

# Business Meeting Agenda

## Borough of West Reading Council Wednesday, October 18, 2023 – 7:00 p.m.

1.	<b>Call to Order, Pledge of Allegiance, Roll Call</b> <div> <div> Ryan Lineaweaver, President  Christopher Lincoln, Pro-Tem  Patrick Kaag, Member  Zachary Shaver, Member  Daniel Becker, Solicitor </div> <div> Philip Wert, Vice President  Jennifer Bressler, Member  Denise Drobnick, Member  Samantha Kaag, Mayor  Dean Murray, Borough Manager </div> </div>
2.	<b>Executive Session:</b> <i>Borough Council held an executive session on Wednesday, October 18, 2023, at 6:00 p.m. to discuss the potential acquisition of real property and potential litigation matters.</i>
3.	<b>Agenda Amendments</b>
4.	<b>Public Comment:</b> <i>*Per Resolution 2016-1: Time limited to 5 minutes per person. Only residents and taxpayers of the Borough of West Reading will be permitted to address Borough Council. Please state your name and physical address for the record. Written comments can be submitted to <a href="mailto:info@westreadingborough.org">info@westreadingborough.org</a> prior to noon on the date of the meeting. Please include: the meeting date "(i.e., 8/17/21) Public Comment" in the subject line of your email and include your name and address.</i>
5.	<b>Commendation</b> a. Randall Hinsey, Sr.
6.	<b>Approval of Minutes</b> a. September 19, 2023 – Regular Meeting b. September 26, 2023 – Conditional Use Hearing & Budget Meeting c. October 7, 2023 – Budget Meeting 1) <b>Action Item:</b> <i>Consideration to approve the minutes.</i>
7.	<b>Ordinances / Resolutions</b> a. <b>Ordinance 1175 Special Purpose Parking Zones Amendment</b> 1) <b>Action Item:</b> <i>Consideration of adopting an amendment to relocate a handicapped parking space within the 100 block of Tulpehocken Avenue.</i> b. <b>Resolution 2023-22 Road Closure Policy</b> 1) <b>Action Item:</b> <i>Consideration of adopting a road closure policy.</i> c. <b>Resolution 2023-23 Extension of Local Disaster Emergency</b> 1) <b>Action Item:</b> <i>Consideration of adopting an extension to the Proclamation of Local Disaster Emergency through the Tuesday, November 21, 2023 Council meeting.</i>
8.	<b>Consultants' Reports</b> a. Solicitor's Report b. Engineer's Report 1) <b>Action Item:</b> <i>Consideration of accepting or rejecting all bids received for the collection and transportation of solid waste and recyclable materials on October 13, 2023, and to proceed accordingly.</i> 2) <b>Action Item:</b> <i>Consideration to approve the first and final payment application to H&amp;K Group, Inc. for the 2023 Road Projects totaling \$314,341.81.</i> 3) <b>Action Item:</b> <i>Consideration to award Berkshire Systems Group, Inc. the Commonwealth of PA Financing Authority Borough Hall, Police Department and Penn Avenue security camera upgrades contract in the amount of \$264,750, and to permit the Borough Manager to execute relevant contract documents.</i>
9.	<b>Council President's Report</b>
10.	<b>Borough Manager's Report</b> 1) <b>Action Item:</b> <i>Consideration to execute a Bill of Sale with American Developers &amp; Investors, LLC for the facilities and equipment located on Elm Street and Cashmere Way – North Portion constructed to serve the Narrow Fabrics Subdivision and intended to be dedicated to the Borough.</i> 2) <b>Action Item:</b> <i>Consideration of authorizing the Borough Solicitor to revise the Parking Lot Management Agreement with Back 9 Realty, LLC.</i>

10.	<b>Mayor's Report</b>
11.	<b>Department Reports</b> <ul style="list-style-type: none"> <li>a. Police Department</li> <li>b. Public Works Department</li> <li>c. Fire Department</li> <li>d. Code Department</li> <li>e. West Reading Community Revitalization Foundation Report</li> </ul>
12.	<b>Committee / Commission Reports</b> <ul style="list-style-type: none"> <li>a. Equity Diversity &amp; Inclusion Taskforce</li> <li>b. Recreation Commission – October 3, 2023 <ul style="list-style-type: none"> <li>1) <b>Action Item:</b> Consideration to approve a partial closure of Delaney Circle for the Tree Lighting Ceremony on Friday, December 1, 2023 from 5:00 p.m. to 8:00 p.m.</li> </ul> </li> <li>c. Planning Commission – October 4, 2023</li> <li>d. Economic Development Committee – October 12, 2023 – Cancelled</li> <li>e. Environmental Advisory Council – September 25, 2023 – Cancelled</li> <li>f. Traffic &amp; Infrastructure Committee – October 11, 2023</li> <li>g. Shade Tree Commission – October 2, 2023</li> <li>h. Safety Committee – October 18, 2023</li> </ul>
13.	<b>Treasurer's Report</b> <ul style="list-style-type: none"> <li>a. Financial Statement – 9 months ending 9/30/2023</li> <li>b. Payment Approval Report – 9/20/23 to 10/13/23 &amp; 10/14/23 to 10/18/23 <ul style="list-style-type: none"> <li>1) <b>Action Item:</b> Consideration to approve the financial statement ending 9/30/23 and payment approval reports of 9/20/23 through 10/18/23.</li> </ul> </li> </ul>
14.	<b>Public Comment</b>
15.	<b>Adjournment</b>