

**BOROUGH OF WEST READING  
BOROUGH COUNCIL MEETING**

**March 16, 2021 – 7:00 p.m.**

West Reading Borough Council held its regular monthly meeting at Borough Hall on Tuesday, March 16, 2021 with the following persons present: Council President Jack Gombach; Council Vice President Philip Wert; Council Pro-Tem Christopher Lincoln; Council Members Patrick Kaag, Samantha Kaag, Jennifer Bressler, and Ryan Lineaweaver; Mayor Andrew Kearney; Solicitor Daniel Becker; Police Sergeant Ryan Phillips, Police Sergeant Chad Marks, Police Officer Nicholas Karetas; Fire Chief Chad Moyer; Borough Manager Nicholas Imbesi; Public Works Director Dean Murray; Code Department Manager Cathy Hoffman; Recreation Director & Assistant Treasurer Helen Moyer; Treasurer Jeanette Rentschler; Engineer Tom Unger; Main Street Manager Mark Ratcliffe; and Borough Secretary Cynthia Madeira.

**VISITORS:** (In attendance via Zoom Meeting)

Karen Livingood, Resident	Zachary Shaver, Resident	Carl Garman, Resident
Allen Heist, Resident	Christina Shenk, Resident	Jessica Kummerer, Resident
Brian Adams, Resident	Denise Drobnick, Resident	Terry Siggins, Resident
James Rogers, Resident	Lance Parmer, Resident	Massimo Grande, Business Owner
Mark Schuster, Turnkey Taxes	John Meyer, Turnkey Taxes	Julia Hurle, Schuylkill River Trail

1. **CALL TO ORDER:** Council President Jack Gombach called the meeting to order at 7:01 p.m. via Zoom, which was followed by the Pledge of Allegiance and Roll Call. A moment of silence was requested to remember those impacted by Covid-19 locally and beyond.
2. **TURNKEY TAXES:** Mr. Meyer introduced himself as the business developer and Mr. Schuster as the founder and CEO of Turnkey Taxes that has developed a software system to assist municipalities in tracking business mercantile taxes and residents to ensure their local earned income tax is being distributed to the correct taxing jurisdiction. Overall Turnkey Taxes has discovered an increased municipal tax collection by 26% for its clients, equating to roughly \$280,000 in additional annual tax revenues. The cost for these services would be deferred up to six months to allow the Borough to collect the additional taxes. A monthly fee would be comprised of half licenses and half services. Additional tax revenues found would incur a one-time 20% fee for the first year of collection. The software is simple to master and available to as many staff members as needed.

Mrs. Rentschler inquired as to contract terms. It was noted that a three-year contract would be required with a sixty-day outfall. Mr. Wert noted the difficulty staff members face internally to find time to administer and capture all tax revenues and recommended consideration be given to the services being offered. Additional information will be shared with Council including a list of municipalities Turnkey Taxes has assisted.

Mr. Meyer and Mr. Schuster departed the meeting at 7:20 p.m.

3. **SCHUYLKILL RIVER GREENWAYS ASSOCIATION:** Ms. Hurle introduced herself as the Trail Director for Schuylkill River Greenway and noted the kickoff of a Reading Gateway Initiative project that was unfortunately spurred by an assault. The project area spans from Old Wyomissing Road to the RACC Bridge between Service Caster and Russell Plywood buildings

known as the Thun or Craig Link Section of the Schuylkill River Trail. The goal of this project is to create an inviting and safer trail by cutting back overgrown vegetation, installing brighter LED lighting, installing security cameras, removal of graffiti, widening the trail surface, installing wayfinding signage, reviving the steel bridge, and creating a uniform lower fencing system for increased visibility. Adjacent property owners are also cooperating in efforts to trim vegetation. A preliminary cost estimate for these improvements was quoted at \$130,000. An outpouring of donations has been received to date from individuals in the community as well as District Attorney John Adams. Services have been donated from Lewis Environmental in providing heavy equipment to remove trees and brush. A \$1,000 grant was received from Division Federal Credit Union. Services are being volunteered by Bartlett Trees, Reading Police Bike Patrol and Reading Public Works. A cleanup event is scheduled on March 27<sup>th</sup> which has been capped to 120 volunteers in order to maintain social distancing.

Mr. Gombach expressed his excitement surrounding these improvements and is glad to see the community pulling together.

Ms. Hurle departed the meeting at 7:35 p.m.

4. **PUBLIC COMMENT:** Mr. Rogers is in favor of hiring Turnkey Taxes to seek additional Business Privilege Tax revenues and noted a recent Right-to-Know request that was submitted with a list of eighty names of people that appear to be delinquent. A response was received with a request for additional time to respond, which he understands this delay due to limited staffing. He has an additional list of 120 names to be submitted. Mr. Rogers inquired as to progress on the citations filed against the Lofts at Narrow and Franklin Manor. It was noted that there was nothing new to report at this time.

Mr. Grande offered to answer any questions that Council may have regarding the planter boxes he placed along North Seventh Avenue. Due to technical difficulties with Mr. Grande's sound Mr. Imbesi shared a recent discussion with the Traffic and Infrastructure Committee where per the Planting Strip Ordinance items are prohibited to be placed in this area. The Public Works Department does not see an issue with the planter box placement and the outcome of this discussion resulted in a recommendation to Council to approve the temporary placement of the planter boxes through the end of the year, subject to an extension should large events not take place during this timeframe and subject to removal should any complaints or issues arise. Mr. Grande indicated that the planter boxes are intended to create an outdoor seating ambiance and intends to fill with seasonal plants to dress up the side of the building.

Motion to approve the placement of planter boxes in the planting strip along 701 Penn Avenue during a trial period through December 31, 2021, subject to extension should large events not take place during this timeframe, and subject to removal should any complaints or issues arise.

**Moved** by Mr. Wert and seconded by Ms. Kaag. **Motion carried 7-0.**

Mr. Adams requested Council's feedback as an overseer of the various Boards and Committees as to the decision of certain Environmental Advisory Council (EAC) Member's to remove him as an Administrator of the EAC Facebook page. Ms. Kaag indicated that Mr. Adams was removed based on his behavior this past weekend where he blocked the other Administrators of this page. Mr. Gombach indicated that since this is a Borough Facebook page that is run by the EAC that it

would be an EAC decision and recommended that Mr. Adams as the Vice Chair of EAC bring this discussion to the next EAC meeting in order to come to a resolution.

5. **APPROVAL OF COUNCIL MINUTES:** Motion to approve the February 16, 2021 regular meeting minutes and the February 23, 2021 second meeting minutes. **Moved** by Ms. Kaag and seconded by Mr. Lincoln. **Motion carried 7-0.**

6. **ORDINANCES / RESOLUTIONS:**

- a. **Ordinance 1136 – Parking Prohibited Certain Hours for Street Sweeping** – This ordinance amendment has been advertised and would add Barnhardt Way, Silk Drive and Penn Avenue to the street sweeping program.

Motion to adopt an ordinance amendment to add Barnhardt Way, Silk Drive and Penn Avenue to the street sweeping program. **Moved** by Mr. Lincoln and seconded by Mrs. Bressler. **Motion carried 7-0.**

- b. **Ordinance 1137 – Municipal Lot Parking Fine Amendment** – This amendment has been advertised and would remove the criminal penalty and include a fine of twenty-five dollars for parking violations on the municipal parking lot.

Motion to adopt an amendment to the municipal lot parking enforcement provisions to include a fine of twenty-five dollars. **Moved** by Mr. Kaag and seconded by Mr. Lineaweaver. **Motion carried 7-0.**

- c. **Ordinance – Prohibited Parking in the Alley** – The emergency resolution to prohibit parking in the alley between Olive Street and Tulpehocken Avenue has expired. This amendment would permanently prohibit parking in this alley on both sides between Walnut and Elm Street.

Motion to authorize advertisement of an amendment to prohibit parking in the alley between Olive Street and Tulpehocken Avenue. **Moved** by Mr. Kaag and seconded by Ms. Kaag. **Motion carried 7-0.**

- d. **Ordinance – Rental Permit Renewal Penalty Amendment** – As discussed during budget season last year, a second-tier penalty would be added to the failure to renew a rental occupancy permit. Mrs. Hoffman noted that this amendment would direct you to the fee schedule to limit the need to amend the ordinance for future fine adjustments.

Motion to authorize advertisement of an amendment to the violations and penalties section of the rental property regulations to add a second-tier penalty for failure to renew a rental occupancy permit. **Moved** by Mrs. Bressler and seconded by Mr. Lincoln. **Motion carried 7-0.**

- e. **Ordinance – Handicapped Parking Amendment** – This amendment would remove the handicapped space designation on North Sixth Avenue.

Motion to authorize advertisement of an amendment to the Special Purpose Parking Zones to remove the handicapped space designation on North Sixth Avenue. **Moved** Mr. Kaag and seconded by Mr. Wert. **Motion carried 7-0.**

- f. **Resolution 2021-3 Extension of Local Disaster Emergency** – This Resolution would extend the declaration expiration date to the April Council meeting, allowing the ability to apply for emergency disaster funding.

Motion to approve Resolution 2021-3 Extension of Local Disaster Emergency through April 20, 2021. **Moved** by Mr. Lineaweaver and seconded by Ms. Kaag. **Motion carried 7-0.**

- g. **Resolution 2021-4 Fee Schedule Amendment** – This Resolution would remove the plumbing permit fees that are now being assessed through the building permit application, add a second-tier penalty for failure to renew a rental occupancy permit, and assess a fine of \$100 per missed rental inspection as discussed during budget season last year.

Motion to approve Resolution 2021-4 Fee Schedule amendment to remove plumbing permit fees, revise the missed rental inspection fine, and implement a second-tier failure to renew rental occupancy permit fine. **Moved** by Mrs. Bressler and seconded by Mr. Lincoln. **Motion carried 7-0.**

7. **CONSULTANT'S REPORT:**

- a. **Solicitor's Report** – Mr. Becker stated that he had nothing new to report at this time.
- b. **Engineer's Report** – Mr. Unger commented on the following:
- **Parkview Road Pedestrian Bridge** – Mr. Unger reported that the Department of Environmental Protection permit has been received. Under the Borough Manager's report, the bridge attachment agreement with UGI and purchase of a pedestrian bridge will be addressed. Mr. Unger requested authorization to advertise and receive bids for the bridge installation including abutment work, modification to handrails and sidewalks. The bids will be brought to the May Council meeting since it will take approximately twelve weeks to fabricate the bridge.

Motion to advertise and receive bids for the installation of a pedestrian bridge, abutment work, modification to handrails and sidewalk. **Moved** by Mr. Lincoln and seconded by Mr. Kaag. **Motion carried 7-0.**

Motion to accept the Engineer's report. **Moved** by Mr. Kaag and seconded by Mr. Lincoln. **Motion carried 7-0.**

8. **EXECUTIVE SESSION:** Mr. Gombach noted an executive session that was held at 6:00 p.m. this evening to discuss personnel, real estate and potential litigation.
9. **COUNCIL PRESIDENT'S REPORT:** Mr. Gombach noted a meeting with Mr. Becker and an attorney to discuss opportunity zones, and public/private partnerships to better understand the program and application for potential future projects within the Borough. Also, Mr. Gombach noted plans for himself and the Borough Manager to schedule one-on-one meetings with the directors of various departments to get a better understanding of what their long-term goals are, what visions they have or barriers they will face. The intent is to better plan for larger capital projects in the future. Once the information has been gathered it will be brought to Council for discussion.

10. **BOROUGH MANAGER'S REPORT:**

- a. **Memorial Ride Route** – Mr. Imbesi shared a request from Red Knights PA Chapter 10 to allow use of Penn Avenue for a memorial ride on May 30, 2021. They will be providing their own traffic blockers and will obtain the necessary permits from PennDOT.

Motion to approve Red Knights PA Chapter 10 to utilize Penn Avenue for a memorial ride on Sunday, May 30, 2021. **Moved** by Ms. Kaag and seconded by Mr. Lineaweaver. **Motion carried 7-0.**

- b. **Bridge Attachment Agreement** – Mr. Imbesi reported that UGI has agreed to the terms outlined in the Bridge Attachment Agreement, which will provide the majority of funding needed to purchase the bridge and requested authorization to execute the agreement.

Motion to authorize the Borough Manager to execute the Bridge Attachment Agreement with UGI Utilities, Inc. **Moved** by Mr. Lincoln and seconded by Mr. Kaag. **Motion carried 7-0.**

- c. **Bridge Purchase** – Mr. Imbesi shared an updated purchase price for the pedestrian bridge of \$68,150. This quote is 5.6% higher than what was quoted last year due to an increased steel cost. Mr. Unger indicated that the estimated installation date would more than likely be as early as August or September of this year.

Motion to approve the purchase of Contech Engineered Solutions' self-weathering steel with Trex composite decking pedestrian bridge in an amount not to exceed \$68,150. **Moved** by Mrs. Bressler and seconded by Ms. Kaag. **Motion carried 7-0.**

- d. **AT&T Pole** – Mr. Imbesi reminded Council of a meeting with a representative of AT&T a number of months ago requesting to install a cell tower on the existing fire siren pole next to Borough Hall that has not been used in a number of years. All emergency management teams agreed that it was important to retain the emergency siren. Federal Siren was contacted and performed a study which indicated that a smaller side mounted siren would allow collocation with the cell tower. Federal Siren has not proceeded in a timely manner and AT&T is requesting permission to install an additional pole in the general vicinity to the existing pole. Council members agreed to the installation of an additional pole at Borough Hall to install a cell tower contingent upon an executed maintenance agreement.

- e. **Recreation Director** – Mr. Imbesi requested authorization to hire Page Durflinger as the part-time Recreation Director.

Motion to hire Page Durflinger for the position of part-time Recreation Director. **Moved** by Mr. Wert and seconded by Ms. Kaag. **Motion carried 7-0.**

- f. **COVID Relief Payment** – Mr. Imbesi reported that Congress and the President recently passed a relief bill where the Borough can expect to receive \$424,737. Mr. Imbesi was unsure at this time as to what restrictions may be placed on the allocation of these funds.

Motion to accept the Borough Manager's report. **Moved** by Ms. Kaag and seconded by Mr. Lineaweaver. **Motion carried 7-0.**

11. **MAYOR'S REPORT:** Mayor Kearney reported that he and Sergeant Phillips have met to discuss the six points that Mr. Gombach requested as long-term goals for the Police Department. A compilation of needs and facts will be shared with Mr. Gombach in the future.

Motion to accept the Mayor's report. **Moved** by Ms. Kaag and seconded by Mr. Kaag. **Motion carried 7-0.**

12. **DEPARTMENT REPORTS:**

- a. **Police Department** – Officer-in-Charge Ryan Phillips requested approval to reimburse two officers to attend college level courses as allowed in the current contract between the Borough and Police Officers.

Motion to approve the reimbursement of two Police Officers to attend college level courses.

**Moved** by Ms. Kaag and seconded by Mrs. Bressler. **Motion carried 7-0.**

Sergeant Phillips requested permission to hire Allen Heist for the position of part-time Administrative Police Aide at a rate of \$17 per hour beginning on March 22, 2021.

Motion to approve the hiring of Allen Heist for the position of part-time Administrative Police Aide. **Moved** by Mr. Wert and seconded by Mr. Lincoln. **Motion carried 7-0.**

Motion to accept the Police Department report. **Moved** by Mr. Lincoln and seconded by Mr. Wert. **Motion carried 7-0.**

- b. **Public Works Department** - Mr. Murray offered to answer any questions regarding his report. Mr. Wert verified that street sweeping will commence on April 1<sup>st</sup>.

Motion to accept the Public Works Department report. **Moved** by Ms. Kaag and seconded by Mr. Lincoln. **Motion carried 7-0.**

- c. **Fire Department** - Chief Moyer requested permission to meet again next week to discuss Costars pricing of a replacement rescue engine. He was informed that there will be a \$50,000 price increase beginning April 14<sup>th</sup>. Pricing should be available later this week to present to Council for consideration. Council members agreed to meet again on March 23, 2021.

Motion to accept the Fire Department report. **Moved** by Mr. Kaag and seconded by Mrs. Bressler. **Motion carried 7-0.**

- d. **Code Department** – Mrs. Hoffman noted an abbreviated report this month due to the amount of time associated with the Franklin Manor condemnation and two owner occupied properties that were recently condemned for hoarding and issues that negatively impact neighboring properties. She may need guidance from Council in the near future on how to proceed.

Motion to accept the Code Department report. **Moved** by Mr. Lincoln and seconded by Ms. Kaag. **Motion carried 7-0.**

- e. **West Reading Community Revitalization Foundation** – Mr. Ratcliffe requested approval of the following dates for their three major events along Penn Avenue:

- Craft Pretzel and Beer Festival: May 15, 2021
- Art on the Avenue: June 19, 2021
- Fall Festival: September 18, 2021

Mr. Gombach requested information pertaining to efforts that will be made to prevent the spread of Covid-19 during these events. Mr. Ratcliffe noted mask wearing and social distancing efforts and hopes that restrictions continue to trend in the right direction. Should it be deemed unsafe to host these individual events the foundation would decide to cancel the event.

Motion to approve the closure of Penn Avenue for the 2021 Craft Pretzel and Beer Festival, Art on the Avenue and Fall Festival events. **Moved** by Ms. Kaag and seconded by Mr. Kaag.

**Motion carried 7-0.**

The traffic study has been completed with regards to the closure of North Sixth Avenue to create a Pocket Park. The Traffic and Infrastructure Committee has recommended a trial period. There are items that would need to be addressed prior to implementing a trial period such as relocating the dumpsters for the shopping center and address parking concerns expressed by a nearby business. During the trial period items such as removable planters and barricades would be in place.

Mr. Lincoln expanded on the Traffic Committee's discussion and recommendation to Council. Part of the traffic analysis recommendation was to implement one-way access from Reading Avenue onto North Sixth Avenue, and one-way access onto Court Street westbound from Sixth to Seventh Avenue. This traffic modification would eliminate sight distance issues that exist while exiting North Sixth Avenue onto Reading Avenue. The one-year trial recommendation was to encompass the effects of these changes during activities of a normal year. The recommended trial approval was contingent on the relocation of shopping center dumpsters and delivery zone area. It was also recommended to alert property owners with access to Court Street prior to implementing a change to the flow of traffic.

Motion to approve a one-year trial closure of North Sixth Avenue from Penn Avenue to Court Street and to implement one-way access from Reading Avenue southbound onto Sixth Avenue and westbound onto Court Street to Seventh Avenue, contingent upon the owner of the shopping center revising the delivery zone and dumpster placement along North Sixth Avenue. **Moved** by Mr. Kaag and seconded by Mr. Lineaweaver. **Motion carried 7-0.**

Mr. Ratcliffe noted a recent discussion with the Borough Manager regarding repayment of the parking kiosk purchase. During the last budget season, a consultant made a recommendation to divide the total amount due into four annual payments. Mr. Ratcliffe asked if Council could revisit this decision to fully remit the balance due this year. It was recommended to provide half of the proceeds from the parking kiosks on a monthly basis. The Treasurer noted that to date the property owner has been paid \$18,000 and felt that it was feasible to repay the balance in full this year with 50% of the parking kiosk proceeds.

Motion to accept the West Reading Community Revitalization Foundation report. **Moved** by Mr. Lincoln and seconded by Mrs. Bressler. **Motion carried 7-0.**

### 13. COMMITTEE / COMMISSION REPORTS:

- a. **Recreation Commission** – Mrs. Moyer requested permission to submit a list of seasonal staff hires during next week's Council meeting. Council members agreed to reviewing the information at that time. Mrs. Moyer also requested Council's feedback as to opening the

tennis and basketball courts and reopening the Bicentennial House to rentals. Council recommended following state guidelines and noted the April 4<sup>th</sup> plans to ease restrictions. Information regarding posted guidelines at the basketball and tennis courts would be provided to Council next week for consideration. Regarding the indoor rental of the Bicentennial House, the revised guidelines would limit the number of people inside this facility to ten and decided to refrain from renting this facility at this time.

Sergeant Phillips voiced his concern regarding enforcement of Covid-19 guidelines within Borough facilities and during Borough events.

Mayor Kearney thanked Mrs. Moyer for her service as Recreation Director and requested a round of applause for her efforts coordinating all of the recreation events.

Motion to accept the Recreation Director's report. **Moved** by Ms. Kaag and seconded by Mr. Kaag. **Motion carried 7-0.**

- b. **Planning Commission** – Mr. Wert noted continued discussions surrounding design standards and the need for a consultant. Mr. Wert would like to review the current budget to determine if funding would be available to hire a consultant. The ultimate goal is to evolve and fine tune standards for the business community.

Motion to accept the Planning Commission report. **Moved** by Mr. Kaag and seconded by Mr. Lincoln. **Motion carried 7-0.**

- c. **Economic Development Committee** – Mr. Wert noted continued discussion on economic movement, mostly along Penn Avenue. Residential properties continue to move quickly and at a robust price. Mr. Wert hopes that Tower Health can navigate their financial troubles and emerge as a leaner organization.

Motion to accept the Economic Development Committee report. **Moved** by Mr. Lineaweaver and seconded by Ms. Kaag. **Motion carried 7-0.**

- d. **Environmental Advisory Council** – Mr. Gombach noted a clash in personalities within this board and encouraged respect of each other's point of view and to treat each other in a professional manner. Mr. Gombach stated that it is unprofessional to have this clash in personalities spilling over into the official business meetings. This is unfair to people in attendance of this meeting and to residents that participate and moving forward this will not be tolerated.

Mr. Kaag noted a solar energy presentation that discussed potential future projects partnered with businesses. Mr. Gombach reported a conversation pertaining to County programs that are available for solar initiatives geared towards smaller Boroughs. Mr. Kaag noted a review of green spaces, and the trash and recycling contract for potential future improvements. A Borough wide cleanup event is being planned on Sunday, April 25<sup>th</sup> from 10:00 a.m. to 2:00 p.m.

Motion to accept the Environmental Advisory Council report. **Moved** by Mr. Lincoln and seconded by Mrs. Bressler. **Motion carried 7-0.**



- e. **Traffic and Infrastructure Committee** – Mr. Lincoln noted a number of topics that were discussed by the committee this month, most of which were covered earlier this evening. A representative from Tandem/Mobility presented information regarding a bike share program. The Borough of Wyomissing received a grant to install bike share stations and for connectivity purposes the trail includes a portion of West Reading. The grant would fund one bike share station within West Reading including funds to maintain the station for two years. Costs and options were shared with the committee for further discussion. There is no action needed at this time.

Motion to accept the Traffic and Infrastructure Committee report. **Moved** by Ms. Kaag and seconded by Mr. Wert. **Motion carried 7-0.**

- f. **Shade Tree Commission** – Mr. Kaag highlighted discussions surrounding tree trimming, planting and removal schedules. The commission requested feedback as to potential plans to reconfigure the Delaney Circle area prior to replacing trees that are in a state of decline. Mr. Wert noted ideas within the five-year strategic plan, however, a timeframe was not available. It was recommended to fill areas where trees have been removed throughout the Borough. A new lantern fly pesticide is being researched that seems helpful in killing the nymph stage. Areas experiencing infestation of Maple Trees will be targeted. Arborist and pesticide certifications are being reviewed.

Motion to accept the Shade Tree Commission report. **Moved** by Mr. Lineaweaver and seconded by Ms. Kaag. **Motion carried 7-0.**

- g. **Safety Committee** – The February Safety Committee meeting was cancelled.
- h. **Performance Evaluation Committee** – Mr. Imbesi noted the first meeting held internally on March 8<sup>th</sup> to discuss performance evaluations and a second meeting that is scheduled on March 22<sup>nd</sup>.

Motion to accept the Performance Evaluation Committee report. **Moved** by Mr. Kaag and seconded by Mrs. Bressler. **Motion carried 7-0.**

#### 14. **TREASURER'S REPORT:**

- a. **Financial Statement Ending 2/28/2021** – There were no questions or comments.

Motion to accept the Financial Statement ending 2/28/2021. **Moved** by Mr. Lineaweaver and seconded by Mr. Lincoln. **Motion carried 7-0.**

- b. **Payment Approval Report 2/17/21 to 3/11/21 & 3/12/21 to 3/16/21** – There were no questions or comments.

Motion to approve the Payment Approval Reports of 2/17/21 to 3/11/21 & 3/12/21 to 3/16/21. **Moved** by Mr. Wert and seconded by Ms. Kaag. **Motion carried 7-0.**

#### 15. **PUBLIC COMMENT:**

Mr. Rogers shared a public safety concern regarding the open burning devices along Penn Avenue where his wife witnessed a small child sitting near the fire while the parent was quite a distance away. Mrs. Hoffman reported that the Fire Marshal has reviewed and provided parameters for businesses to follow.

Ms. Shenk shared that she recently purchased a home based on a resident's plea on the Voices of West Reading Facebook page where their rental home was listed for sale and was looking for an available rental property to stay in West Reading. As a testament to Mr. Wert's account that properties are moving quickly, the first day this home was listed for sale there were thirteen showings scheduled.

16. **ADJOURNMENT:** Motion to adjourn the meeting at 9:20 p.m. **Moved** by Ms. Kaag and seconded by Mr. Lincoln. **Motion carried 7-0.**

Respectfully submitted,

Cynthia Madeira  
Borough Secretary