

Business Meeting Agenda

Borough of West Reading Council Wednesday, October, 19, 2022 – 7:00 p.m.

1. **Call to Order, Pledge of Allegiance, Roll Call**
 - ___ Ryan Lineaweaver, President
 - ___ Christopher Lincoln, Pro-Tem
 - ___ Patrick Kaag, Member
 - ___ Zachary Shaver, Member
 - ___ Joan London, Solicitor
 - ___ Philip Wert, Vice President
 - ___ Jennifer Bressler, Member
 - ___ Denise Drobnick, Member
 - ___ Samantha Kaag, Mayor
 - ___ Dean Murray, Borough Manager
2. **Executive Session:** *Borough Council held an executive session on Wednesday, October 19, 2022 at 6:00 p.m. to discuss personnel matters.*
3. **Agenda Amendments**
4. **Public Comment:** **Per Resolution 2016-1: Time limited to 5 minutes per person. Only residents and taxpayers of the Borough of West Reading will be permitted to address Borough Council. Please state your name and physical address for the record. Written comments can be submitted to info@westreadingborough.org prior to noon on the date of the meeting. Please include: the meeting date "(i.e., 8/17/21) Public Comment" in the subject line of your email and include your name and address.*
5. **Approval of Minutes**
 - a. September 20, 2022 – Regular Meeting
 - b. September 27, 2022 – Budget Meeting
 - c. October 8, 2022 – Budget Meeting

1) **Action Item:** *Consideration to approve the minutes.*
6. **Ordinances / Resolutions**
 - a. **Ordinance – Business Privilege Tax Amendment**

1) **Action Item:** *Consideration to authorize the advertisement of amendments to Chapter 410, Article I Business Privilege Tax to clarify rates of taxation.*
 - b. **Ordinance – Handicapped Parking Space Designations**

1) **Action Item:** *Consideration to authorize the advertisement of amendments to Chapter 430-26 Special purpose parking zones.*
 - c. **Resolution 2022-12 DCED Local Share Account Category 4 Facilities Program Grant**

1) **Action Item:** *Consideration to adopt a resolution authorizing the filing of a statewide local share assessment grant to be used for improved lighting and security features on Main Street.*
 - d. **Resolution 2022-13 DCED Local Share Account Category 4 Facilities Program Grant**

1) **Action Item:** *Consideration to adopt a resolution authorizing the filing of a statewide local share assessment grant to be used for gateway improvements.*
7. **Consultants' Reports**
 - a. Solicitor's Report

1) **Action Item:** *Consideration to approve the written Conditional Use Decision to allow 304 Penn Avenue to convert the first floor from a commercial use to a residential use.*
 - b. Engineer's Report

1) **Action Item:** *Consideration to approve the Letter of Credit Reduction No. 4 to Nickel Properties, LLC in the amount of \$26,311.39 for the 428 Penn Avenue project.*
8. **Council President's Report**
9. **Borough Manager's Report**
 - 1) **Action Item:** *Consideration to authorize the Council President to execute a three-year Payment In Lieu Of Taxes (PILOT) agreement.*
 - 2) **Action Item:** *Consideration to appoint Mark Burkholder to the Housing Review Board.*
 - 3) **Action Item:** *Consideration to approve the sale of two sets of Fire Department rescue tools posted on Public Surplus to the highest bidders.*
 - 4) **Action Item:** *Consideration to apply for a Small Water System grant with the assistance of the Borough Engineer.*

		<p>5) Action Item: Consideration to allow the Borough Manager to research and apply for a Multi-Modal grant.</p> <p>6) Action Item: Consideration to allow West Reading Fire Police to assist the Hamburg Borough during their King Frost Parade.</p> <p>7) Action Item: Consideration to extend the landfill agreement one-year to stay in line with the current trash hauler extension.</p>
10.	Mayor's Report	
11.	Department Reports	<p>a. Police Department</p> <p>1) Action Item: Consideration to refinance the 2022 vehicle lease to reduce interest expenditures.</p> <p>b. Public Works</p> <p>c. Fire Department</p> <p>d. Code Department</p> <p>e. West Reading Community Revitalization Foundation Report</p> <p>1) Action Item: Consideration to approve the closure of the 000 block of South Sixth Avenue for Small Business Saturday on November 26, 2022.</p>
12.	Committee / Commission Reports	<p>a. Equity Diversity & Inclusion Taskforce – September</p> <p>b. Recreation Commission – October 4, 2022</p> <p>c. Planning Commission – October 5, 2022</p> <p>d. Economic Development Committee – October 13, 2022 – Cancelled</p> <p>e. Environmental Advisory Council – September 26, 2022</p> <p>f. Traffic & Infrastructure Committee – October 12, 2022</p> <p>g. Shade Tree Commission – October 3, 2022</p> <p>h. Safety Committee – October 11, 2022 – Cancelled</p>
13.	Treasurer's Report	<p>a. Financial Statement – 9 months ending 9/30/2022</p> <p>b. Payment Approval Report – 9/21/22 to 10/13/22 & 10/14/22 to 10/19/22</p> <p>1) Action Item: Consideration to approve the financial statement ending 9/30/22 and payment approval reports of 9/21/22 through 10/19/22.</p>
14.	Public Comment	
15.	Adjournment	