

# Business Meeting Agenda

## Borough of West Reading Council Wednesday, May 18, 2022 – 7:00 p.m.

1. **Call to Order, Pledge of Allegiance, Roll Call**  
 \_\_\_ Ryan Lineaweaver, President                      \_\_\_ Philip Wert, Vice President  
 \_\_\_ Christopher Lincoln, Pro-Tem                      \_\_\_ Jennifer Bressler, Member  
 \_\_\_ Patrick Kaag, Member                      \_\_\_ Denise Drobnick, Member  
 \_\_\_ Zachary Shaver, Member                      \_\_\_ Samantha Kaag, Mayor  
 \_\_\_ Daniel Becker, Solicitor                      \_\_\_ Dean Murray, Borough Manager
2. **Executive Session:** *Borough Council held an executive session on Tuesday, May 3, 2022 at 5:00 p.m. and Wednesday, May 18, 2022 at 6:00 p.m. to discuss personnel matters.*
3. **Agenda Amendments**
  - a. *Consideration to hire two summer full-time Public Works staff members at a rate of \$13.00 per hour from Memorial Day through Labor Day.*
  - b. *Consideration to modify the placement of sidewalk extensions along Elm Street.*
  - c. *Consideration to raise a Progress Pride flag at Borough Hall on June 1, 2022 at 5:30 p.m.*
4. **Public Hearing – Zoning Amendment**
5. **Presentation – Reading Pride**
6. **Public Comment:** *\*Per Resolution 2016-1: Time limited to 5 minutes per person. Only residents and taxpayers of the Borough of West Reading will be permitted to address Borough Council. Please state your name and physical address for the record. Written comments can be submitted to [info@westreadingborough.org](mailto:info@westreadingborough.org) prior to noon on the date of the meeting. Please include: the meeting date "(i.e., 8/17/21) Public Comment" in the subject line of your email and include your name and address.*
7. **Approval of Minutes**
  - a. April 19, 2022 – Regular Meeting
  - b. April 26, 2022 – Second Meeting & Cable Franchise Hearing
    - 1) **Action Item:** *Consideration to approve the minutes.*
8. **Ordinances / Resolutions**
  - a. **Ordinance 1152 Zoning Ordinance Amendment**
    - 1) **Action Item:** *Consideration to adopt an amendment to the Zoning Ordinance that would promote mixed use development, provide a definition of convenience store and designate allowed use districts, and add a General Business Overlay to the parcels located immediately adjacent to the traffic circle to promote redevelopment.*
9. **Consultants' Reports**
  - a. Solicitor's Report
  - b. Engineer's Report
    - 1) **Action Item:** *Consideration to approve a Line of Credit reduction in the amount of \$49,047.23 for the Narrow Fabric Subdivision.*
    - 2) **Action Item:** *Consideration to accept the bids for the 2022 road projects.*
    - 3) **Action Item:** *Consideration to award a contract to the lowest qualified 2022 road project bidder.*
10. **Council President's Report**
  - 1) **Action Item:** *Consideration to determine an approach to address the long-term noise nuisance within the City of Reading.*
  - 2) **Action Item:** *Consideration to make a conditional offer of employment for the Chief of Police position.*
11. **Borough Manager's Report**
  - 1) **Action Item:** *Consideration to approve a beer garden for the Ed Kuhn Basketball League 50<sup>th</sup> Anniversary Celebration.*
  - 2) **Action Item:** *Consideration to approve the August 13, 2022 French Fry Fest and road closures.*
  - 3) **Action Item:** *Consideration to list the 1997 bucket truck for sale as is.*

		<p>4) <b>Action Item:</b> Consideration to provide Fire Police assistance to Bern Township for the World War II Weekend being held June 3<sup>rd</sup> through June 5, 2022.</p> <p>5) <b>Action Item:</b> Consideration to appoint Carol Leindecker to the Shade Tree Commission.</p> <p>6) <b>Action Item:</b> Consideration to promote a Public Works Crew Member to the Crew Leader position.</p>
12.	<b>Mayor's Report</b>	
13.	<b>Department Reports</b>	<p>a. Police Department</p> <p>b. Public Works</p> <p>1) <b>Action Item:</b> Consideration to purchase a mini excavator for handicap ramp improvements.</p> <p>2) <b>Action Item:</b> Consideration to purchase shoring equipment.</p> <p>3) <b>Action Item:</b> Consideration to purchase concrete steel forms for curbing and sidewalk repairs.</p> <p>c. Fire Department</p> <p>d. Code Department</p> <p>e. West Reading Community Revitalization Foundation Report</p> <p>1) <b>Action Item:</b> Consideration to approve a sidewalk sale event on Sunday, August 7, 2022.</p>
14.	<b>Committee / Commission Reports</b>	<p>a. Recreation Commission – May 3, 2022</p> <p>1) <b>Action Item:</b> Consideration to hire summer seasonal staff for the pool and playground programs.</p> <p>2) <b>Action Item:</b> Consideration to approve the Elizabeth Heckler memorial bench and tree placement at the West Reading Pool.</p> <p>3) <b>Action Item:</b> Consideration to approve 2022 community yard sale dates of June 18, 2022 and September 17, 2022 from 7:00 a.m. to Noon rain or shine.</p> <p>b. Planning Commission – May 4, 2022</p> <p>c. Economic Development Committee – May 9, 2022</p> <p>d. Environmental Advisory Council – April 25, 2022</p> <p>e. Traffic &amp; Infrastructure Committee – May 11, 2022 – Cancelled</p> <p>f. Shade Tree Commission – May 2, 2022 – Cancelled</p> <p>g. Safety Committee – April 19, 2022 – Cancelled</p> <p>h. Equality Diversity &amp; Inclusion (EDI) Task Force Update</p>
15.	<b>Treasurer's Report</b>	<p>a. Financial Statement – 4 months ending 4/30/2022</p> <p>b. Payment Approval Report – 4/20/22 to 5/12/22 &amp; 5/13/22 to 5/18/22</p> <p>1) <b>Action Item:</b> Consideration to approve the financial statement ending 4/30/22 and payment approval reports of 4/20/22 through 5/18/22.</p>
16.	<b>Public Comment</b>	
17.	<b>Adjournment</b>	