

Business Meeting Agenda

Borough of West Reading Council Tuesday, June 21, 2022 – 7:00 p.m.

1. **Call to Order, Pledge of Allegiance, Roll Call**
 ___ Ryan Lineaweaver, President ___ Philip Wert, Vice President
 ___ Christopher Lincoln, Pro-Tem ___ Jennifer Bressler, Member
 ___ Patrick Kaag, Member ___ Denise Drobnick, Member
 ___ Zachary Shaver, Member ___ Samantha Kaag, Mayor
 ___ Daniel Becker, Solicitor ___ Dean Murray, Borough Manager
2. **Executive Session:** *Borough Council held an executive session on Tuesday, June 21, 2022 at 6:00 p.m. to discuss personnel matters.*
3. **Agenda Amendments**
 - a. *Consideration to discuss the promotion of Tracie Milbut to Office Supervisor with a \$2.00 per hour rate increase.*
 - b. *Consideration to authorize the Borough Manager to proceed as directed during executive session with regards to personnel matters.*
4. **Vacancy Board Meeting – Tax Collector**
 - 1) **Action Item:** *Consideration to appoint a Tax Collector with a term to expire on December 31, 2025.*
5. **Public Comment:** **Per Resolution 2016-1: Time limited to 5 minutes per person. Only residents and taxpayers of the Borough of West Reading will be permitted to address Borough Council. Please state your name and physical address for the record. Written comments can be submitted to info@westreadingborough.org prior to noon on the date of the meeting. Please include: the meeting date "(i.e., 8/17/21) Public Comment" in the subject line of your email and include your name and address.*
6. **Approval of Minutes**
 - a. May 18, 2022 – Regular Meeting
 - b. June 9, 2022 – Special Meeting & Conditional Use Hearing
 - 1) **Action Item:** *Consideration to approve the minutes.*
7. **Ordinances / Resolutions**
 - a. **Resolution 2022-7 Fee Schedule Amendment**
 - 1) **Action Item:** *Consideration to adopt an amendment to the Code Department fee schedule.*
8. **Consultants' Reports**
 - a. Solicitor's Report
 - b. Engineer's Report
 - 1) **Action Item:** *Consideration to modify last month's Line of Credit reduction in the amount of \$34,047.24 for the Narrow Fabric Subdivision.*
 - 2) **Action Item:** *Consideration to approve a final payment application to Sewer Specialty Services Company in the amount of \$7,635.78 for the sanitary sewer cleaning and inspection project.*
9. **Council President's Report**
10. **Borough Manager's Report**
 - 1) **Action Item:** *Consideration to enter into an intergovernmental cooperation agreement with Reading Area Water Authority to supplement necessary repair service support activities on an as needed basis.*
 - 2) **Action Item:** *Consideration to adopt a Telecommuting Policy.*
 - 3) **Action Item:** *Consideration to include New Year's Eve Day to the list of recognized holidays.*
 - 4) **Action Item:** *Consideration to accept a letter of resignation from the Economic Development Committee.*
 - 5) **Action Item:** *Consideration to appoint Zanna Leiendecker to the Planning Commission.*
 - 6) **Action Item:** *Consideration to retroactively adjust the lead lifeguard, Cynthia Sandoval's rate of pay from \$10.75 to \$11.75 per hour.*

11.	Mayor's Report
12.	Department Reports <ul style="list-style-type: none"> a. Police Department <ul style="list-style-type: none"> 1) Action Item: Consideration to authorize the Civil Service Commission to begin the process to establish a new list of potential patrol officer candidates to hire and sergeant promotion. b. Public Works <ul style="list-style-type: none"> 1) Action Item: Consideration to select a financing option to purchase a mini excavator. c. Fire Department <ul style="list-style-type: none"> 1) Action Item: Consideration to accept or reject bids for Rescue 64 as advertised by Brindlee Mountain Fire Apparatus. d. Code Department e. West Reading Community Revitalization Foundation Report
13.	Committee / Commission Reports <ul style="list-style-type: none"> a. Equity Diversity & Inclusion Taskforce – June 15, 2022 b. Recreation Commission – June 7, 2022 <ul style="list-style-type: none"> 1) Action Item: Consideration to hire summer seasonal staff for the pool. c. Planning Commission – June 1, 2022 d. Economic Development Committee – June 13, 2022 e. Environmental Advisory Council – May 23, 2022 – Cancelled f. Traffic & Infrastructure Committee – June 8, 2022 g. Shade Tree Commission – June 6, 2022 h. Safety Committee – May 18, 2022
14.	Treasurer's Report <ul style="list-style-type: none"> a. Financial Statement – 5 months ending 5/31/2022 b. Payment Approval Report – 5/19/22 to 6/17/22 & 6/18/22 to 6/21/22 <ul style="list-style-type: none"> 1) Action Item: Consideration to approve the financial statement ending 5/31/22 and payment approval reports of 5/19/22 through 6/21/22.
15.	Public Comment
16.	Adjournment