

Business Meeting Agenda

Borough of West Reading Council Tuesday, June 20, 2023 – 7:00 p.m.

1. **Call to Order, Pledge of Allegiance, Roll Call**
 - ___ Ryan Lineaweaver, President
 - ___ Christopher Lincoln, Pro-Tem
 - ___ Patrick Kaag, Member
 - ___ Zachary Shaver, Member
 - ___ Daniel Becker, Solicitor
 - ___ Philip Wert, Vice President
 - ___ Jennifer Bressler, Member
 - ___ Denise Drobnick, Member
 - ___ Samantha Kaag, Mayor
 - ___ Dean Murray, Borough Manager
2. **Executive Session:** *Borough Council held an executive session on Tuesday, June 20, 2023, at 6:00 p.m. to discuss personnel matters relating to the Chief of Police position and pending litigation with Tower Health tax appeal.*
3. **Agenda Amendments**
4. **Public Comment:** **Per Resolution 2016-1: Time limited to 5 minutes per person. Only residents and taxpayers of the Borough of West Reading will be permitted to address Borough Council. Please state your name and physical address for the record. Written comments can be submitted to info@westreadingborough.org prior to noon on the date of the meeting. Please include: the meeting date "(i.e., 8/17/21) Public Comment" in the subject line of your email and include your name and address.*
5. **Approval of Minutes**
 - a. May 17, 2023 – Regular Meeting
 - 1) **Action Item:** Consideration to approve the minutes.
6. **Ordinances / Resolutions**
 - a. **Ordinance – Wireless Communications Facilities in Right-of-Way**
 - 1) **Action Item:** Consideration to authorize the advertisement to establish standards relating to wireless communication facilities with street and sidewalk rights-of-way.
 - b. **Ordinance – Adoption of International Fire Code**
 - 1) **Action Item:** Consideration to authorize the advertisement of an amendment to adopt the 2018 International Fire Code.
 - c. **Ordinance – Adoption of Uniform Construction Code**
 - 1) **Action Item:** Consideration to authorize the advertisement of an amendment to adopt the 2018 Uniform Construction Code.
 - d. **Ordinance – Parking Prohibited Certain Hours**
 - 1) **Action Item:** Consideration to authorize the advertisement of an amendment to extend school zones on Franklin Street and South Seventh Avenue.
 - e. **Ordinance – Special Purpose Parking Zones; Parking Otherwise Prohibited at All Times**
 - 1) **Action Item:** Consideration of authorizing the advertisement of an amendment to add a temporary loading zone and handicapped parking space and relocate a handicapped parking space designation.
 - f. **Resolution 2023-10 Fixing Charges for Industrial Wastes**
 - 1) **Action Item:** Consideration to alter the charges for industrial waste.
 - g. **Resolution 2023-11 Ann Street Grant Funding**
 - 1) **Action Item:** Consideration to authorize the Borough Manager to apply for a multimodal transportation fund grant opportunity.
 - h. **Resolution 2023-12 Extension of Local Disaster Emergency**
 - 1) **Action Item:** Consideration to adopt an extension to the Proclamation of Local Disaster Emergency through the July 18, 2023 Council meeting.
 - i. **Resolution 2023-13 Fee Schedule Amendment**
 - 1) **Action Item:** Consideration to adopt an amended fee schedule to amend or add rental housing associated fees, testing of water meter and replacement of water meter fees, the addition of a cost for color photocopies, and add Criminal History Records Information Act proposed fees.
7. **Consultants' Reports**
 - a. Solicitor's Report
 - b. Engineer's Report
 - 1) **Action Item:** Consideration to authorize the engineer to prepare bid documents to receive bids for Borough Hall Police Department security cameras and Penn Avenue camera replacement.

8.	Council President's Report
9.	Borough Manager's Report <ol style="list-style-type: none"> 1) Action Item: Consideration to draft a request for bids with the borough solicitor for the collection, transportation, disposal, marketing and processing of municipal solid waste, recyclable materials, and yard waste. 2) Action Item: Consideration to accept letters of resignation from the Environmental Advisory Council, Economic Development Committee, and Shade Tree Commission. 3) Action Item: Consideration to appoint a member to the Shade Tree Commission.
10.	Mayor's Report
11.	Department Reports <ol style="list-style-type: none"> a. Police Department b. Public Works Department <ol style="list-style-type: none"> 1) Action Item: Consideration to list Utility Truck #18 with crane and plow for sale on Public Surplus. c. Fire Department d. Code Department e. West Reading Community Revitalization Foundation Report
12.	Committee / Commission Reports <ol style="list-style-type: none"> a. Equity Diversity & Inclusion Taskforce b. Recreation Commission – June 6, 2023 <ol style="list-style-type: none"> 1) Action Item: Consideration to approve the list of new hire and re-hire applicants for the pool and playground programs. c. Planning Commission – June 7, 2023 d. Economic Development Committee – June 12, 2023 e. Environmental Advisory Council – May 22, 2023 f. Traffic & Infrastructure Committee – June 14, 2023 g. Shade Tree Commission – June 5, 2023 – Cancelled h. Safety Committee – June 14, 2023
13.	Treasurer's Report <ol style="list-style-type: none"> a. Transfer of Funds <ol style="list-style-type: none"> 1) Action Item: Consideration to authorize the transfer of \$1,000,000 from M&T Bank General Fund to PLGIT Prime account. b. Financing K-9 Replacement Vehicle <ol style="list-style-type: none"> 1) Action Item: Consideration to approve 4.88% tax free financing from First National Bank to fund the K-9 replacement vehicle. c. Financial Statement – 5 months ending 5/31/2023 d. Payment Approval Report – 5/18/23 to 6/15/23 & 6/16/23 to 6/20/23 <ol style="list-style-type: none"> 1) Action Item: Consideration to approve the financial statement ending 5/31/23 and payment approval reports of 5/18/23 through 6/20/23.
14.	Public Comment
15.	Adjournment