

Business Meeting Agenda

Borough of West Reading Council Tuesday, March 21, 2023 – 7:00 p.m.

1.	Call to Order, Pledge of Allegiance, Roll Call <div> <div> Ryan Lineaweaver, President Christopher Lincoln, Pro-Tem Patrick Kaag, Member Zachary Shaver, Member Dan Becker, Solicitor </div> <div> Philip Wert, Vice President Jennifer Bressler, Member Denise Drobnick, Member Samantha Kaag, Mayor Dean Murray, Borough Manager </div> </div>
2.	Executive Session: <i>Borough Council held an executive session on Tuesday, February 21, 2023 at 8:41 p.m. to discuss potential litigation to a resident's denied appeal to the Office of Open Records. On Tuesday, March 21, 2023, at 6:00 p.m. Borough Council held an executive session to discuss personnel matters for employee performance and potential hiring of police administrative aide and/or parking enforcement officer, settlement of Third Circuit appeal by the Lofts at Narrow litigation, potential litigation regarding illegitimate subpoenas served to the Borough, and the potential acquisition of real property.</i>
3.	Agenda Amendments <ol style="list-style-type: none"> <i>Consideration to approve the Mayor's ability to officiate marriages.</i> <i>Consideration to participate in the Pride flag raising ceremony.</i>
4.	Public Comment: <i>*Per Resolution 2016-1: Time limited to 5 minutes per person. Only residents and taxpayers of the Borough of West Reading will be permitted to address Borough Council. Please state your name and physical address for the record. Written comments can be submitted to info@westreadingborough.org prior to noon on the date of the meeting. Please include: the meeting date "(i.e., 8/17/21) Public Comment" in the subject line of your email and include your name and address.</i>
5.	Approval of Minutes <ol style="list-style-type: none"> February 21, 2023 – Regular Meeting February 28, 2023 – Special Meeting <ol style="list-style-type: none"> Action Item: <i>Consideration to approve the minutes.</i>
6.	Ordinances / Resolutions <ol style="list-style-type: none"> Ordinance – Rental Property Amendment <ol style="list-style-type: none"> Action Item: <i>Consideration to authorize the advertising of an amendment to the Rental Property Ordinance.</i> Ordinance – Special Purpose Parking Zones Amendment <ol style="list-style-type: none"> Action Item: <i>Consideration to authorize the advertisement of an amendment to add a handicapped parking space to the 100 block of South Second Avenue.</i> Resolution 2023-2 PennDOT Comprehensive Maintenance Services Agreement <ol style="list-style-type: none"> Action Item: <i>Consideration to adopt an agreement to maintain the vegetative growth within the highway ramps of the 422 and Penn Avenue interchanges.</i>
7.	Consultants' Reports <ol style="list-style-type: none"> Solicitor's Report Engineer's Report <ol style="list-style-type: none"> Action Item: <i>Consideration to authorize the engineer to prepare plans for terrace seating at the Pickleball Court.</i>
8.	Council President's Report
9.	Borough Manager's Report <ol style="list-style-type: none"> Action Item: <i>Consideration to appoint Chad Moyer as an Alternate Board Member to the Emergency Management Board.</i> Action Item: <i>Consideration is requested to retroactively approve a 3% salary increase for three administrative employees effective January 1, 2023.</i> Action Item: <i>Consideration to appoint a full-time Administrative Aide to the Police Department.</i> Action Item: <i>Consideration to authorize the advertisement of a Parking Enforcement Officer position.</i> Action Item: <i>Consideration to authorize the insurance agent to issue an order of cease and desist.</i> Action Item: <i>Consideration to approve the Taqueria Comalli event on Friday, May 5, 2023, and the partial closure of the 700 block of Court Street.</i>

		<p>7) Action Item: Consideration to approve the Armed Forces Day Parade on Saturday, May 20, 2023, and the closure of Penn Avenue from Eighth Avenue to Third Avenue.</p> <p>8) Action Item: Consideration to approve the French Fry Fest on Saturday, August 12, 2023, with a rain date of Saturday, August 19, 2023, and road closures of South Sixth Avenue from Penn Avenue to Franklin Street and Franklin Street from Sixth Avenue to Clark Alley.</p> <p>9) Action Item: Consideration to enter a settlement of the Third Circuit appeal by the Lofts at Narrow litigation.</p> <p>10) Action Item: Consideration to appoint a 2023 voting delegate and an alternate delegate for the PSAB Annual Conference.</p>
10.	Mayor's Report	
11.	Department Reports	<p>a. Police Department</p> <p>1) Action Item: Consideration to approve an Officer's request to use family sick time.</p> <p>b. Public Works Department</p> <p>1) Action Item: Consideration to appoint a seasonal Public Works employee.</p> <p>c. Fire Department</p> <p>d. Code Department</p> <p>e. West Reading Community Revitalization Foundation Report (WRCRF)</p> <p>1) Action Item: Consideration to approve the WRCRF list of 2nd Friday events and road closures.</p>
12.	Committee / Commission Reports	<p>a. Equity Diversity & Inclusion Taskforce – March 2, 2023</p> <p>b. Recreation Commission – March 7, 2023</p> <p>1) Action Item: Consideration to approve the list of new hire and re-hire applicants for the pool and playground programs.</p> <p>2) Action Item: Consideration to accept a letter of resignation from Troy Hassler.</p> <p>3) Action Item: Consideration to appoint a new member to the Recreation Commission with a term expiring on December 31, 2024.</p> <p>4) Action Item: Consideration to limit the 2023 Playground Program to half-days.</p> <p>c. Planning Commission – March 1, 2023</p> <p>d. Economic Development Committee – March 13, 2023</p> <p>e. Environmental Advisory Council – February 27, 2023 – Cancelled</p> <p>f. Traffic & Infrastructure Committee – March 8, 2023</p> <p>g. Shade Tree Commission – March 6, 2023 – Cancelled</p> <p>h. Safety Committee – March 13, 2023</p>
13.	Treasurer's Report	<p>a. PSAB-MRT Pension Financial Statements</p> <p>b. 2023 Budget Amendments</p> <p>1) Action Item: Consideration to approve the proposed 2023 budget amendments.</p> <p>c. Workers' Compensation Program – Designated Health Care Providers</p> <p>1) Action Item: Consideration to designate the standard workers' compensation panel of health care providers by Susquehanna Municipal Trust.</p> <p>d. Financial Statement – 2 months ending 2/28/2023</p> <p>e. Payment Approval Report – 2/22/23 to 3/16/23 & 3/17/23 to 3/21/23</p> <p>1) Action Item: Consideration to approve the financial statement ending 2/28/23 and payment approval reports of 2/22/23 through 3/21/23.</p>
14.	Public Comment	
15.	Adjournment	