

Business Meeting Agenda

Borough of West Reading Council Tuesday, July 18, 2023 – 7:00 p.m.

1.	Call to Order, Pledge of Allegiance, Roll Call <div> <div> Ryan Lineaweaver, President Christopher Lincoln, Pro-Tem Patrick Kaag, Member Zachary Shaver, Member Daniel Becker, Solicitor </div> <div> Philip Wert, Vice President Jennifer Bressler, Member Denise Drobnick, Member Samantha Kaag, Mayor Dean Murray, Borough Manager </div> </div>
2.	Executive Session: <i>Borough Council held an executive session on Friday, July 7, 2023, at 8:00 a.m. to interview perspective Chief of Police candidates, and on Tuesday, July 11, 2023, at 5:00 p.m. to discuss Chief of Police candidate interviews, and on Tuesday, July 18, 2023, at 6:30 p.m. to discuss employee performance.</i>
3.	Agenda Amendments
4.	Public Comment: <i>*Per Resolution 2016-1: Time limited to 5 minutes per person. Only residents and taxpayers of the Borough of West Reading will be permitted to address Borough Council. Please state your name and physical address for the record. Written comments can be submitted to info@westreadingborough.org prior to noon on the date of the meeting. Please include: the meeting date "(i.e., 8/17/21) Public Comment" in the subject line of your email and include your name and address.</i>
5.	Approval of Minutes a. June 20, 2023 – Regular Meeting 1) Action Item: <i>Consideration to approve the minutes.</i>
6.	Ordinances / Resolutions a. Ordinance – Wireless Communications Facilities in Right-of-Way 1) Action Item: <i>Consideration to authorize the advertisement to establish standards relating to wireless communication facilities with street and sidewalk rights-of-way.</i> b. Ordinance – Street Dedication 1) Action Item: <i>Consideration to authorize the advertisement to accept deeds of dedication of Elm Street and Cashmere Way – North Portion.</i> c. Ordinance 1167 – Adoption of International Fire Code 1) Action Item: <i>Consideration to adopt the 2018 International Fire Code.</i> d. Ordinance 1168 – Adoption of Uniform Construction Code 1) Action Item: <i>Consideration to adopt the 2018 Uniform Construction Code.</i> e. Ordinance 1169 – Parking Prohibited Certain Hours 1) Action Item: <i>Consideration to adopt an amendment to Section 430-23 to extend school zones on Franklin Street and South Seventh Avenue and add alley names.</i> f. Ordinance 1170 – Special Purpose Parking Zones; Parking Otherwise Prohibited at All Times 1) Action Item: <i>Consideration to adopt an amendment to add a temporary loading zone on Franklin Street, a handicapped parking space on Tulpehocken Avenue, and relocate a handicapped parking space designation on Chestnut Street.</i> g. Resolution 2023-14 Extension of Local Disaster Emergency 1) Action Item: <i>Consideration to adopt an extension to the Proclamation of Local Disaster Emergency through the August 15, 2023 Council meeting.</i> h. Resolution 2023-15 Small Wireless Communications Facility Design Manual 1) Action Item: <i>Consideration to adopt a small wireless communication facility design manual to establish aesthetic standards and authorize the code enforcement officer to amend the design manual.</i>
7.	Consultants' Reports a. Solicitor's Report b. Engineer's Report
8.	Council President's Report a. Ad Hoc 4 th of July Committee
9.	Borough Manager's Report

		<p>1) Action Item: Consideration to ratify the authorization to sign an emergency declaration pertaining to the flooding event on Sunday, July 9, 2023 for West Side Regional Emergency Management Association.</p> <p>2) Action Item: Consideration to authorize the Council President and Borough Secretary to execute documents pertaining to the Recycling Grant awarded to the Borough to purchase a front-end loader and 20-ton dump truck.</p> <p>3) Action Item: Consideration to authorize the Borough Solicitor to review Derck & Edson's form-based code design standards.</p>
10.	Mayor's Report	
11.	Department Reports	<p>a. Police Department</p> <p>b. Public Works Department</p> <p>1) Action Item: Consideration to purchase a front-end loader through a COSTAR vender with awarded Recycling Grant funding.</p> <p>c. Fire Department</p> <p>d. Code Department</p> <p>e. West Reading Community Revitalization Foundation Report</p>
12.	Committee / Commission Reports	<p>a. Equity Diversity & Inclusion Taskforce</p> <p>b. Recreation Commission – July 3, 2023 – Cancelled</p> <p>c. Planning Commission – July 5, 2023 – Cancelled</p> <p>d. Economic Development Committee – July 10, 2023 – Cancelled</p> <p>e. Environmental Advisory Council – June 26, 2023 – Cancelled</p> <p>f. Traffic & Infrastructure Committee – July 12, 2023</p> <p>1) Action Item: Consideration of approving the purchase of a single wireless handheld microphone to integrate with the existing audio/video system in Council Chambers.</p> <p>g. Shade Tree Commission – July 3, 2023 – Cancelled</p> <p>h. Safety Committee – July 10, 2023</p>
13.	Treasurer's Report	<p>a. Transfer of Funds</p> <p>1) Action Item: Consideration to authorize the transfer of funds from M&T Bank to PLGIT Prime.</p> <p>b. Financial Statement – 6 months ending 6/30/2023</p> <p>c. Payment Approval Report – 6/21/23 to 7/14/23 & 7/15/23 to 7/18/23</p> <p>1) Action Item: Consideration to approve the financial statement ending 6/30/23 and payment approval reports of 6/21/23 through 7/18/23.</p>
14.	Public Comment	
15.	Adjournment	