

Business Meeting Agenda

Borough of West Reading Council Tuesday, November 21, 2023 – 7:00 p.m.

1.	Call to Order, Pledge of Allegiance, Roll Call <div> <div> Ryan Lineaweaver, President Christopher Lincoln, Pro-Tem Patrick Kaag, Member Zachary Shaver, Member Daniel Becker, Solicitor </div> <div> Philip Wert, Vice President Jennifer Bressler, Member Denise Drobnick, Member Samantha Kaag, Mayor Dean Murray, Borough Manager </div> </div>
2.	Executive Session: <i>Borough Council held an executive session on Tuesday, November 21, 2023, at 6:30 p.m. to discuss the potential acquisition of real property and potential litigation matters.</i>
3.	Agenda Amendments
4.	Commendation
5.	Public Comment: <i>*Per Resolution 2016-1: Time limited to 5 minutes per person. Only residents and taxpayers of the Borough of West Reading will be permitted to address Borough Council. Please state your name and physical address for the record. Written comments can be submitted to info@westreadingborough.org prior to noon on the date of the meeting. Please include: the meeting date "(i.e., 8/17/21) Public Comment" in the subject line of your email and include your name and address.</i>
6.	Approval of Minutes <ol style="list-style-type: none"> October 18, 2023 – Regular Meeting October 24, 2023 – Budget Meeting November 4, 2023 – Budget Meeting 1) Action Item: <i>Consideration to approve the minutes.</i>
7.	Ordinances / Resolutions <ol style="list-style-type: none"> Ordinance – Membership of the Planning Commission 1) Action Item: <i>Consideration of authorizing the advertisement of an amendment to the membership of the Planning Commission.</i> Ordinance – Parking Prohibited at All Times 1) Action Item: <i>Consideration of authorizing the advertisement of an amendment to prohibit parking on Court Street and Plane Alley.</i> Ordinance – Water Rates and Charges 1) Action Item: <i>Consideration of authorizing the advertisement of an amendment to the water rates and charges.</i> Resolution 2023-26 Extension of Local Disaster Emergency 1) Action Item: <i>Consideration of adopting an extension to the Proclamation of Local Disaster Emergency through the December 19, 2023 Council meeting.</i> Resolution 2023-27 Police Pension Contribution 1) Action Item: <i>Consideration of approving the existing contributions by the Police Pension Plan members for the year 2024.</i> Resolution 2023-28 Bulk Refuse Collection Policy 1) Action Item: <i>Consideration of adopting a revised bulk refuse collection policy effective January 1, 2024.</i> Resolution 2023-29 Refuse and Recycling Fee 1) Action Item: <i>Consideration of adopting an amendment to the fee imposed for refuse and recycling collection services effective January 1, 2024.</i> Resolution 2023-30 Intergovernmental Cooperation Agreement 1) Action Item: <i>Consideration to enter into an intergovernmental cooperation agreement with the Borough of Wyomissing for cooperative sharing of road maintenance equipment and manpower.</i>
8.	Consultants' Reports <ol style="list-style-type: none"> Solicitor's Report Engineer's Report 1) Action Item: <i>Consideration to accept and award a landfill service contract.</i>
9.	Council President's Report <ol style="list-style-type: none"> 1) Action Item: <i>Consideration to allow the solicitor to review a contract with Alvernia College to allow employees and business owners associated with the West Reading Community Revitalization Foundation to receive a 20% discount to attend college courses.</i>
10.	Borough Manager's Report

		<ol style="list-style-type: none"> 1) Action Item: Consideration to allow the Borough Manager to execute an amendment to the Parking Lot Management Agreement. 2) Action Item: Consideration to allow the Borough Manager to solicit auditing services. 3) Action Item: Consideration of authorizing the Borough Manager to execute an agreement with Safety Net Sanctuary for animal control services for calendar year 2024. 4) Action Item: Consideration of accepting the winning bid on Public Surplus for the 2014 Ford Taurus. 5) Action Item: Consideration of reappointing Michael Hart to the Western Berks Water Authority Board with a term ending December 31, 2028. 6) Action Item: Consideration of accepting a letter of resignation from Jim Keller from the Planning Commission, and Melinda O'Neill from the Economic Development Committee. 7) Action Item: Consideration to allow the Borough Solicitor and Engineer to attend a Zoning Hearing Board hearing to express proposed development concerns of a parcel bordering Walnut and Olive Streets.
10.	Mayor's Report	
11.	Department Reports <ol style="list-style-type: none"> a. Police Department <ol style="list-style-type: none"> 1) Action Item: Consideration of listing the 2013 Ford Explorer, previously deployed as a K9 patrol vehicle for sale. b. Public Works Department c. Fire Department <ol style="list-style-type: none"> 1) Action Item: Consideration to accept a conditional offer of purchase for the 2000 Seagrave Fire Engine. d. Code Department e. West Reading Community Revitalization Foundation Report 	
12.	Committee / Commission Reports <ol style="list-style-type: none"> a. Equity Diversity & Inclusion Taskforce b. Recreation Commission – November 6, 2023 c. Planning Commission – November 1, 2023 d. Economic Development Committee – November 13, 2023 e. Environmental Advisory Council – October 23, 2023 – Cancelled f. Traffic & Infrastructure Committee – November 8, 2023 g. Shade Tree Commission – November 6, 2023 – Cancelled h. Safety Committee – October 18, 2023 (November 13, 2023 – Cancelled) i. Pension Fund Committee – November 13, 2023 	
13.	Treasurer's Report <ol style="list-style-type: none"> a. Transfer of Funds <ol style="list-style-type: none"> 1) Action Item: Consideration to approve the transfer of \$700,000 from the PLGIT Prime account to the M&T Bank account. b. PLGIT Term/Prime <ol style="list-style-type: none"> 1) Action Item: Consideration of reinvesting terms maturing in November to PLGIT Term or Prime accounts. c. 2024 Draft Budget <ol style="list-style-type: none"> 1) Action Item: Consideration to provide notice of proposed 2024 budget. d. Financial Statement – 10 months ending 10/31/2023 e. Payment Approval Report – 10/18/23 to 11/16/23 & 11/17/23 to 11/21/23 <ol style="list-style-type: none"> 1) Action Item: Consideration to approve the financial statement ending 10/31/23 and payment approval reports of 10/18/23 through 11/21/23. 	
14.	Public Comment	
15.	Adjournment	