Palmer's insurance company for reimbursement.

Parking Meter Expenses

- **01-445-300 Parking Meter Kiosk Expense** – Expenses associated with credit card processing fees, supplies and deferred equipment payments to the West Reading Community Revitalization Foundation were estimated to end the year at \$14,617, above the budgeted amount of \$12,020. The proposed 2024 budget was \$15,000 noting that the final \$7,500 kiosk payment will be made next year. The proposed 2025 budget was \$8,000.
- **01-445-400 Parking Lot Revenue Split** – Mrs. Rentschler noted that an agreement has been made with the owner of the parking lot to divide revenue after expenses have been paid. The proposed 2024 budget was \$21,300.

Elm Street

- **01-462-000 Tax Incremental Financing (TIF) Payments** – Payments to the Berks County Redevelopment Authority for Candlewood Suites will end in 2026. The projected budget of \$10,325 will carry through the years 2024, 2025 and 2026.

Main Street

- **01-465-300 Main Street Operating Expense** – The reimbursable expenses projected amount of \$42,000 will carry through the 2023 through 2027 budget periods.
- **01-481-800 Transfer Fire Tax to Capital** – The fire tax general obligation bond payment that includes the 2022 fire rescue pumper purchase proposed 2024 budget was \$275,409.

Insurance

- **01-486-352 Casualty/Fire/Flood/Liability** – A 5% estimated increase brought the proposed 2024 budget to \$100,392.
- **01-486-353 Public Officials Bond** – The Treasurer bond was projected to increase from \$1,036 to \$1,050 in 2024.

Pension

- **01-487-151 Pension/State Aid** – All pension expenses including an increase of \$93,000 to the Minimum Municipal Obligation (MMO) projected an increase from \$463,000 to \$547,646 in 2024.

Recreation

- **01-492-090 Recreation Allocation** – A transfer from the General Fund to balance the Recreation budget year end estimate of \$145,000 exceeded the budgeted amount of \$103,000. The proposed 2024 budget was \$144,000.

Capital Expenses

- **30-434-000 Capital Sidewalk Program** – The proposed 2024 budget of \$10,000 was to create an assistance program that would share in the cost to replace sidewalk panels damaged by Borough tree roots.
- **30-470-100 Land Purchase** – The lowest amount to finance the purchase of land was used for the proposed 2024 budget of \$112,633.
- **30-471-100 General Obligation Bond Principal** – Series 2021 bond principal proposed an increase from \$705,000 in 2023 to \$715,000 in 2024.
- **30-472-100 General Obligation Bond Interest** – Series 2021 bond interest proposed a decrease from \$162,330 in 2023 to \$156,060 in 2024.

9. PUBLIC COMMENT:

Mr. Rogers inquired as to a remark made earlier this evening regarding a lien against 730 Franklin Street. Mr. Lineaweaver reported that this property had been condemned due to water damage.

10. ADJOURNMENT: Motion to adjourn the meeting at 8:19 p.m. **Moved** by Mr. Shaver and seconded by Mr. Kaag. **Motion carried 7-0.**

Respectfully submitted,

Cynthia Madeira
Borough Secretary