

**BOROUGH OF WEST READING
BOROUGH COUNCIL MEETING**

May 19, 2021 – 7:00 p.m.

West Reading Borough Council held its regular monthly meeting at Borough Hall on Wednesday, May 19, 2021 with the following persons present: Council President Jack Gombach; Council Vice President Philip Wert; Council Pro-Tem Christopher Lincoln; Council Members Patrick Kaag, Samantha Kaag, Jennifer Bressler, and Ryan Lineaweaver; Mayor Andrew Kearney; Solicitor Daniel Becker; Police Sergeant Ryan Phillips, Police Officer Nicholas Karetas; Fire Chief Chad Moyer; Deputy Fire Marshal Mark Burkholder; Borough Manager Nicholas Imbesi; Public Works Director Dean Murray; Code Department Manager Cathy Hoffman; Recreation Director & Assistant Treasurer Helen Moyer; Treasurer Jeanette Rentschler; Engineer Tom Unger; Main Street Manager Mark Ratcliffe; and Borough Secretary Cynthia Madeira.

VISITORS: (In attendance via Zoom Meeting)

Karen Livingood, Resident	Denise Drobnick, Resident
Zachary Shaver, Resident	Suzanne Thompson, Resident
James Rogers, Resident	Lance Parmer, Visitor
Jacob Kise, WFMZ News	Tyler Martin, Visitor
Christopher Winters, Nick Philippides, Kat Royer and Deja Harris of Olivet Boys & Girls Club	

1. **CALL TO ORDER:** Council President Jack Gombach called the meeting to order at 7:02 p.m. via Zoom, which was followed by the Pledge of Allegiance and Roll Call. A moment of silence was requested to honor those lost due to COVID-19 locally and across the state.
2. **OLIVET BOYS & GIRLS CLUB:** Christopher Winters, President and CEO of Olivet Boys & Girls Club introduced Kat Royer as the Vice President of Programming, Nicholas Philippides as the Vice President of Sites and Services and Deja Harris as the Vice President of Operations. Mr. Winters shared a video of their Giving Tuesday Now program to illustrate their accomplishments during the pandemic to continue to serve the children of the community.

Ms. Royer indicated that the mission of the Olivet Boys & Girls Club is to enable young people to reach their full potential as healthy, caring and responsible citizens. They primarily serve children of the City of Reading but the program is open to Berks County residents. Their primary focus has been after school and summer programs; however, the pandemic has shifted their focus to online learning support. Ms. Royer shared highlights of their curriculum and noted a program called Positive Action that focuses on social and emotional learning. The Olivet Boys & Girls Club partners with local colleges and universities that allow them to offer sport activities. They have a satellite location called the Center for Arts Club that offers dance, music and instrument instruction. Programs are available for teens aged 17 and up to build relationships with younger members to help with homework and implement a reading enrichment program, in exchange for these services the teens are paid and receive scholarship funds. Younger team members are currently serving as virtual tutors for their literacy program. The fee for these programs is \$20 per child per year. The Olivet Boys & Girls Club would like to partner with West Reading to offer these services to West Reading and Wyomissing children ages 6 to 18.

Mr. Winters expressed a desire to partner with municipalities to learn how to best serve the children within those communities without burdening tax structures. The mission of the Olivet Boys & Girls Club is to facilitate a caring figure in their lives to be their advocate and to provide opportunities. Their mottos are: Hope Lives at Olivet, and We Will Do Whatever It Takes.

Mr. Gombach thanked the members of the Olivet Boys & Girls Club for taking their time to provide this presentation and looks forward to helping the children of West Reading to navigate through the stages to emerge from the pandemic.

3. PUBLIC COMMENT:

Mr. Rogers spoke of the history of parking within the vicinity of 166 Franklin Street when this unit was a grocery store. He recommended enacting a Resolution to quickly install a 20-minute parking space and additional parking spaces along Franklin Street. The Chairman of the Traffic & Infrastructure Committee, Mr. Lincoln, indicated that further discussion would be needed by the committee to create additional parking spaces and an investigation would be required to ensure safety at intersections, this scope of work is beyond a Resolution. The implementation of a 20-minute parking space near this intersection has been reviewed, there are current regulations for time restricted parking in this area. However, the locations spelled out in the ordinance are not in line with current site conditions. The committee plans to review how to reimplement a time limit parking regulation as part of a number of parking ordinance updates that are needed. Mr. Rogers indicated that this was the same explanation offered last month. Mr. Lincoln reported that the committee did not meet last week. Mr. Rogers requested Council to consider enacting a Resolution. Mr. Gombach indicated that Council prefers changes of this magnitude to be recommended by the Traffic & Infrastructure Committee.

Mrs. Livingood thanked Cathy Hoffman of the Code Department for her email communication efforts regarding grass violation inquiries which reassures Mrs. Livingood that someone is listening. Mrs. Livingood reported that the condemned property at 214 Sycamore Road again has high grass and rodent issues and asked for the status on remedying these issues. Mrs. Hoffman indicated that the property is in the process of being owned/managed by a nursing home facility since the owner of the property is unable to care for the property. Mrs. Hoffman will look into hiring a contractor to remedy the current violation(s).

Mrs. Livingood thanked Public Works for filling in potholes in the alley of Sycamore Road between the 300 and 400 blocks and inquired as to efforts to fill potholes in the vicinity of the walkway to the concession stand and the walkway from the exercise equipment to the pavilion. Mrs. Livingood expressed concern of the safety of children and adults that will soon be using these areas for the playground and pool programs. Mr. Murray indicated that he will add this to the list of patching repairs.

Mr. Rogers spoke of his recent right-to-know request regarding the Lofts at Narrow Business Privilege Tax payment and questioned the amount of \$14,546.02 for three years. He referenced the number of apartments with an average cost of rent per unit that would be multiplied by a rate of 0.0150, which should generate an income of roughly \$27,000 for the Borough. Mr. Imbesi corrected Mr. Rogers as to the rate of multiplication that would be 0.00150.

4. **APPROVAL OF COUNCIL MINUTES:** Mayor Kearney requested an edit to his report within the April 20, 2021 minutes to include the opinion of the Police Department to refrain from hosting large events until the pandemic is no longer a threat.

Motion to approve the April 20, 2021 regular meeting minutes with the noted correction and the April 27, 2021 second meeting minutes. **Moved** by Mr. Kaag and seconded by Mrs. Bressler. **Motion carried 7-0.**

5. **ORDINANCES / RESOLUTIONS:**

- a. **Resolution 2021-7 County UCC Board of Appeals** – This Resolution would enter into a revised intergovernmental agreement that establishes the Berks County Uniform Construction Code Board of Appeals that removes the alternate members, revises the requirements to serve on the board and increases the fee from \$200 to \$300 annually.

Motion to approve Resolution 2021-7 County UCC Board of Appeals. **Moved** by Mr. Lincoln and seconded by Ms. Kaag. **Motion carried 7-0.**

6. **CONSULTANT'S REPORT:**

- a. **Solicitor's Report** – Mr. Becker stated that he had nothing new to report at this time.

- b. **Engineer's Report** – Mr. Unger commented on the following:

- **2021 Road Project** – Mr. Unger provided an update to his report. This project has been placed out for bidding; the results will be available for the June Council meeting.
- **Parkview Road Pedestrian Bridge** – The following three bids have been received for site improvements and bridge erection:

Contractor	Total Base Bid
DESCCO Design & Construction, Inc.	\$85,414.09
Construction Masters Services, LLC	\$94,950.00
Bertolet Construction	\$146,162.00

Motion to accept the bids for the abutment work and setting of the Parkview Road Pedestrian Bridge. **Moved** by Mr. Lincoln and seconded by Mr. Kaag. **Motion carried 7-0.**

Mr. Unger noted that the estimated cost for this project was roughly \$100,000 and indicated that DESC CO Design & Construction, Inc. is the lowest responsible bidder and recommended awarding the contract.

Motion to award the Parkview Road Pedestrian Bridge site improvements and bridge erection project to DESC CO Design & Construction, Inc. in the amount of \$85,414.09. **Moved** by Mr. Wert and seconded by Mr. Lincoln. **Motion carried 7-0.**

- **2021 Sanitary Sewer Replacement Project** – The following two bids have been received for the Linden Lane/Sycamore Road sewer replacement project:

Contractor	Total Base Bid
Wexcon, Inc.	\$363,606.00
A.H. Moyer, Inc.	\$409,382.00

Motion to accept the bids for the 2021 Sanitary Sewer Replacement Project. **Moved** by Mrs. Bressler and seconded by Ms. Kaag. **Motion carried 7-0.**

Mr. Murray reported that the project was estimated to cost \$450,000. Funds were budgeted in 2020 and 2021 totaling \$127,500 and \$122,500 respectively. Grant funding has been awarded to offset the cost of this project in the amount of \$200,000. It was recommended to award this project to Wexcon, Inc. in the amount of \$363,606.00. Mr. Lincoln inquired as to time limitations or price controls that may have been stipulated in the bid due to elevated construction material costs. Mr. Unger indicated the only item that would be subject to an increase would be the asphalt index, however this is a small portion of the project.

Motion to award the 2021 Sanitary Sewer Replacement Project to Wexcon, Inc. in the amount of \$363,606.00. **Moved** by Mr. Kaag and seconded by Mr. Lincoln. **Motion carried 7-0.**

Motion to accept the Engineer's report. **Moved** by Mr. Lineaweaver and seconded by Ms. Kaag. **Motion carried 7-0.**

Mr. Unger departed the meeting at 7:36 p.m.

7. **EXECUTIVE SESSION:** Mr. Gombach noted an executive session that was held at 6:00 p.m. this evening to discuss personnel matters.
8. **COUNCIL PRESIDENT'S REPORT:** Mr. Gombach stated that he had nothing new to report at this time.
9. **BOROUGH MANAGER'S REPORT:**
 - a. **Police Union Contract** – A Collective Bargaining Agreement had been provided to Council for their consideration, Mr. Imbesi requested action to be taken on this item.

Motion to approve the Collective Bargaining Agreement effective January 1, 2022 between the Borough of West Reading and the Police Officers of the Borough of West Reading. **Moved** by Mrs. Bressler and seconded by Mr. Kaag. **Motion carried 7-0.**

- b. **AT&T Small Cell Lease Agreement** – Mr. Imbesi noted negotiations that increased the lease agreement from \$270 to \$2,000 per year to place a pole on Borough property. The Solicitor recommended modifications to the contract with regards to indemnification and insurance purposes to ensure the Borough is protected.

Motion to enter into an AT&T Small Cell Lease Agreement contingent upon Solicitor modifications to indemnification and insurance aspects. **Moved** by Mr. Wert and seconded by Mr. Lineaweaver. **Motion carried 7-0.**

Tyler Martin joined the meeting at 7:39 p.m.

- c. **2021-2022 Road Salt Contract** – The Berks County Cooperative Purchasing Council’s low bidder for road salt is Eastern Salt Company, Inc. in the amount of \$67.63 per ton.

Motion to approve the 2021-2022 Road Salt Contract to Eastern Salt Company, Inc. in the amount of \$67.63 per ton. **Moved** by Mr. Kaag and seconded by Mr. Lincoln. **Motion carried 7-0.**

- d. **Standard & Poor Bond Rating** – Mr. Imbesi noted a positive conversation between himself, the Borough Treasurer and S&P Global Ratings and is hopeful that the Borough will receive a good rating for the General Obligation Bond refinance.

- e. **Interim Borough Manager** – Mr. Imbesi requested Council to appoint Dean Murray as the Interim Borough Manager effective May 22, 2021.

Motion to appoint Dean Murray as Interim Borough Manager effective May 22, 2021. **Moved** by Ms. Kaag and seconded by Mr. Lincoln. **Motion carried 7-0.**

- f. **Police Chief** – Mr. Imbesi requested a motion in offering Glenn Granitz, Jr. a conditional offer of employment as Police Chief for the West Reading Police Department.

Motion to approve an offer of employment as the Chief of the West Reading Borough Police Department to Glenn Granitz, Jr. **Moved** by Ms. Kaag and seconded by Mr. Kaag. **Motion carried 7-0.**

- g. **Recreation Director Resignation** – Mr. Imbesi reported that the newly hired Recreation Director Page Durflinger resigned effective today and requested acceptance of her resignation.

Motion to accept the resignation of Page Durflinger as Recreation Director effective May 19, 2021. **Moved** by Mr. Kaag and seconded by Ms. Kaag. **Motion carried 7-0.**

- h. **Bank Signatory** – Mr. Imbesi requested authorization be granted to Dean Murray to sign checks.

Motion to appoint Dean Murray as a bank signatory. **Moved** by Mr. Lineaweaver and seconded by Mrs. Bressler. **Motion carried 7-0.**

- i. **Community Yard Sale** – Mr. Imbesi requested Council’s feedback in hosting community yard sale events prior to the June 19th Art on the Avenue and September 18th Fall Festival events.

Motion to approve Community Yard Sale events on Saturday, June 19, 2021 and Saturday, September 18, 2021. **Moved** by Mr. Kaag and seconded by Mr. Lincoln. **Motion carried 7-0.**

- j. **Recreation Director Employment Opportunity** – Mr. Imbesi requested authorization to advertise a seasonal full-time Recreation Director position at a rate between \$17 to \$20 per hour.

Motion to authorize advertisement of a seasonal full-time Recreation Director at a rate between \$17 to \$20 per hour. **Moved** by Mrs. Bressler and seconded by Mr. Lincoln. **Motion carried 7-0.**

In light of the final Council meeting that Mr. Imbesi would be attending, Mr. Kaag expressed that Mr. Imbesi will be sincerely missed. Mr. Lincoln thanked Mr. Imbesi for all of the outstanding work he has done for the Borough. Ms. Kaag stated that Mr. Imbesi has been an asset to the Borough and Council Members were saddened that his service to the Borough is coming to an end and wished him well in his future endeavors.

Motion to accept the Borough Manager's report. **Moved** by Mrs. Bressler and seconded by Ms. Kaag. **Motion carried 7-0.**

10. **MAYOR'S REPORT:** Mayor Kearney thanked Willow Creek Brewing for hosting a K-9 fund raising event on April 29th that raised \$500. Many members of Borough Council, the Police Department and their families were in attendance. An additional fundraiser is planned by Willow Creek Brewing later this year.

Mayor Kearney noted his attendance to meetings between the West Reading Police Officers Association and Borough Officials to negotiate and accept a new contract.

Lastly, Mayor Kearney noted discussions with Sergeant Phillips and members of the West Reading Police Department to properly prepare for a new Chief of Police.

Motion to accept the Mayor's report. **Moved** by Ms. Kaag and seconded by Mr. Lineaweaver. **Motion carried 7-0.**

11. **DEPARTMENT REPORTS:**

- a. **Police Department** – Officer-in-Charge Ryan Phillips requested to be notified as to the start date should the chosen new Chief of Police accept the Borough's offer of employment in order to prepare for his arrival to offer a seamless transition into the department.

As noted in his report to Council, the new K-9 vehicle is currently in service, the old K-9 vehicle has been repurposed as a secondary parking enforcement vehicle. Magnets are being used on the old K-9 vehicle to offer a dual purpose should the need arise for a K-9 vehicle by keeping the backseat cage intact.

Mr. Kaag inquired as to Franklin Manor incidents this past month. Sergeant Phillips could not recall any complaints or issues during this past month.

Ms. Kaag inquired as to the lights and sirens on a parking enforcement vehicle. Sergeant Phillips reported that the parking enforcement officers have been instructed not to use the red and blue lights, only the amber colored lights.

Mr. Lineaweaver inquired as to increased foot and bike patrols now that the Governor has lifted some of the pandemic restrictions. Sergeant Phillips noted weekly meetings with the County and the decision to wait fourteen days before making changes to pandemic protocols. With that being said there has been an increase to foot and bike patrols and the officers are wearing masks while they are near pedestrians.

Mr. Gombach expressed his appreciation to members of the Police Department that ensure the department operates smoothly and efficiently during a pandemic and through a transition in Police Chiefs.

Motion to accept the Police Department report. **Moved** by Ms. Kaag and seconded by Mr. Lincoln. **Motion carried 7-0.**

- b. **Public Works Department** - Mr. Murray offered to answer any questions regarding his report and noted an action item to hire the following three seasonal staff members at \$12 per hour from Memorial Day through Labor Day:

- Austin Grassley – 40 hours per week
- Michael Raab – 35 hours per week
- Nathan Hertzog – 28 hours per week

These seasonal hires would offset the two crew members that are currently on medical leave.

Motion to approve the hiring of Austin Grassley, Michael Raab, and Nathan Hertzog at \$12 per hour for summer seasonal employment. **Moved** by Mr. Lineaweaver and seconded by Mrs. Bressler. **Motion carried 7-0.**

Mr. Murray also noted that one final item is pending to establish a fleet inspection station license at the Borough Garage. This license would allow inspections of all police and non-CDL vehicles that are owned by the Borough.

Mr. Lineaweaver thanked Mr. Murray for providing himself and Ms. Kaag a tour of the facilities and highly recommended anyone to do the same for an educational experience and to view the equipment.

Motion to accept the Public Works Department report. **Moved** by Ms. Kaag and seconded by Mr. Kaag. **Motion carried 7-0.**

- c. **Fire Department** - Chief Moyer offered to answer any questions regarding his report. There were no questions or comments.

Motion to accept the Fire Department report. **Moved** by Mrs. Bressler and seconded by Mr. Lincoln. **Motion carried 7-0.**

- d. **Code Department** – Mrs. Hoffman offered to answer any questions regarding her report. There were no questions or comments.

Motion to accept the Code Department report. **Moved** by Mr. Lincoln and seconded by Mr. Wert. **Motion carried 7-0.**

- e. **West Reading Community Revitalization Foundation** – Mr. Ratcliffe noted that a \$5,000 BCF Non-Profit Planning Grant has been awarded to the foundation. These funds will be used for street calming and streetscape improvements along Penn Avenue. The Craft Pretzel and Beer Festival was a nice event with great weather. Mr. Ratcliffe thanked the Police Department and Borough Council for their confidence in allowing this scaled down event to take place.

Mr. Ratcliffe requested on behalf of the merchants to allow a sidewalk sale event on Saturday August 7th. There were no known conflicts for the date requested and it was noted that a sidewalk sale event would boost business during a normally slow time of year for the merchants.

Motion to temporarily suspend sidewalk sale restrictions on Saturday, August 7, 2021. **Moved** by Mrs. Bressler and seconded by Ms. Kaag. **Motion carried 7-0.**

Mr. Lincoln inquired as to feedback from PennDOT to close Penn Avenue for the Art on the Avenue event. Mr. Ratcliffe noted that additional insurance was required and the request was only submitted this week.

Ms. Kaag noted her attendance to the Craft Pretzel and Beer Festival and thanked Mr. Ratcliffe for a very nice event, the crowd was calm and polite and seemed to be having a good time.

Motion to accept the West Reading Community Revitalization Foundation report. **Moved** by Ms. Kaag and seconded by Mr. Lincoln. **Motion carried 7-0.**

12. COMMITTEE / COMMISSION REPORTS:

- a. **Recreation Commission** – Mrs. Moyer requested permission to resume renting of the Bicentennial House effective June 1st.

Motion to resume renting of the Bicentennial House effective June 1, 2021. **Moved** by Mr. Lineaweaver and seconded by Mr. Kaag. **Motion carried 7-0.**

Mrs. Moyer requested volunteers to assist in the opening of the pool on Memorial Day weekend, specifically front desk registrations. Information has been provided in the Recreation Director's report as to CDC guidelines that will be followed for the playground and pool programs. Mrs. Moyer welcomed discussions with the Olivet Boys and Girls Club and recommended a joint program as opposed to removing the current playground program. An outline of the income and expenses associated with the playground program has been provided to Council.

Motion to accept the Recreation Director's report. **Moved** by Mr. Lincoln and seconded by Ms. Kaag. **Motion carried 7-0.**

- b. **Planning Commission** – Mr. Wert noted discussions to implement a comprehensive review of zoning and design standard recommendations from the Derck & Edson plan. These discussions will take some time to work through before bringing recommendations to Council.

Mr. Kaag expressed his approval of the recommended revisions that are illustrated in the minutes.

Motion to accept the Planning Commission report. **Moved** by Mr. Kaag and seconded by Mr. Lineaweaver. **Motion carried 7-0.**

- c. **Economic Development Committee** – Mr. Wert highlighted discussions and reiterated how the business community has persevered through a pandemic. Mr. Wert welcomed parking issues because this speaks to the vitality of the business district. A Rock and Gem store will be opening soon at 611 Penn Avenue, the 3rd & Spruce Draffthous has opened and Mendez Flooring is in the midst of opening at 301 Penn Avenue.

Mr. Woodward of Wyomissing Borough shared with the committee a developer's plan to build two-hundred apartments behind Friendly's along Park Road. The medical school is slated to open in July, and the 4th Street project is almost complete that will connect the medical school property to Wyomissing Boulevard.

Mr. Kaag inquired as to the remaining nine units that are being constructed within the Villas at Narrow subdivision that were noted to be purchased upon completion by Drexel University. Mr. Wert reported that the developer informed him of these negotiations and that the medical

school has a demand for housing and there are no apartments or houses available to rent or purchase in close proximity to the school.

Motion to accept the Economic Development Committee report. **Moved** by Mr. Lincoln and seconded by Mr. Kaag. **Motion carried 7-0.**

- d. **Environmental Advisory Council** – Mr. Kaag referred to the minutes and noted that the first scheduled Earth Day cleanup event had been postponed due to the threat of rain. The Earth Day event that was held last weekend was productive with a good amount of volunteer support. Mr. Keller is researching solar project opportunities. Green space inventory, electronic recycling, and trash/recycling removal are items that are currently being reviewed by the committee.

As the previous Community Garden Manager Mr. Kaag noted some issues that have been brought to his attention with regards to the garden this year. He wanted to bring this to Borough Council's attention and reported that this will be addressed to bring the garden back to the condition it was originally. Ms. Kaag noted the need to remove the EAC logo from the garden contract to remove liability.

Sergeant Phillips reminded everyone that his department, as well as the Public Works Department, has an electrostatic disinfectant sprayer that is available to any department that has a need to disinfect an area.

Motion to accept the Environmental Advisory Council report. **Moved** by Mr. Lincoln and seconded by Mr. Wert. **Motion carried 7-0.**

- e. **Traffic and Infrastructure Committee** – The May Traffic and Infrastructure Committee meeting was cancelled.
- f. **Shade Tree Commission** – The May Shade Tree Commission meeting was cancelled.
- g. **Safety Committee** – Mr. Murray provided an update on the window replacement project. The Administration window should be arriving in roughly two weeks and the Police window arriving a week later.

Mr. Lincoln inquired as to the significant difference in quotes for bulletproof glass to determine if they offer different levels of protection. Mr. Murray indicated that they are the same product just different brand names.

Motion to accept the Safety Committee report. **Moved** by Mr. Lincoln and seconded by Ms. Kaag. **Motion carried 7-0.**

13. **TREASURER'S REPORT:**

- a. **Financial Statement Ending 4/30/2021** – There were no questions or comments.

Motion to accept the Financial Statement ending 4/30/2021. **Moved** by Mr. Kaag and seconded by Mr. Lincoln. **Motion carried 7-0.**

- b. **Payment Approval Report 4/28/21 to 5/14/21 & 5/15/21 to 5/19/21** – There were no questions or comments.

Motion to approve the Payment Approval Reports of 4/28/21 to 5/14/21 & 5/15/21 to 5/19/21. **Moved** by Mr. Wert and seconded by Mr. Kaag. **Motion carried 7-0.**

- c. **Proposed Budget Amendments** – Mrs. Rentschler reviewed recommended revisions to the 2021 adopted budget in order to accommodate the prepayment of the fire truck with reimbursement from the 2021 Bond refinance, and revenue and expenses associated with the Pickleball program.

Motion to approve the following 2021 Budget amendments:

Account #	Account Title & Description	2021 Adopted Budget	2021 Amended Budget
Fire Truck Purchase			
30-392-060	Transfer from Special Reserve <i>Add \$252,000 from Special Reserve for the fire truck purchase</i>	\$68,700	\$320,700
31-411-000	Fire Company Special Reserve <i>Remove savings from Special Reserve for fire truck purchase</i>		\$252,000
30-393-120	Proceeds of General Obligation Bond <i>Funds from the 2021 Bond to purchase fire truck</i>		\$695,000
30-411-000	Fire Capital Expense <i>Add the cost of the truck to the original budgeted amount</i>	\$10,000	\$943,000
Pickleball Improvement			
30-354-053	Capital Recreation Equipment <i>Revenue from private donation for construction</i>		\$200,000
30-450-020	Pickleball Construction <i>Capital expense of construction</i>		\$200,000
90-367-370	Pickleball Program <i>Revenue from private donation to run programs</i>		\$50,000
90-453-037	Pickleball Expense <i>Cost of programs, referees, supplies, etc.</i>		\$50,000

Moved by Mr. Lineaweaver and seconded by Ms. Kaag. **Motion carried 7-0.**

14. PUBLIC COMMENT:

Mr. Rogers asked if the contract has been signed with Turnkey Taxes. Mr. Imbesi noted that the contract has been signed and we are waiting for Berks EIT to transfer the data.

- 15. ADJOURNMENT:** Motion to adjourn the meeting at 8:28 p.m. **Moved** by Ms. Kaag and seconded by Mr. Lincoln. **Motion carried 7-0.**

Respectfully submitted,

Cynthia Madeira
 Borough Secretary