

Business Meeting Agenda

Borough of West Reading Council Tuesday, August 16, 2022 – 7:00 p.m.

1. **Call to Order, Pledge of Allegiance, Roll Call**
 - ___ Ryan Lineaweaver, President
 - ___ Christopher Lincoln, Pro-Tem
 - ___ Patrick Kaag, Member
 - ___ Zachary Shaver, Member
 - ___ Daniel Becker, Solicitor
 - ___ Philip Wert, Vice President
 - ___ Jennifer Bressler, Member
 - ___ Denise Drobnick, Member
 - ___ Samantha Kaag, Mayor
 - ___ Dean Murray, Borough Manager
2. **Executive Session:** *Borough Council held an executive session on Tuesday, August 16, 2022 at 6:00 p.m. to discuss personnel and acquisition of real property matters.*
3. **Agenda Amendments**
 - a. *Consideration to approve the Reading Hospital Road Run and request to waive certain fees.*
 - b. *Consideration to allow the appropriate parties to explore the acquisition of real property.*
 - c. *Consideration to enter into a Memorandum of Understanding with Muhlenberg Ambulance.*
4. **Presentation**
 - a. **Commendation – Sergeant Ryan Phillips**
5. **Public Comment:** **Per Resolution 2016-1: Time limited to 5 minutes per person. Only residents and taxpayers of the Borough of West Reading will be permitted to address Borough Council. Please state your name and physical address for the record. Written comments can be submitted to info@westreadingborough.org prior to noon on the date of the meeting. Please include: the meeting date "(i.e., 8/17/21) Public Comment" in the subject line of your email and include your name and address.*
6. **Approval of Minutes**
 - a. July 19, 2022 – Regular Meeting
 - 1) **Action Item:** *Consideration to approve the minutes.*
7. **Ordinances / Resolutions**
 - a. **Ordinance – Parking Prohibited at All Times - TABLED**
 - b. **Ordinance 1153 – No Winter Maintenance**
 - 1) **Action Item:** *Consideration to adopt a supplementation to Section 396-19 Plowing and Removal of Snow and Ice to list roadways designated as non-maintained routes.*
 - c. **Ordinance – Zoning Amendment**
 - 1) **Action Item:** *Consideration to authorize the advertisement of a Zoning Hearing on Tuesday, September 20, 2022 at 7:00 p.m. to amend sections of the zoning ordinance that relate to front yard setbacks and rope lighting use in the Central Business District.*
 - d. **Ordinance – Residential Permit Parking**
 - 1) **Action Item:** *Consideration to authorize the advertisement of amendments to Section 430-29 Residential Permit Parking.*
 - e. **Resolution 2022-8 Appointment of Building Code Official**
 - 1) **Action Item:** *Consideration to appoint Chad Moyer as Building Code Official, Assistant Zoning Officer, and Assistant Building Inspector.*
 - f. **Resolution 2022-9 Handicapped Parking Space Policy**
 - 1) **Action Item:** *Consideration to adopt a revised Handicapped Parking Space Policy.*
8. **Consultants' Reports**
 - a. Solicitor's Report
 - b. Engineer's Report
 - 1) **Action Item:** *Consideration to approve Nickel Properties, LLC Letter of Credit Reduction #3 in the amount of \$13,673.32 for financial improvements to 428 Penn Avenue.*
 - 2) **Action Item:** *Consideration to approve Wexcon, Inc. Payment Application #2 (Final) in the amount of \$56,652.17 for the 2021 Sanitary Sewer Replacement Project.*

		3) Action Item: Consideration to approve the 433 Penn Avenue variance application review letter to the Zoning Hearing Board on behalf of the West Reading Borough Planning Commission.
9.	Council President's Report	
10.	Borough Manager's Report	<p>1) Action Item: Consideration to ratify the authorization to approve a revision to the sidewalk sale date from Sunday, August 7 to Saturday, August 6, 2022.</p> <p>2) Action Item: Consideration to migrate to a cellular phone service contract with AT&T contingent upon a favorable Solicitor review of a minor amendment to the Police Department Collective Bargaining Agreement.</p> <p>3) Action Item: Consideration to enter into a contract for energy services.</p>
11.	Mayor's Report	
12.	Department Reports	<p>a. Police Department</p> <p>b. Public Works</p> <p>1) Action Item: Consideration to begin the process of hiring another Public Works employee.</p> <p>c. Fire Department</p> <p>d. Code Department</p> <p>e. West Reading Community Revitalization Foundation Report</p>
13.	Committee / Commission Reports	<p>a. Equity Diversity & Inclusion Taskforce – August 3, 2022</p> <p>b. Recreation Commission – August 1, 2022</p> <p>c. Planning Commission – August 3, 2022</p> <p>d. Economic Development Committee – August 8, 2022 – Cancelled</p> <p>e. Environmental Advisory Council – July 25, 2022</p> <p>f. Traffic & Infrastructure Committee – August 10, 2022</p> <p>g. Shade Tree Commission – August 1, 2022</p> <p>h. Safety Committee – July 19, 2022</p>
14.	Treasurer's Report	<p>a. 2023 Minimum Municipal Obligation (MMO)</p> <p>1) Action Item: Consideration to approve the MMO budget for 2023 for Uniform and Non-Uniformed Pension Plans.</p> <p>b. Financial Statement – 7 months ending 7/31/2022</p> <p>c. Payment Approval Report – 7/20/22 to 8/11/22 & 8/12/22 to 8/16/22</p> <p>1) Action Item: Consideration to approve the financial statement ending 7/31/22 and payment approval reports of 7/20/22 through 8/16/22.</p>
15.	Public Comment	
16.	Adjournment	