

# Business Meeting Agenda

## Borough of West Reading Council Tuesday, September 20, 2022 – 7:00 p.m.

1. **Call to Order, Pledge of Allegiance, Roll Call**  
 \_\_\_ Ryan Lineaweaver, President      \_\_\_ Philip Wert, Vice President  
 \_\_\_ Christopher Lincoln, Pro-Tem      \_\_\_ Jennifer Bressler, Member  
 \_\_\_ Patrick Kaag, Member      \_\_\_ Denise Drobnick, Member  
 \_\_\_ Zachary Shaver, Member      \_\_\_ Samantha Kaag, Mayor  
 \_\_\_ Daniel Becker, Solicitor      \_\_\_ Dean Murray, Borough Manager
2. **Executive Session:** *Borough Council held an executive session on Monday, September 19, 2022 to discuss personnel matters, and Tuesday, September 20, 2022 to discuss personnel matters and potential litigation.*
3. **Agenda Amendments**
  - a. *Consideration to make an offer to a candidate for the Recreation Director position.*
  - b. *Consideration to provide Fire Police assistance as requested.*
4. **Public Hearing – Zoning Amendments**
5. **Public Comment:** *\*Per Resolution 2016-1: Time limited to 5 minutes per person. Only residents and taxpayers of the Borough of West Reading will be permitted to address Borough Council. Please state your name and physical address for the record. Written comments can be submitted to [info@westreadingborough.org](mailto:info@westreadingborough.org) prior to noon on the date of the meeting. Please include: the meeting date "(i.e., 8/17/21) Public Comment" in the subject line of your email and include your name and address.*
6. **Approval of Minutes**
  - a. August 16, 2022 – Regular Meeting
  - b. August 30, 2022 – Budget Meeting
  - c. September 10, 2022 – Budget Meeting

1) **Action Item:** *Consideration to approve the minutes.*
7. **Ordinances / Resolutions**
  - a. **Ordinance 1154 Zoning Amendment**  
 1) **Action Item:** *Consideration to enact an amendment to Section 455 Zoning as discussed during the Zoning Hearing as it relates to front yard setbacks and rope lighting use in the Central Business District.*
  - b. **Ordinance 1155 Residential Permit Parking Amendment**  
 1) **Action Item:** *Consideration to enact an amendment to Section 430-29 Residential Permit Parking.*
  - c. **Resolution 2022-10 Fee Schedule Amendment**  
 1) **Action Item:** *Consideration to adopt the addition of park vendor fees, and afterhours rental key access fee; and amendments to the sidewalk opening extension length of time and water service reconnection fees to be in line with their respective adopted ordinances.*
  - d. **Resolution 2022-11 Police Officers' Contributions to the Police Pension**  
 1) **Action Item:** *Consideration to approve the Police Officers' contribution to the pension plan for the year 2023.*
8. **Consultants' Reports**
  - a. Solicitor's Report
  - b. Engineer's Report
9. **Council President's Report**
10. **Borough Manager's Report**
  - 1) **Action Item:** *Consideration to enter into a joint paid parking app program with ParkMobile and Flowbird.*
  - 2) **Action Item:** *Consideration to draft a Memorandum of Understanding between the Borough and Wyomissing Area School District for use of the baseball field for their Junior High Baseball Program.*

		<p>3) <b>Action Item:</b> Consideration to appoint Chad Moyer to the Code Department on a full-time basis.</p> <p>4) <b>Action Item:</b> Consideration to reallocate the 2014 Ford Fusion from the Police Department to the Code Department.</p>
11.	<b>Mayor's Report</b>	
12.	<b>Department Reports</b>	<p>a. Police Department</p> <p>b. Public Works</p> <p>1) <b>Action Item:</b> Consideration to begin the process of hiring either a full-time or part-time Public Works employee.</p> <p>c. Fire Department</p> <p>d. Code Department</p> <p>e. West Reading Community Revitalization Foundation Report</p>
13.	<b>Committee / Commission Reports</b>	<p>a. Equity Diversity &amp; Inclusion Taskforce – September</p> <p>b. Recreation Commission – September 6, 2022</p> <p>c. Planning Commission – September 7, 2022</p> <p>d. Economic Development Committee – September 12, 2022</p> <p>e. Environmental Advisory Council – August 22, 2022</p> <p>f. Traffic &amp; Infrastructure Committee – September 14, 2022</p> <p>g. Shade Tree Commission – September 6, 2022 – Cancelled</p> <p>h. Safety Committee – September 12, 2022</p>
14.	<b>Treasurer's Report</b>	<p>a. 2023 Minimum Municipal Obligation (MMO) Pension Plan for Pennsylvania Municipal Retirement System (PMRS)</p> <p>1) <b>Action Item:</b> Consideration to approve the 2023 PMRS MMO Pension Plan Worksheet.</p> <p>b. Investment Options</p> <p>1) <b>Action Item:</b> Consideration to move funds from M&amp;T Bank to Pennsylvania Local Government Investment Trust (PLGIT).</p> <p>c. Financial Statement – 8 months ending 8/31/2022</p> <p>d. Payment Approval Report – 8/17/22 to 9/15/22 &amp; 9/16/22 to 9/20/22</p> <p>1) <b>Action Item:</b> Consideration to approve the financial statement ending 8/31/22 and payment approval reports of 8/17/22 through 9/20/22.</p>
15.	<b>Public Comment</b>	
16.	<b>Adjournment</b>	